



EAST AFRICAN COMMUNITY East African Kiswahili Commission

MOBILITY PROGRAMME FOR ENTITIES INVOLVED IN THE DEVELOPMENT AND USE OF KISWAHILI IN THE EAC

1. Background

The East African Kiswahili Commission (EAKC) is an institution of the East African Community (EAC) mandate to coordinate and promote the use of Kiswahili for regional integration and sustainable development. The Commission collaborates and works in partnership with Kiswahili stakeholders in executing its mandate in EAC Partner States of Burundi, Kenya, Rwanda, South Sudan, Uganda and the United Republic of Tanzania. Challenges facing the language in the EAC region have increased dramatically in recent years as witnessed in the phenomenal growth and complexity of the number of entities involved in its development and use. Many of the entities often lack the full complement of staff needed to operate their programmes, invariably adversely impacting on their effectiveness and efficiency, and affecting the quality of their products/outcomes. There is need to bring together Kiswahili stakeholders in order to strengthen joint action to address these and other emerging issues. Mobility is, therefore, an integral part of the overall purpose, strategy and organization of the Commission as it is considered critical in strengthening and helping build capacity. Mobility of Kiswahili stakeholders is very important in helping the Commission achieve its strategic objective of coordinating and harmonizing the development and use of Kiswahili. This Mobility Programme, therefore, is part of the Commission's drive to develop institutional strategies, concrete initiatives and support structures to enhance this process whose aim is to create opportunities for highly dynamic partnerships and linkages for nurturing skills and competencies of Kiswahili stakeholders in East Africa.

The East African Community recognizes Kiswahili as an important asset and resource in the integration process and sustainable economic, political and social development of the Community.

2. Objective

The objective of the Mobility Programme is to provide opportunities for Kiswahili stakeholders to interact in a creative and innovative manner so as to establish strategic partnerships, sustainable collaborations and strong and broad co-operation as a means towards the development and use of Kiswahili for regional integration and sustainable development.

3. Scope of the Programme

This Mobility Programme applies to Kiswahili stakeholders in the EAC. Among stakeholders targeted in this Programme are the following:

- i) Individuals engaged in the development and use of Kiswahili in EAC Partner States;
- ii) Groups of Kiswahili stakeholders in EAC Partner States;
- iii) Institutions dealing with Kiswahili in EAC Partner States;

4. Programme Activities

Strategic priority areas for the Mobility Programme include, but are not limited to, the following:

- 4.1 Study Visits;
- 4.2 Collaborative research;
- 4.3 Teaching;
- 4.4 Graduate theses supervision;
- 4.5 Course review, evaluation and design;
- 4.6 External Examination;
- 4.7 Internship/Field Attachment;
- 4.8 Mentorship;
- 4.9 Writing;
- 4.10 Practicum;
- 4.11 Short Fellowship;
- 4.12 Study tours;
- 4.13 Volunteering;
- 4.14 Short courses;
- 4.15 Placements;
- 4.16 Guest Talks;
- 4.17 Exchanges;
- 4.18 In-service training.

5. Expected Outcomes and Impact

The Commission has developed this Programme as a common strategy and process with the aim of facilitating exchanges and encouraging networking among Kiswahili stakeholders in East Africa and beyond. It is expected that upon successful completion, the following will be realized:

- Professional development of the participant and on both sending and receiving entity;
- Improved knowledge and skills;
- Innovative learning;
- Enhanced intercultural awareness;
- Provision of new skills, motivation, fresh outlook and perspectives and an expanded network;
- Strengthening of the spirit of regional integration in the EAC;
- Exposure to different environments, perspectives and ways of developing and using Kiswahili;
- Become more effective and efficient in the development and use of Kiswahili;
- Establishment of meaningful cooperative partnerships, linkages and collaborations;

6. Criteria and Conditions

To qualify to participate in the Programme, individuals, a group of people and institutions must:

- i) Be actively involved in the development and use of Kiswahili in an AEC Partner State;
- ii) Be an active member with the East African Kiswahili Commission;
- iii) Be nominated and recommended to the Commission by a known Kiswahili stakeholder;
- iv) Have a clear proposal of what activity is to be undertaken;
- v) Have a plan developed and approved by their respective authorities;
- vi) Be in a position to meet any other requirements stipulated by the Commission and/or the host institution/provider;
- vii) Any other criterion that may be considered and approved for application by the Commission and both the sending and host institutions.

The Commission may arrange for an interview where it deems necessary.

7. Organization and Financing of the Programme

The administration of the Mobility Programme is the responsibility of the East African Kiswahili Commission in collaboration with participating partners and stakeholders. The Commission will offer opportunities to support innovative initiatives and links by stakeholders who wish to undertake a collaborative activity. The Commission will provide a modest fund for any of the above identified priority areas, allocate resources and select qualified candidates. The Commission will be in charge of coordinating the linkages and networks and running the projects together with respective partner institutions.

Participants may be entitled to other benefits as determined by their institutions.

8. Timeframe

- i) *Announcement Date:* 4th March, 2019
- ii) *Application Deadline:* 5th April, 2019
- iii) *Commencement Date:* 1st June, 2019
- iv) *Duration:* Varies but not more than **THREE** Months.

9. Contact Details

Application package should be sent to:

**The Executive Secretary,
East African Kiswahili Commission
P.O. Box 600
Zanzibar, Tanzania.**

Opposite Zanzibar Central Library, Maisara Street. Tel: +255 024 2232704/255 024-2232722

Mobile: +255 772 458 458 or +255 682 699 944

E-mail: katibumtendaji@kiswacom.org/katibu.tume@kiswacom.org

P.O. Box 600
Zanzibar, Tanzania
Web: <http://www.kiswacom.org>



Tel: +255 024 2232704/
+255 024-2232722
Mobile: +255 772 458 458
+255 682 699 944
E-mail: katibumtendaji@kiswacom.org/
katibu.tume@kiswacom.org

EAST AFRICAN COMMUNITY East African Kiswahili Commission

MOBILITY APPLICATION FORM

The Applicant and/or Host Institution should fill this form and send scanned copies to: The Executive Secretary, East African Kiswahili Commission. P.O. Box 600, Zanzibar, Tanzania. Opposite Zanzibar Central Library, Maisara Street. Tel: +255 024 2232704/255 024-2232722. Mobile: +255 772 458 458 or +255 682 699 944. E-mail: katibumtendaji@kiswacom.org or katibu.tume@kiswacom.org with copies to bnsabimana@eachq.org.

Proposed Mobility Activity Period: From.....
To.....

Duration (Days –Excluding two for travel).....

1. APPLICANT'S PERSONAL DETAILS

i	Name of Applicant	
ii	Gender (Optional)	
iii	Age (Years)	
iv	Citizenship	
	Country of Residence	
v	Contact Details	Telephone:
		Email:
		Physical Address:
vi	Next of Kin Contacts	Telephone:
		Email:
		Physical Address

2. APPLICANT'S QUALIFICATIONS

Qualification	Institution	From (Year)	To (Year)

3. CURRENT INSTITUTIONAL AFFILIATION

i	Name of Institution	
ii	Address	
iii	Department	
iv	Area of Kiswahili Development and Use	

4. MOTIVATIONAL STATEMENT

Briefly explain your interest, drive, expected outcomes and outputs.

--

--

5. ENDORSEMENT BY SENDING INSTITUTION

**Mandatory*

Name of Head of Institution	
Title	
Official Telephone	
Official Email	
Name of Head of Department	
Title	
Telephone	
Email	
Recommendation by Nominating Officer	
Nominating Officer	
Official Stamp and Date	

6. HOST INSTITUTION

To be filled by Applicant if already identified. A Kiswahili institution can fill and apply to the East African Kiswahili Commission to assist to identify a suitable candidate for placement.

Name of Institution	
---------------------	--

Address	
Official Telephone	
Official Email	
Name of Head of Department	
Title	
Telephone	
Email	
Area of Kiswahili Development and Use	
Proposed Activity	
Nominating Officer	
Official Stamp and Date	

7. COMMITTEENT BY THE FOUR PARTIES

a) East African Kiswahili Commission

- i. Facilitate travel of the applicant from sending institution to host institution.
- ii. Pay a modest allowance commensurate to applicant's qualification, institution and duration to comfortably participate in the mobility programme.
- iii. Refund Travel Insurance not exceeding USD 150.
- iv. Acknowledge and Certify Applicant's successful participation in the Mobility Programme.

b) Applicant

- i. Fill and submit complete application within specified deadline.
- ii. Adhere to programme of activities agreed between the Commission, sending Institution and Host Institution.
- iii. File a report to the Commission on the Mobility exercise.
- iv. Secure a Travel Insurance not exceeding USD 150.

c) Sending Institution

- i. To nominate and endorse the applicant for the Mobility Programme.
- ii. To retain the applicant's benefits during the duration of the Mobility activity.

d) Host Institution

- i. Qualify as an entity that develops and uses Kiswahili.
- ii. Apply to the East African Kiswahili Commission for consideration to play host.
- iii. Propose Calendar of activities after the applicant has been nominated and accepted.
- iv. Provide appropriate accommodation.
- v. Arrange for pick-up and drop-off of applicant on arrival and departure respectively.
- vi. Provide furnished working space for the applicant for the duration of the exercise.
- vii. Accord any other support and extend necessary courtesies to the applicant for their comfort, safety and security.

Applicant

Name.....

Signature.....Date.....

Sending Institution

Endorsing Officer.....

Signature.....Date.....

Host Institution

Responsible Person.....

Signature.....Date.....

East African Kiswahili Commission

Executive Secretary.....

Signature..... Date.....