

EAST AFRICAN COMMUNITY



TERMS OF REFERENCE

Project ID: 176371

Project description: Eastern Africa Regional Statistics Program for Results (EARSPforR)

Client: East African Community (EAC) Secretariat

Subject of Procurement: Procurement of Individual Consultant- Statistician Consumer Price Index Expert

1. Introduction

- (a) The East African Community (EAC) Secretariat has received a grant from the World Bank toward the cost of an Investment Project Financing (IPF) component of the Eastern Africa Regional Statistics Program for Results. The EAC Secretariat intends to apply part of the proceeds to cover the costs towards payments of Statistician Consumer Price Index Expert.
- (b) The proposed project activities will focus on the provision of a support system for implementation of the Program and assist participating countries to develop and adopt common methods, concepts, definitions and classifications for compiling, analyzing, and disseminating the statistics necessary for the proper functioning of the economic integration of the EAC and the agenda to move towards a Monetary Union. The IPF component includes activities for improving harmonization, quality and dissemination of statistics, upgrading IT and statistical infrastructure and enhancing institutional development.
- (c) The proposed project is structured into the following four subcomponents
 - i. Sub-component 1.1: Improving harmonization and quality
 - ii. Sub-Component 1.2: Improve dissemination and use
 - iii. Sub-Component 3.1: Upgrade IT and statistical infrastructure
 - iv. Sub-Component 3.2: Enhance institutional development

2. Objectives of the Assignment

The main objective of the assignment is to coordinate the production of the Harmonized Consumer

Price Index (HCPI) for the EAC Partner States to meet the data requirements for monitoring the East African Monetary Union's macroeconomic convergence program; and enhance the availability of timely, reliable, and comprehensive EAC HCPI suitable for the conduct of a regional monetary policy. The CPI expert will report to the Project Manager.

3. Scope of the assignment

The Statistician Consumer Price Index Expert shall be responsible for:

- (a) Build capacities of National Statistics Offices and Central Banks in compilation of Harmonized Consumer price Index statistical data;
- (b) Manage the performance of contracts related to CPI procurement,
- (c) Provide Technical Support to EAC Partner States during Testing, Piloting and use of the CPI compatible software developed as one of the tools for compilation of the Harmonized Consumer Price Indices within the EAC Region and ensure;
- (d)
- (e) Facilitate Partner States to adopt the implementation of the CPI manual and other the relevant manuals necessary for generation of robust HCPI statistics;
- (f) Update and maintain a comprehensive EAC HCPI database;
- (g) Produce quarterly CPI bulletin;
- (h) Regularly assess the level of Partner States implementation of EAC developed guidelines using the developed assessment framework for ensuring compliance to regionally harmonized compilation practices;
- (i) Facilitate the creation of a platform for comprehensive exchange of experiences and sharing the regional capacities among EAC Partner States;
- (j) Provide technical backstopping to Partner States at various stages of HCPI statistics compilation;
- (k) Identify challenges in the harmonization process and address them;
- (l) Develop the annual Project capacity building plans on CPI; and
- (m) Perform any other duties as shall be assigned by the Project Manager.

4. Consultant's deliverables

The Consultant shall be required to prepare and submit the following reports:

- Quarterly CPI bulletin before the end of following quarter.
- Monthly report on progress of the implementation of CIP software by Partner States
- Updated and maintained comprehensive EAC HCPI database
- Implementation of HCPI guidelines / through assessment scores for all Partner States

5. Duration of the Assignment/ contract

The assignment will be performed twenty-four months from the date of signing the contract.

6. Qualification and experience

- a) A Master's degree in Statistics or Economics or equivalent qualifications from a recognized University/ Institution;
- b) Sound knowledge of compiling CPI with more than 8 years of experience in compiling CPI; and
- c) Working knowledge in compilation of Harmonized Consumer Price Indices at national level or regional level is an added advantage.

d) Experience in CPI software.

7. Competencies and skills

- a) Should have effective communication, presentation, computer, conceptual, numeracy, statistical, analytical, writing, and research skills.
- b) Knowledge on the East African region; and
- c) Ability to coordinate regional workshops, seminars and conferences.

8. Location

The Statistician Consumer Price Index Expert will be based at EAC Head Quarters in Arusha, Tanzania

9. Reporting Framework

The Consumer Price Indices Expert will report to the Project Manager, EAC-EARSPforR project

10. Payments

The contract will be time based and payment will be made on monthly basis

11. Facilities to be provided by the Client

The client will make available office accommodation, and relevant documents to the performance of the assignment.