

EAC CALENDAR OF ACTIVITIES FOR THE PERIOD JANUARY - JUNE, 2018

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
<b>1st January 2018</b>		<b>New Year's Day</b>					
6-7 January 2018		Week End					
13-14 January 2018		Week End					
<b>15-19 January 2018</b>		<b>Performance Evaluation for the period July - December 2017</b>					
20-21 January 2018		Week End					
27-28 January 2018		Week End					
3-4 February 2018		Week End					
10-11 February 2018		Week End					
<b>15 - 20 February 2018</b>		<b>35th Extra-Ordinary Council</b>					
17-18 February 2018		Week End					
<b>22-Feb-18</b>		<b>19th Ordinary Summit</b>					
24-25 February 2018		Week End					
03-04 March 2018		Week End					
<b>6-9 March 2018</b>		<b>Extra-Ordinary F&amp;A Committee to consider the draft budget for 2018/19</b>					
10-11 March 2018		Week End					
12-13 March 2018		Week End					
17-18 March 2018		Week End					
<b>20-23 March 2018</b>		<b>36th Extra-Ordinary Council to consider the budget for 2018/19</b>					
<b>30-Mar-18</b>		<b>Good Friday</b>					
31 March -1 April 2018		Week End					
<b>02-Apr-18</b>		<b>Easter Monday</b>					
7-8 April 2018		Week End					
<b>07-Apr-18</b>		<b>Genocide Against the Tutsi Memorial Day, Rwanda</b>					
<b>9- 13 April 2018</b>		<b>Silent week - Performance Evaluation for January - March 2018</b>					
14-15 April 2018		Week End					
<b>16 - 20 April 2018</b>		<b>37th Meeting of the Council</b>					
21-22 April 2018		Week End					
<b>23-Apr-18</b>		<b>20th Summit of EAC Heads of State</b>					
<b>26 April 2016</b>		<b>Union Day, Tanzania</b>					
28-29 April 2018		Week End					
<b>01-May-16</b>		<b>Labour Day</b>					
5-6 May 2018		Week End					
12-13 May 2018		Week End					
19-20 May 2018		Week End					

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26-27 May 2018		Week End					
2-3 June 2018		Week End					
9-10 June 2018		Week End					
16-17 June 2018		Week End					
4 –8 June 2018		<b>28th Meeting of the Sectoral Council of Ministers Responsible for EAC Affairs and Planning</b>					
23-24 June 2018		Week End					
30th June 2018		Week End					
<b>Legal Department</b>							
31st January - 3rd February 2018	EAC Secretariat	Meeting of key stakeholders on the publication of the East Africa Law Journal	To consider documentation and manuscripts for the East Africa Law Journal	Journal Manuscripts and documentation reviewed and adopted	RISP	EAC Staff , EALS, Partner States Law Societies	Arusha
28th February- 2nd March 2018	EAC Secretariat	Training of Judges and Judicial officers	To train Judges and judicial officers on various topics identified by the East African Judicial Education Committee	About 30 Judicial Officers trained on EAC jurisprudence and legal matters	RISP	EACJ / Partner States Judges and Judicial Officers	Arusha
12th - 16th March 2018	EAC Secretariat	21st meeting of the Sectoral Council on Legal and Judicial Affairs	To add legal input to various EAC Legal and Policy Instruments	EAC Legal and policy instruments	Partner States	EAC Staff and Partner States	Dar es Salaam, Tanzania
21st March - 24th March, 2018	EAC Secretariat	Meeting of key stakeholders on the publication of the East Africa Law Journal	To consider documentation and manuscripts for the East Africa Law Journal	Journal Manuscripts and documentation reviewed and adopted	RISP	EAC Staff , EALS, Partner States Law Societies	Burundi
28th March- 31st March, 2018	EAC Secretariat	Harmonisation of laws Meeting	To consider laws for harmonisation	laws harmonised	RISP	EAC Staff and Partner States	Rwanda
2nd May - 4th May 2018	EAC Secretariat	Training of Judges and Judicial officers	To train Judges and judicial officers on various topics identified by the East African Judicial Education Committee	About 30 Judicial Officers trained on EAC jurisprudence and legal matters	RISP	EACJ / Partner States Judges and Judicial Officers	Kigali, Rwanda
9th May - 12th May 2018	EAC Secretariat	Meeting of key stakeholders on the publication of the East Africa Law Journal and report	To consider documentation and manuscripts for the East Africa Law Report	Law report Manuscripts and documentation reviewed and adopted	RISP	EAC Staff and Partner States	Arusha
23rd May-26th May 2-18	EAC Secretariat	Harmonisation of laws Meeting	To consider laws for harmonisation	laws harmonised	RISP	EAC Staff, EALS, Partner States Law Societies	Uganda
30th May- 2nd June, 2018	EAC Secretariat	Meeting of draftspersons for the 22nd meeting of the Sectoral Council on Legal and Judicial Affairs	To add legal input to various EAC Legal and Policy Instruments	EAC Legal and policy instruments	Partner States	EAC Staff and Partner States	Nairobi, Kenya
<b>Sub-Total for Legal Department</b>							
<b>Defence Liaison Office</b>							
15th – 19th January 2018	EAC Secretariat	Concept Development Conference for EAC FTx <b>USHIRIKIANO IMARA 2018</b>	To enhance wider Cooperation in Defence and Confidence Building among Partner States	Increase and strengthen sustainable peace and security in East Africa	EAC Secretariat and Partner States	Partner States and DLOs	Dar Es Salaam, Tanzania
22nd - 24th January 2018	EAC Secretariat	CMIs/DMIs Meeting on the exchange of information and Intelligence	Facing EAC Security Challenges Together	Enhancing Cooperation in the Defence and Security Sector	EAC Secretariat and Partner States	Partner States and DLOs	Entebbe, Uganda
31st January – 6th February 2018	EAC Secretariat	UPDF CIMIC activities to mark Tarehe Sita in Uganda	Enhance wider Civil – Military Cooperation and Confidence Building among Partner States	Increase and strengthen sustainable peace and security in East Africa	EAC Secretariat and Partner States	Partner States and DLOs	Bukedi, Uganda
19th – 23rd February 2018	EAC Secretariat	Defence Experts Working Group on Health Services	Implementation of the EAC Protocol on Cooperation in Defence Affairs	Benchmark Medical Simulation Centre and Develop Standard Protocol for Management of Health Conditions in the	EAC Secretariat and Partner States	Partner States and DLOs	Kigali, Rwanda
07th – 09th March 2018	EAC Secretariat	Meeting of the Commandants of Officer Cadet Training Schools	Implementation of Defence Programmes pursuant with the EAC Protocol on Cooperation in Defence Affairs	Operationalise Defence Cooperation in Training	EAC Secretariat and Partner States	Partner States and DLOs	Arusha
12th – 16th March 2018	EAC Secretariat	Defence Experts Working Group on Mutual Defence Pact	Implementation of the Protocol on Defence Affairs	Refine Draft Mutual Defence Pact	EAC Secretariat and Partner States	Partner States and DLOs	Nairobi, Kenya
19th – 23rd March 2018	EAC Secretariat	Initial Planning Conference for EAC FTx <b>USHIRIKIANO IMARA 2018</b>	Enhance wider Cooperation in Defence and Confidence Building among Partner States	Increase and strengthen sustainable peace and security in East Africa	EAC Secretariat and Partner States	Partner States and DLOs	Dar es Salaam, Tanzania

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04th – 06th April 2018	EAC Secretariat	CMI/DMIs Meeting on the exchange of Information and Intelligence	Facing EAC Security Challenges together	Enhancing Cooperation in Defence and Security Sector	EAC Secretariat and Partner States	Partner States and DLOs	Mombasa, Kenya
16th - 18th April 2018	EAC Secretariat	Meeting of the Commandants of Command and Staff Colleges	Implementation of Defence Programmes pursuant with the EAC Protocol on Cooperation in Defence Affairs	Operationalise Defence Cooperation in Training	EAC Secretariat and Partner States	Partner States and DLOs	Bujumbura, Burundi
23rd -25th April 2018	EAC Secretariat	Meeting of the Chiefs/Directors of the Health Services of the EAC Partner States Armed Forces	Implementation of the EAC Protocol on Cooperation in Defence Affairs	Create strategies and measures to mitigate the health threats to the EAC Partner States' Armed Forces	EAC Secretariat and Partner States	Partner States and DLOs	Kampala, Uganda
30th April – 04th May 2018	EAC Secretariat	Meeting of the Sectoral Council on Cooperation in Defence	Implementation of the EAC Protocol on Cooperation in Defence Affairs	Implementation of the EAC Protocol on Cooperation in Defence Affairs	EAC Secretariat and Partner States	Partner States and DLOs	Arusha
12th – 14th June 2018	EAC Secretariat	Meeting of the CEO's of Military Industrial Facilities availed for Shared Utilization	Capacity Building for EAC Armed Forces	Operationalization of the Sharing of Facilities availed for shared utilization among the EAC Armed Forces	EAC Secretariat and Partner States	Partner States and DLOs	Bujumbura, Burundi
7th – 11th May 2018	EAC Secretariat	Meeting of the Forum of EAC Counter Terrorism Stakeholders	To develop modalities to ensure EAC counter terrorism stakeholders operate jointly in facing security challenges together	Enhancing Cooperation in Defence and Security Sector	EAC Secretariat and Partner States	Partner States and DLOs	Nairobi, Kenya
<b>Sub-Total for Defence Liaison Office</b>							
<b>Department of Corporate Communication</b>							
15th - 18th January 2018	EAC Secretariat	1st Evaluation Meeting for EAC Emblem and Logos Design Competition	(i) To develop a criteria for adjudication of the submission/entries; (ii) Consider and select the best submission/entry; and (iii) Submission of the evaluation report to the Executive Staff of EAC Organs and Institutions	Selection of the best entries for the Emblem and Logos for the EAC Organs and Institutions	Partner States	Creative/Design Experts from the Partner States, Communication Experts from EAC Organs, Institutions, and MEACAs	VC
7th - 24th February 2018	EAC Secretariat	Media Training Workshop and launch of 1st EAC Media Excellence Award Competition for Community-based Media	To enhance media coverage of EAC integration issues in the Community Media in the Partner States	Increased public awareness and popular participation of ordinary citizens in the EAC integration process	Partnership Fund	Community Media CEOs, Officials and Communication Officers from MEACAs, EAC Organs and Institutions	Partner States
13th - 15th March 2018	EAC Secretariat	2nd Evaluation Meeting for EAC Emblem and Logos Design Competition	To consider and select best submission/entry; and (ii) Submission of the evaluation report to the Executive Staff of EAC Organs and Institutions	Selection of the best entries for the Emblem and Logos for the EAC Organs and Institutions	Partner States	Creative/Design Experts from the Partner States, Communication Experts from EAC Organs, Institutions, and MEACAs	Arusha, Tanzania
<b>Sub-Total for Corporate Communication</b>							
<b>Internal Audit</b>							
19th-24th February 2018	Secretariat	20th Meeting of the EAC Audit and Risk Committee	To consider Internal Audit Reports for the 1st and 2nd Quarters of the FY 2017/2018 and Previous years' recommendations from Internal Audit reports	Recommendations to the Council of Ministers	Partner States	Members of the Audit and Risk Committee, Internal Auditors and Management team from Organs and Institutions	Arusha
21st-26th May 2018	Secretariat	21st Meeting of the EAC Audit and Risk Committee	To consider the Audit Commission Report for the Financial Year 2016/2017	Recommendations to the Council of Ministers	Partner States	Members of the Audit and Risk Committee, Internal Auditors and Management team from Organs and Institutions	Bujumbura
<b>Sub-Total for Internal Audit</b>							
<b>POLITICAL FEDERATION DEPARTMENT</b>							
<b>International Relations</b>							
22- 29 January 2018	EAC Secretariat	AU Summit	To consider progress of African Integration	Targeted interventions to address identified challenges	Partner States	SG, DSGPF, PIRO	Addis Ababa
5th-9th February 2018	EAC Secretariat	Sectoral Council on Foreign Policy Coordination	To consider matters of the Sector	Policy guidance sectoral matters	Partner States	DSG, PIRO	Dar Es Salaam
June/July 2018	EAC Secretariat	AU Summit	To consider the progress of African Integration	Targeted interventions to address identified challenges	Partner States	SG, DSGPF, PIRO	Addis Ababa

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<b>Sub-Total for International Relations</b>							
<b>Peace and Security</b>							
15th-20th Jan. 2018	EAC Secretariat	Development of EAC Early Warning System (EACWARN Systems) and Tools for data collection, field reporting and analysis and integrate/customize them into EACWARN Systems	To develop EACWARN systems and tools for data collection, field reporting and analysis	Systems and tools integrated into EACWARN	APSA Supp Program	EACWARN, CEWS and other REC's EWs Staff	Addis Ababa & Arusha
17th to 21st January 2018	EAC Secretariat	Meeting of Heads of Counter-Terrorism (CT) & Multi-sectoral Planning meeting on countering radicalisation and violent extremism in countering terrorism	To enhance development of approaches in countering radicalisation & extremism	Report with approaches on enhanced interventions in countering terrorism	APSA SP	EAC Sec & Partner States (P.S.)	Dar Es Salaam
2nd-6th April	Secretariat	Sectoral Council on Inter-State Security	Policy guidance on the sector	Policy Guidance	Partner States	EAC Secretariat, Partner States	Arusha
20th-24th Feb.2018	EAC Secretariat	Training workshop on field reporting and data analysis	To build capacities of stakeholders and Partner States Experts on Field Reporting and Data Analysis	Systems and tools integrated into EACWARN	Partner States	EACWARN Staff & Partner States	Rwanda
2nd -6th March 2018	EAC Secretariat	Development and adoption of guidelines for a Model National Early Warning Centre (NEWCs)	To develop a model national early warning center to guide the establishment of NEWCs	Adopted Guidelines for a model NEWC	APSA Supp Program	EAC & Partner States (P.S.)	Kigali, Rwanda
10th-16th March 2018	EAC Secretariat	Organize a benchmarking visit to ECOWARN (ECOWAS) by EAC Partner States Officials involved in the establishment and functioning of National Early Warning Centres	To enhance EAC EW operational capacity	Enhanced EAC capacity for EW	AU GIZ program	EAC & Partner States (P.S.)	ECOWAS
20th - 23th March 2018	EAC Secretariat	Meeting of Experts to develop a regional strategy on prevention of violent extremism by November 2018	To develop a regional strategy on prevention of violent extremism by November 2018;	Darf Regional Strategy on prevention of violent extremism	APSA	EAC Sec & Partner States	Bujumbura, Burundi
20th-26th March 2018	EAC Secretariat	To carry out capacity building for EAC Mediation support standing group and staff	To enhance mediation skills for EAC Mediation Support Standing Group	Enhanced skills for the Mediation Support Group	APSA/Partner States	EAC & Partner States (P.S.)	Arusha
18th-24th April 2018	EAC Secretariat	To organize a retreat to share best practices, lessons and experiences in mediation and peace processes	To share mediation best practices, exchange experiences, lessons	Best practices and lessons learned shared	APSA SP & PS	EAC Sec & Partner States	Mombasa
25th - 26th April 2018	EAC Secretariat	Meeting of experts to develop rules of engagements and Procedures for the Regional Centres of Excellence	To develop Rules of engagement and Procedures for the Police Regional Centres of Excellence	Rules of engagement and Procedures for the Regional Centres of Excellence	Partner States	EAC Sec & Partner States (P.S.)	Arusha, Tanzania
15th-20th May. 2018	EAC Secretariat	Meeting to engage other key stakeholders (women, youth, CSOs, Religious Leaders) in peace building and conflict prevention	To engage all key stakeholders in implementation of the Conflict Prevention Management and Resolution (CPMR) Mechanism	All Key stakeholders involved/engaged in CPMR implementation	APSA /Partner States	EAC Sec & Partner States	Entebbe, Uganda
January-June 2018	EAC Secretariat	Training of Investigators intermediate on crime scene management, general investigations and crime analysis at intermediate and advance levels	Enhance crime investigations capacity	Enhanced investigative skills	MASE	East and South Africa-Indian Ocean (ESA-IO)	ESA-IO
8th-10th May 2018	EAC Secretariat	Meetings of Tehnical working group on harmonization of Police Standing Operation Procedures (SOPs)	To conduct Technical Working group meetings on harmonization of SOPs	Harminized SOPs within the Partner States	Partner States	EAC Sec & Partner States (P.S.)	Arusha, Tanzania
6th - 9th Feb 2018	EAC Secretariat	Women Platform Meeting on Gender Peace and Security	To implement the UNSC 1325	Enhancing UNSC 1325 provisions in the EAC P&S Architecture	APSA SP	EAC Sec& Partner States Women with security functions	Rwanda
21st -23rd February 2018	EAC Secretariat	Meeting of Experts to discuss the draft crime statistics reporting template	To harmonize crime statistics reporting	Harminized crime Statistics reporting Template	Partner States	EAC Sec & Partner States (P.S.)	Nairobi INTERPOL RB
18th -21th April 2018	EAC Secretariat	Meeting of the Heads of EAC Anti-drug and anti-Humana trafficking Units	Planning meeting to combat emerging Drug trends and enhancing Coordination in fighting Drug and Human Trafficking	Joint frame work to enhance cooperation and coordination	Partner States /APSA SP	EAC Sec & Partner States (P.S.)	Zanzibar, Tanzania
10th - 13th February 2018	EAC Secretariat	EAC Police Chiefs Meeting	Review crime management strategies	Give Policy and Technical direction on cross border crime management	Partner States	EAC & Partner States (P.S.)	(Arusha)

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15th - 18th May 2018	EAC Secretariat	High Level Experts Meeting for Development of an Operational Modality for the EAC Peace & Security Council	To develop a modality to guide the operationalisation of the EAC PSC.	Draft Operational Modality for the EAC Peace & Security Council	APSA Supp Program	EAC Sec & Partner States (P.S.)	Arusha
17th - 18th April 2018	EAC Secretariat	Meeting to validate the Transboundary Framework	Enhance joint responses along the borders and border communities	Report on enhanced framework	APSA	EAC & Partner States (P.S.)	VC
29th-31st January 2018	EAC Secretariat	Meeting of Heads of Legal Services in Criminal Investigations	Conclusion of the Legal Framework for the Regional Forensic Referral Centre	Cooperation agreement	MASE	ESA-IO	Kampala
5th -20th January 2018	EAC Secretariat	Dedicated Training for Correctional Officers from Somalia on Community Service Orders	Enhance the capacity of the Somali correctional Service to prevent repeat offenders through community supervision	capacity of Somali Correctional Officers enhanced	MASE	Somalia	SIO
26th-30 March 2018	EAC Secretariat	7th Meeting of Chiefs of Prisons and Correctional Services and 3rd Meeting of ESA-IO Heads of Prisons and Correctional Services	Review cooperation status in the sub sector	guidance on technical matters given	MASE	ESA-IO	ESA-IO
10-13th March 2018	EAC Secretariat	Meeting to develop of an operational modality for the EAC Peace Facility	To develop an Operational Modality for the operationalization of the EAC Peace Facility	A Peace Facility Operational Modality	APSA Supp Program	EAC Sec & Partner States (P.S.)	Mombasa
21st-25th May 2018	EAC Secretariat	Joint Meeting of the Sectoral Councils on Interstate Security, Foreign Policy Coordination and Cooperation in Defence	Policy guidance on cross cutting issues	Policy guidance	Partner States	PS	EAC Secretariat, Arusha
4th to 8th June 2018	EAC Secretariat	Training of Prosecutors and Judicial Officers	Capacity development on international maritime law	capacity to address maritime crimes enhanced	MASE	ESA-IO	Rwanda
<b>Sub-Total for Peace and Security</b>							
<b>Political Affairs</b>							
17th - 18th January 2018	EAC Secretariat	Annual Meeting of the EAC Anti-corruption agencies	Validation of the EAC anti-corruption index considerations from report of Sectoral Committee of Legal and Judiciary Affairs on the Protocol on Combating Corruption	1. EAC anti-corruption index adopted 2. Action Plan and recommendations on Protocol on Combating Corruption	Partner States	Partner States and EACs Staff	Bujumbura
7th - 9th February 2018	EAC Secretariat	Forum of Chief Justices and Human Rights Commission to review previous decisions/directives of Council	Review performance of implementation of previous decisions of the Council and Recommendations	Report on the Status implementation of previous council decision	Partner States	EAC Secretariat and Partner States	Dar es Salaam - Tanzania
8th - 9th March 2018	EAC Secretariat	Meeting of Constitutional Experts	To debrief and draw comprehensive plan for drafting the confederation constitution	Comprehensive Workplan for developing the Confederation constitution	Partner States	Constitutional Expert, EAC staff, MEACA	Arusha
15th March 2018	EAC Secretariat	Constitutional Drafting Briefing and Consultative workshop with Partner States	Brief partner States on the processes and generate expectations of Partner States	Harmonised expectations, clear workplan	Partner States	Constitution Experts, EAC staff, Partner States	VC
19th-23rd March, 2018	EAC Secretariat	Observation of EU Member States Election in Europe	To enhance best Practice in Elections in EAC Partner States	lessons learnt from observation	RESP	Partner States, EAC staff, EALA	Netherlands
27th March 2018	EAC Secretariat	Meeting to review Nyerere Centre for Peace Research (NCPR) Strategic Plan 2014-2017	To distil Priority areas for 2017- 2022 Startegy	Priority areas for enhancement of the NCPR	Partner States	Partner State, EAC Staff	VC
3rd April 2018	EAC Secretariat	Meeting to review Nyerere Centre for Peace Research draft (NCPR) Strategic Plan 2017 - 2022	To validate Draft Strategy Plan 2017-2022 with Partner State inputs	Draft Strategy validated for final draft	Partner States	Partner States, EAC Staff	VC
25th-26th April 2018	EAC Secretariat	Consultative meeting of Political Parties	To develop engagement and dialogue framework for participation in integration affairs of EAC	draft framework for Political Parties participation in EAC integration	RESP	MEACA, EAC Staff, Political Parties from Partner states, EALA	Nairobi
25th -28th April 2018	EAC Secretariat	Organise the EAC University Students Debate and ToT for Elected Ambassadors 2017-2018	To promote continued participation of the youth on issues of the EAC integration	Enhanced networking among university students to enhance regional integration	Partner States	University students, current EAC Ambs, MEAC and EAC	Arusha
1st-5th May 2018	EAC Secretariat	Constitution Drafting Team Benchmarking meeting and consultation	Benchmarking for drafting of Confederation constitution	Benchmarks drawn for drafting the EAC Confederation Constitution	Partner States	Constitution Experts, EAC Staff, MEACA	Zanzibar (URT), Abuja (Nigeria), Dubai (UAE)
9th - 11th May 2018	EAC Secretariat	1st meeting of the Constitutional drafting Team	to draft the Confederation constitution	Completion of various chapters of the const	Partner States	Constitution Experts, EAC staff	Kampala

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15th-18th May 2018	EAC Secretariat	Study Tour of EAC EMBS, STAFF and EMBS to Europe or SADC, COMESA	To enhance Electoral Management Bodies skills and knowledge in democratization	Enhance Capacity building for EMBS, EALA in electoral Governance	RESP	EMBS, EALA and EAC Staff	Sweden
21st - 25th May 2018	EAC Secretariat	2nd meeting of the Constitutional drafting Team	To draft the Confederation constitution	Completion of various chapters of the constitution	Partner States	Constitution Experts, EAC staff	Arusha
5th - 9th June 2018	EAC Secretariat	3rd meeting of the Constitutional drafting Team	To draft the Confederation constitution	Completion of various chapters of the constitution	Partner States	Constitution Experts, EAC staff	Kigali
<b>Sub-Total for Political Affairs</b>							
<b>INFRASTRUCTURE</b>							
<b>Transport</b>							
22- 23 February, 2017	EAC Secretariat	1st Joint Physical Partner States and EAC Secretariat Preparatory Meeting for the 4th Joint EAC Heads of State Retreat on Infrastructure and Health Financing and Development	To validate documentation for the retreat and finalise logistical preparations	Report of the Experts	Partner States and EAC Secretariat	Partner States, EAC Secretariat	Kampala, Uganda
17 - 19 January 2018	EAC Secretariat	Meeting of the Regional Technical Committee of the East African Trade and Transport Facilitation Strategy (EATTF)	To review documentation of the Tripartite (COMESA-EAC-SADC) Transport and Transit Facilitation Programme	To give technical recommendations for implementation	REC Secretariats	DI, PCE, SMPE, CMA	Arusha
20 - 23 March 2018	EAC Secretariat	Meeting of the Task Force on East African Railways programmes	To review the recommendations of the EAC Railways Sector Enhancement Project and prepare a strategy for their implementation	Recommendations to Ministers	Partner States and EAC Secretariat	DI, SMPE	Nairobi
25th - 28th April 2018	EAC Secretariat	Meeting of the Regional Technical Committee for Multinational Road Projects	To consider the reports of studies submitted by the Consultants	Approval of study phase	Partner States and EAC Secretariat	DI, PCE, SMPE	Kigali
16th - 19th May 2018	EAC Secretariat	Meeting of the High Level Standing Committee on the EATTF Project	To review implementation of the OSBP and Vehicle Load Control Acts and review progress of regional and national components of the EATTF and prepare a strategy for successor projects for funding	Recommendations to Ministers	Partner States and EAC Secretariat	DI, PCE, SMPE, CMA	Dar es Salaam
30 May - 1 June 2018	EAC Secretariat	Meeting of the Infrastructure Sub-Committee of the Tripartite COMESA-EAC-SADC cooperation	To update the status of Tripartite infrastructure programmes	Report on Tripartite Cooperation	REC Secretariats	DI, PCE	Arusha
6th - 9th June 2018	EACS/NEPAD	Validation of the draft EMC CIDP study report by country PIDA technical task force	To validate the draft report of the corridor investment development plan	Report validation: Comments & Deliberations for the finalisation of EMC CIDP report	NEPAD Agency	EAC Secretariat, Private Sector, AUC, NEPAD, DPs,	Rwanda
25 - 29 June 2018	EAC Secretariat	15th Meeting of the Sectoral Council on Transport, Communications and Meteorology	To review progress of sub-sector programmes and give policy directions.	Policy directives	Partner States and EAC Secretariat	INFRASTRUCTURE DIRECTORATE	Arusha
<b>Sub-Total for Transport</b>							
<b>Communication</b>							
24th - 26th January 2018	EAC Secretariat	7th Meeting of Committee of Heads of Communications Regulatory Authorities	To consider the draft EAC cross-border broadband interconnection regulations	Draft EAC cross-border broadband interconnection regulations considered	Partner States and EAC Secretariat	SEPC	Arusha
6 - 7 February 2018	EAC Secretariat	Third Meeting of EAC Task Force on Broadband Infrastructure	To consider the draft EAC cross-border broadband interconnection regulations	Draft EAC cross-border broadband interconnection regulations considered	Partner States and EAC Secretariat	SEPC	Arusha
20 February, 2018	EAC Secretariat	Regional validation for draft EAC Postal Development Strategy	To undertake stakeholder validation of the draft EAC Postal Development Strategy	Draft EAC Postal Development Strategy validated by stakeholders	Partner States and EAC Secretariat	SEPC	VC
13 March, 2018	EAC Secretariat	6th Meeting of the Technical Committee on Postal Services	To consider reports of stakeholder validations of the draft EAC Postal Development Strategy	Reports of stakeholder validations of the draft EAC Postal Development Strategy considered	Partner States and EAC Secretariat	SEPC	VC
25 - 26 April 2018	EAC Secretariat	7th Meeting of the Technical Committee on Broadcasting	To consider reports of baseline survey on broadcast content regulation	Reports of baseline survey on broadcast content regulation considered	Partner States and EAC Secretariat	SEPC	Juba
15 - 17 May 2018	EAC Secretariat	8th Meeting of Committee of Heads of Communications Regulatory Authorities	To consider status of implementation of the EAC Roaming Framework	Status of implementation of the EAC Roaming Framework considered	Partner States and EAC Secretariat	SEPC	Arusha
6 - 8 June 2018	EAC Secretariat	5th Meeting of Technical Committee on Information Technology	To consider status of implementation of the EAC Framework for Cyberlaws	Status of implementation of the EAC Framework for Cyberlaws considered	Partner States and EAC Secretariat	SEPC	Nairobi
<b>Sub-Total for Communication</b>							
<b>Civil Aviation</b>							

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7th-9th February 2018	EAC Secretariat	Development of regulations for the EAC UFIR Seamless operations	Development of regulations that will guide Partner States in the implementation of the EAC UFIR Project (Seamless operations)	Draft EAC UFIR Regulations	Partner States, EAC Secretariat and CASSOA	EAC Secretariat, CASSOA and Partner States	Arusha
14th-16th March 2018	EAC Secretariat	Meeting on EAC Aircraft Accidents and Incidents Investigation including Search and Rescue	Finalization Draft Multilateral Agreement for handling Aircraft Accidents and Incidents Investigations and the EAC Search and Rescue Plan( By Technical and Legal Experts)	Final Draft Multilateral Agreement completed and submitted to the Sectoral Council on Legal and Judiciary	Partner States and EAC Secretariat	EAC Secretariat and Partner States	Kigali-Rwanda
20th-23rd March 2018	EAC Secretariat	6th Working Session of EAC UFIR Project Implementation to harmonize the Manuals of Procedures	Review of the Manuals of Procedures (MANSOPS ) within the Partner States in order to incorporate the EAC UFIR	Final Report prepared and submitted to the CNS/ATM Sub Committee	Partner States and EAC Secretariat	EAC Secretariat and Partner States	Arusha-Tanzania
11th-13th April 2018	EAC Secretariat	Meeting of Airports Sub Committee	Review the progress in the development of Approved Priority Airports Projects and Tourism Circuits	Documentation for the EAC Priority Airports Projects and proposed tourism circuits for joint resource mobilization Strategy	EAC Secretariat and Partner States	EAC Secretariat and Partner States	Mwanza-Tanzania
25-27th April 2018	EAC Secretariat	Meeting of the EAC Global Navigation Satellite System (GNSS) Sub Committee	Development of the Eastern African GNSS-EGNOS Module	Report of the GNSS Sub Committee	EAC Secretariat and Partner States	EAC Secretariat and Partner States	Mombasa-Kenya
11th May 2018	EAC Secretariat	21st Ordinary Meeting of the Heads of Civil Aviation and Airports Authorities	Adoption of the progress report on Civil Aviation and Airports Projects and Programmes to be presented at the 15th Sectoral Council on TCM	Progress Report of the Civil Aviation and Airports Projects and Programmes to be presented at the 15th Sectoral Council on TCM	EAC Secretariat and Partner States	EAC Secretariat and Partner States	VC
23rd-26th May 2018	EAC Secretariat	7th Working Session of EAC Upper Flight Information Region (EAC UFIR) to discuss ICAO-Collaborative Decision Making (CDM) for provision of Air Navigation Services	Collaborative Decision Making for improved service delivery in the provision of Seamless and interoperable CNS/ATM Systems	Final Report prepared and submitted to the CNS/ATM Sub Committee	Partner States and EAC Secretariat	EAC Secretariat and Partner States	Dar es Salaam-Tanzania
<b>Sub-Total for Civil Aviation</b>							
<b>Meteorology</b>							
24th - 26th January 2018	Secretariat	Meeting of the Task Force on Cost recovery	To develop cost recovery strategy	Draft cost recovery strategy	Partner States	SM, DI	Arusha - Tanzania
14th - 16th February 2018	Secretariat	Meeting of the Task Force on Aeronautical Meteorological Services	To assess progress on implementation of QMS	Report of Status of implementation of QMS and policy recommendations	Partner States	SM	Kampala-Uganda
7th - 9th March 2018	Secretariat	Meeting of the task force on numerical weather Prediction	To enhance capacities of Meteorological Services in Numerical Weather Prediction	operational and policy recommendations to TCM	Partner States	SM, DI	Zanzibar - Tanzania
25th - 27th April 2018	Secretariat	Meeting of the Heads of Meteorological Services	To consider Meteorological programmes in EAC	policy and operational Recommendations for the next financial year	Partner States	SM,DI	Arusha - Tanzania
15th - 18th May 2018	Secretariat	Joint Meeting with IGAD Climate Prediction and Application Center	To Review and update Seasonal Prediction Tools	Updated Seasonal Forecasting	Partner States	SM	International
16th-19th May 2018	Secretariat	Meeting of the Task Force on harmonization of policies for ports and benchmarking with other international ports	To develop the methodology for selection criteria of the proposed Maritime University	policy Recommendations for the TCM	Partner States	SM, DI	Kigali, Rwanda
13th - 15th June 2018	Secretariat	Meeting on the Sub Committee on Maritime Transport	To review the World Bank Project Maritime Components for Lake Victoria and Lake Tanganyika	Maritime project profile for Lake Victoria and Lake Tanganyika	Partner States	SM, DI	Bujumbura, Burundi
<b>Sub-Total for Meteorology</b>							
<b>DIRECTORATE OF PLANNING</b>							
<b>Statistics</b>							
14 - 16 Feb, 2018	EAC Secretariat	Meeting of National Experts on	Harmonisation of compilation practices	EAC guidelines for compilation of BOP	IMF/RISP	EAC Secretariat Staff,	Nairobi

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
7-9 March 2018	EAC Secretariat	Meeting of experts on compilation of EAC Facts and Figures 2017	compilation and updating of EAC Facts and Figures 2017	EAC Facts and Figures 2017	EAC Secretariat	EAC Secretariat Staff, Partner States Experts from NSOs & Central Banks	Dar es Salaam
13- 16 Mar, 2018	EAC Secretariat	Hold working sessions for the Technical Working Group on National Accounts Statistics	Harmonisation of compilation practices of macroeconomic statistics	Harmonised National Accounts methodology	Partnership Fund/IMF	EAC Secretariat Staff, IMF (East Africa) Staff, Partner States Experts	Arusha
21 - 23 March, 2018	EAC Secretariat	Meeting of the Sectoral Committee on Statistics	Consider progress made statistical matters	Policy direction on regional statistics development provided	EAC Secretariat Staff, Partner States Experts from NSOs. Central Banks & Revenue agencies	EAC Secretariat Staff, Partner States Experts from NSOs. Central Banks & Revenue agencies	Arusha, Tanzania
04 - 06 Apr, 2018	EAC Secretariat	Meeting of National Experts on Agriculture Statistics	Harmonisation of methodology for Agriculture Surveys	EAC guidelines for compilation of BOP Statistics	IMF/RISP	EAC Secretariat Staff, Partner States Experts	Bujumbura, Burundi
9th -11th May, 2018	EAC Secretariat	Mission on EAC statistics database and facts and figures to review concepts and definitions of indicators for the database and facts and figures	Review concepts and definitions of indicators for the database and facts and figures	Harmonised indicators for the facts and figures and EAC statistics database	Partner States	EAC Secretariat and Partner States experts	National activity
23 - 25 May, 2018	EAC Secretariat	Working sessions for the TWG on monetary and Financial Statistics	Review status of MFS data for EAMU Monetary policy requirements	Harmonised MFS and FSI data in the region	Partner States	EAC/COMESA/SADC Secretariats and Partner States experts	Arusha, Tanzania
4th - 8th June, 2018	EAC Secretariat	Benchmarking multi-disciplinary mission to South Sudan composed of statistics experts on key priority area of National Accounts, Balance of Payments, GFS, CPI and MFS	Harmonisation of compilation practices	Harmonised NAS, BOP, GFS, MFS, and CPI	Partner States	EAC Secretariat and Partner States experts	National activity
20-22 June, 2018	EAC Secretariat/ IMF	Meeting of Regional Technical Working Group Government Finance Statistics (GFS)	Harmonisation of compilation practices of GFS	Harmonised GFS	Partner States	EAC Secretariat Staff, IMF advisor, Partner States Experts	Arusha, Tanzania
27-29 Jun, 2018	EAC Secretariat	Meeting of National Experts on Consumer Price indices	Compute and discuss the regional EAC HCPI Weights	Regional EAC HCPI weights computed	Partner States	EAC/COMESA/SADC Secretariats and Partner	Arusha, Tanzania
<b>Sub-Total for Statistics</b>							
<b>Monetary Affairs</b>							
9th to 12th January, 2018	EAC Secretariat	EAC/IMF workshop on the macroeconomic coordination challenges among the Finance Ministries	To enhance the effectiveness of fiscal policy in the EAC Partner States necessary for the proper implementation of EAMU protocol	A detail report and recommendations to the Sectoral Council on Finance and Economic Affairs	IMF	PE(F&M),	Arusha, Tanzania
16th - 19th January 2018	EAC Secretariat	Meeting of the RTWG for implementing EAC Code of Conduct and Guidelines for Designated Market Makers for Government Securities (DMMGs)- as directed by the SCPEA	To develop EAC Code of Conduct and Guidelines for Designated Market Makers for Government Securities (DMMGs) as directed by MAC	EAC Code of Conduct and Guidelines for Designated Market Makers for Government Securities (DMMGs)	Partner States	DSG(P&I), PE(F&M),	Arusha, Tanzania
30th Jan. to 2nd Feb. 2018	EAC Secretariat	IGC-EAC Workshop on Domestic taxes harmonization policy	To develop the Domestic taxes harmonization policy	Domestic taxes harmonization policy	GIZ	DSG(P&I), PE(F&M),	Arusha



Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
13th - 16th February 2018	EAC Secretariat	EAC/IMF workshop on Harmonization of EAC monetary policy operational frameworks and repo markets	To develop a framework for harmonization of EAC monetary policy operational frameworks and repo markets as directed by the MAC	Framework for harmonization of EAC monetary policy operational frameworks and repo markets	Partner States	PE(F&M),	Arusha
28th Feb. - 2nd March 2018	EAC Secretariat	Meeting of the Committee on Fiscal Affairs (CFA) to finalize analytical studies on the implementation of EAMU roadmap, - as directed by the SCFEA	Finalize the following studies: (a) Identification of financing options for regional projects and assessment of implications for the attainment of macroeconomic convergence (b) Role of non-bank financial institutions in financing national projects (d) Analysis of the scope of coverage of public wage in the PS (e) Framework for promotion of local content in natural resources sector (f) Framework for coordination of fiscal and monetary policies	Final study reports and recommendations to the SCFEA	Partner States	DSG(P&I), PE(F&M),	Nairobi, Kenya
13 - 16 March 2018	EAC Secretariat	Meeting with RSS delegates from ministry of Finance to develop MTCPs and Fiscal Risk statements for the RSS	To develop MTCPs and Fiscal Risk statements for the RSS	Draft Fiscal MTCPs and Risk statements for the RSS	Partner States	DP and E(F&M)	Juba, South Sudan
28th -30th March, 2018	EAC Secretariat	Meeting of the Committee on Fiscal Affairs to develop the Bill for te establishment of the East African Development Fund (EADF)	To develop the Bill for te establishment of the East African Development Fund (EADF)	A Bill for te establishment of the East African Development Fund (EADF)	PF	DP, PE(F&M)	Kigali, Rwanda
7 - 11 May 2018	EAC Secretariat	Meeting of the Sectoral Council on Finance and Economic Affairs	To consider reports of MAC, CFA and EAMU Tasforce	Recommendations to the Council of Ministers	Partner States	DP, PE(F&M)	Arusha, Tanzania
23 - 25 May, 2018	EAC Secretariat	Meeting of the Taskforce on EAMU Institutions	To draft the Bill for the establishment of EAC Stabilization Fund	Draft Bill for the establishment of East African Stabilization fund	Partnership Fund	PE (F&M), DP	VC
5- 8 June 2018	EAC Secretariat	Meeting of the Financial market sub-committee of MAC	To develop a framework for promoting Bond markets in the EAC	EAC Code of Conduct and Guidelines for Designated Market Makers for Government Securities (DMMGs)	Partner States	PE(F&M),	Arusha
20 - 22 June 2018	EAC Secretariat	Meeting of Tax Policy and Tax administration subcommittee of CFA	To develop EAC Domestic Tax harmonization Policy	EAC Domestic Tax Harmonization Policy	Partner States	PE (F&M)	Zanzibar
<b>Sub-Total for Monetary Affairs</b>							
<b>Fiscal Affairs</b>							
16th - 19th January 2018	EAC Secretariat	Meeting of Economic Affairs Subcommittee of MAC	To Prepare for the Governor's MAC meeting	Report of the EAC Governors	Bank of Tanzania	PE(F&M),	Arusha, Tanzania
25th - 26th January, 2018	EAC Secretariat	IMF-EAC workshop on Public Financial Management (PFM) in the EAC	The Public Financial Management (PFM) converging on Harmonization of regional PFM legislation and Fiscal Transparency (i.e. Medium-Term Convergence Programs and Fiscal Risk Statements). To help Burundi and Republic of South Sudan to develop their Medium-Term Convergence Programs	Medium-term Convergence Programs (MTCPs)	IMF	DSG(P&I), PE(F&M)	Arusha, Tanzania
6 - 9 February 2018	EAC Secretariat	Meeting of the taskforce to develop EAMU Bills	To develop a Bill for the establishment of the Financial services Commission as directed by the SCFEA	A draft Bill	PF	PE (F&M)	Arusha
19 - 23 February 2018	EAC Secretariat	IMF/EAC Workshop on the capacity building on EAC Tax treaties- as directede by the SCFEA	To enhance negotiation skills and related international taxation skills including advanced simulated negotiation exercises of tax treaties for the EAC Partner States	Skills on tax treaties negotiations skills	IMF	DSG(P&I), PE(F&M),	Arusha, Tanzania
6 - 9 March 2018	EAC Secretariat	GIZ/EAC Workshop to develop a policy for harmonization of EAC domestic taxes	To develop a policy for harmonization of EAC domestic taxes	EAC Policy for harmonization of domestic taxes	GIZ	DSG(P&I), PE (F&M)	Nairobi, Kenya

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
4- 6 April 2018	EAC Secretariat	Meeting of the CFA subcommittee on Tax harmonization	1)Assess divergence in VAT policy across EAC countries 2) Develop options where VAT rates can vary within a range, but the base is relatively harmonized 3)Develop common rules for the place of supply. 4) Assess revenue and other implications of proposed options on country budgets and economy. 5) Draft directive/regulations to implement options	Harmonized VAT regimes	Partner States	DSG(P&I), PE (F&M)	Bujumbura
16 - 22 April 2018	EAC Secretariat	IMF/WB Spring meetings	(1) To take stock of the IMF/WB Technical Assistance and identify gaps for more TA; (2) Discuss the high level policy workshop on EAC Integration, (3) discuss the high-level workshop on Public Financial Management (PFM) (4) discuss the potential financial assistance to a new project on Financial sector development	Agreement on new areas of cooperation, agree on the wayforward regarding the challenges on the current IMF/EAC programs	Partner states	DSG(P&I), PE(F&M),	Washington, DC, USA
16 - 18 May 2018		Meeting of the RTWG on EAMU institutions	To negotiate the Bill for the establishment of the Financial Services Commission	Draft FSC Bill	Partner States	DP,PE(F&M)	Kigali, Rwanda
30 May - 2nd June 2018		Mission to the Bank of South Sudan on integrating the BSS to the MAC programs as directed by the MAC	To integrate the BSS to the MAC programs as directed by the MAC	BSS integrated to MAC programs	Partner States	DP,PE(F&M)	Juba, South Sudan
13 - 16 June 2018		Meeting of Economic Affairs Subcommittee of MAC	To develop a masterplan for the establishment of East African Monetary Institute as directed by the MAC	Masterplan for the establishment of East African Monetary Institute	Partnership Fund	PE(F&M),	Nairobi, Kenya
26 - 29 June 2018		Joint IMF/GIZ/EAC workshop on EAC Tax treaties policy and model tax treaties	To develop a framework for group negotiations of tax treaties with non-EAC Countries	Framework for group negotiations of tax treaties with non-EAC Countries	IMF	DP,PE(F&M)	Kampala
<b>Sub-Total for Fiscal Affairs</b>							
<b>Financial Sector Development and Regionalisation Programme(FSDRP)</b>							
8th January to 29th June 2018	EAC Secretariat/ FSDRP	Monthly Video Conference Calls with CMI Stake holders (6 VC meetings in total)	Tracking the Progress of the CMI Project Implementation	Resolving any National level Requirements, & Project Communication	EAC	TWG, FSDRP	VC
10th-16th January, 2018	EAC Secretariat/ FSDRP	Completion of Upgrade of CMI Network	A secure Wide Area Network (WAN) connecting all CMI datacenters and Partner States institutions.	CMI Network linking the CMI Data Centers with Partner States	World Bank	TWG and FSDRP	Kampala
31st January to 3rd February 2018	EAC Secretariat/ FSDRP	TWG Meeting to develop Financial Education Strategy	Development of Financial Education Strategy	EAC Financial Education Strategy	World Bank/Partner States	TWG and FSDRP	Nairobi
31st January - 30th June 2018	EAC Secretariat/ FSDRP	CMI Implementation	To Integrate the CMI with the Capital Markets Infrastructure	Readiness for user acceptance testing	World Bank	TWG, FSDRP & IT Vendors	Dar Es Salaam, Kampala, Kigali, Nairobi and Bujumbura
6th to 9th February, 2018	EAC Secretariat/ FSDRP	TWG regional meeting to develop the EAC Insurance Bill and Draft Regulations	Revised drafts of the EAC Insurance Bill and Draft Regulations	Revised drafts of the EAC Insurance Bill and Draft Regulations	World Bank/Partner States	TWG and FSDRP	Arusha

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
13th- 16th February 2018	EAC Secretariat/ FSDRP	TWG meeting to develop an implementation roadmap for centralized database for the cross-border financial flows	To develop an implementation roadmap for centralized database for the cross-border financial flows	Workshop Report	World Bank	EAC FSDRP/ Partner States	Dar Es Salaam
14th -15th February	EAC Secretariat/ FSDRP	Hold a consultative meeting to review the inception report of the pension tax regime study	To review the EAC pension tax regime inception study report	Inception report	World Bank	Partner States/EAC FSDRP	VC
20th to 23rd February , 2018	EAC Secretariat/ FSDRP	Meetings of National Advisory Committees (NACs) and TWG to support capacity building for	To develop and conclude the Training of Trainers Programs for each financial sub-sector in Rwanda and Burundi	Workshop report	World Bank	Partner States/EAC FSDRP	Arusha
28th Feb to 2nd March 2018	EAC Secretariat/ FSDRP	Support to Burundi to establish securities market: Institutional arrangement and set up of regulator, stock exchange and intermediaries	To operationalize the institutional framework and market structure	Meeting report	World Bank	Partner State/FSDRP	National Activity, Bujumbura
28th Feb to 2nd March 2018	EAC Secretariat/ FSDRP	TWG Meeting to develop Insurance Certification Implementation Strategy	Development of Insurance Certification policy and implementation Strategy	Insurance certification implementation strategy	World Bank/Partner States	TWG and FSDRP	Nairobi
5th March to 9th March 2018	EAC Secretariat/ FSDRP	Support to Burundi to establish securities market: Institutional arrangement and set up of regulator, stock exchange and intermediaries	To operationalize the institutional framework and market structure	Meeting report	World Bank	Partner State/FSDRP	National Activity, Bujumbura
6th - 8th March 2018	EAC Secretariat/ FSDRP	CMI Stakeholders forums in Partner States	to provide the wider market players an opportunity to understand the design of the CMI and the expected benefits	Meeting report	World Bank/Partner States	FSDRP/Partner State stakeholders	Kampala & Dar es Salaam
12th - 16th March 2018	EAC Secretariat/ FSDRP	Meeting with South Sudan Financial sector stakeholders to develop a strategy for financial sector support	To develop strategy for financial sector interventions and support	Meeting report	World Bank	EAC FSDRP/ Partner State	Juba
12th to 17th March, 2018	EAC Secretariat/ FSDRP	Consultation for the development of Burundi Securities Market	To review, gather stakeholders comments and buy-in on the draft institutional, legal and regulatory frameworks for Burundi Securities Market	Workshop report	World Bank	Partner States/EAC FSDRP	National Activity Bujumbura
13th - 16th March, 2018	EAC Secretariat/ FSDRP	Meeting of relevant sub-committees of MAC to review and consider the Microfinance Policy and its implementation strategy	To review and consider the EAC Microfinance Policy and its implementation strategy	Workshop report	World Bank/Partner States	EAC FSDRP/ Partner States	Kampala
14th - 16th March, 2018	EAC Secretariat/ FSDRP	EAPSA Consultative meeting to finalize the legal framework for EAC Pension Portability , informal sector principles	To review the work done EAC pension portability legal framework and informal sector principles	draft EAC pension portability legal framework and informal sector principles/ Workshop Report	World Bank	EAC/FSDRP/Partner States	Bujumbura
19th - 23rd March 2018	EAC Secretariat/ FSDRP	CMI Technical Working Group Meeting	To finalize the administrative documents on CMI and review CMI implementation to date	Meeting report	World Bank/Partner States	TWG and FSDRP	Uganda
20th - 23rd March 2018	EAC Secretariat/ FSDRP	TWG group to draft and review amendments to laws to comply with IOSCO recommendations	Development of amendments to implement IOSCO Assessment recommendations	Policy proposals and Draft Amendments to securities laws	World Bank/Partner States	TWG and FSDRP	Arusha
20th to 23rd March, 2018	EAC Secretariat/ FSDRP	TWG and CEOs meeting to consider and adopt EAC Insurance Bill and Draft Regulations	Adoption of Revised drafts of the EAC Insurance Bill and Draft Regulations, in readiness for incountry consultations	Revised drafts of the EAC Insurance Bill and Draft Regulations, incorporating comments from CEOs	World Bank/Partner States	TWG and FSDRP	Arusha
26th March to 6th April 2018	EAC Secretariat/ FSDRP	Stakeholder consultative meetings	Implementation of IOSCO Assessment recommendations	Policy proposals and Draft Amendments to securities laws	World Bank/Partner States	TWG and FSDRP	Dar es Salaam, Nairobi, Kampala, Kigali and Bujumbura
27th- 28th March, 2018	EAC Secretariat/ FSDRP	Executive and Steering Committee meeting	Review of FSDRP Project Implementation progress and provide policy orientations for the way forwards	Meeting report	EAC	EAC FSDRP/ Partner States	VC

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
27th March- 10th April, 2018	EAC Secretariat/ FSDRP	Consultative stakeholders meeting for the EAC Banking Certification Policy and Implementation Strategy	To develop the EAC Banking Certification Policy and Implementation Strategy	Reports with Country-specific comments on the EAC Banking Certification Policy and Implementation Strategy	World Bank/Partner States	Partner States/EAC FSDRP	Dar es Salaam, Nairobi, Kampala, Kigali and Bujumbura
27th March- 10th April, 2018	EAC Secretariat/ FSDRP	Consultative stakeholders meeting for the studies on interoperability of card switches and cross border mobile financial services	To develop strategy for promoting interoperability of card switches and cross border mobile financial services in the EAC	Strategy for the promoting interoperability and cross border mobile financial services in the EAC	World Bank/Partner States	Partner States/EAC FSDRP	Dar es Salaam, Nairobi, Kampala, Kigali and Bujumbura
30th March 2018	EAC Secretariat/ FSDRP	CMI PISC meeting to review CMI implementation Progress and provide policy direction towards completion of the CMI	To review CMI implementation and guide the region accordingly	Meeting report	World Bank/Partner States	Partner States/EAC FSDRP	Arusha
3rd to 20th April 2018	EAC Secretariat/ FSDRP	Stakeholder consultative meetings	Implementation of IOSCO Assessment recommendations	Policy proposals and Draft Amendments to securities laws	World Bank/Partner States	TWG and FSDRP	Bujumbura, Nairobi, Kampala, Dar es Salaam and Kigali
10th to 13 April 2018	EAC Secretariat/ FSDRP	TWG regional meeting to adopt the banking certification implementation strategy	Adoption of the Revised Banking certification program implementation strategy	Revised Banking certification program implementation strategy	World Bank/Partner States	TWG and FSDRP	Arusha
10th to 13th April, 2018	EAC Secretariat/ FSDRP	TWG Meeting to develop EAC securities market legal and regulatory framework	Development of EAC securities market legal and regulatory framework	Draft Amendments to securities laws	World Bank/Partner States	TWG and FSDRP	Kampala
2nd to 5th May, 2018	EAC Secretariat/ FSDRP	TWG Meeting to develop insurance certification implementation Strategy	Development of insurance certification implementation Strategy	EAC Financial Education Strategy	World Bank/Partner States	TWG and FSDRP	Arusha
2nd - 5th May, 2018	EAC Secretariat/ FSDRP	TWG meeting to agree on the methodology to harmonize financial statistics related to Banking and Microfinance & SACCOs sub-sectors	Consultative meeting to agree on the methodology to harmonize financial statistics related to Insurance, Pension and Capital market sub-sectors	Meeting report	World Bank/Partner States	TWG and FSDRP	Arusha
3rd to 18th May, 2018	EAC Secretariat/ FSDRP	Stakeholder consultative meetings	Implementation of Financial Education Strategy	Implementation of EAC Financial Education Strategy	World Bank/Partner States	TWG and FSDRP	Dar es Salaam, Nairobi, Kampala, Kigali and Bujumbura
8th to 11th May, 2018	EAC Secretariat/ FSDRP	Meeting of the Capital Market Insurance and Pension Committee (CMIPC),	To review the progress made in the FSDRP activities	Meeting report	World Bank/partner states	EAC/FSDRP/ PARTNER STATES	Dar es Salaam
8th to 11th May, 2018	EAC Secretariat/ FSDRP	Stakeholder consultative meetings	Establishment of Burundi Capital Market	Implementation road map	World Bank/Partner States	FSDRP /Burundi stakeholders	National Activity Bujumbura
8th -11th May, 2018	EAC Secretariat/ FSDRP	Hold a TLC meeting to develop risk based supervision framework and tool kits for the EAC Partner States	To facilitate compliance with international organization pension principles (IOPS)	Meeting report and a framework for risk based supervision for EAC partner States	World Bank	EAC/EAPSA Technical and Legal Committee (TLC)	Kigali
14th to 18th May, 2018	EAC Secretariat/ FSDRP	In-country stakeholders consultative meetings on EAC Insurance Bill & Regulations	Gather in-country Stakeholder comments Revised drafts of the EAC Insurance Bill and Draft Regulations	Reports of in-country Stakeholder comments on the Revised drafts of the EAC Insurance Bill and Draft Regulations	World Bank/Partner States	TWG and FSDRP	Dar es Salaam, Nairobi, Kampala, Kigali and Bujumbura
15th - 17th May 2018	EAC Secretariat/ FSDRP	CMI Stakeholders forums in Partner States	to provide the wider market players an opportunity to understand the design of the CMI and the expected benefits	Meeting report	World Bank/Partner States	FSDRP/Partner State stakeholders	Kigali/Bujumbura

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
21st to 25th May 2018	EAC Secretariat/ FSDRP	Support to Burundi to establish securities market: Institutional arrangement and set up of regulator, stock exchange and intermediaries	To operationalize the institutional framework and market structure	Meeting report	World Bank	Partner State/FSDRP	National Activity, Bujumbura
11th to 22nd June 2018	EAC Secretariat/ FSDRP	Stakeholder consultative meetings	Implementation of Insurance Certification policy and implementation Strategy	implementation of Insurance certification implementation strategy	World Bank/Partner States	TWG and FSDRP	Dar es Salaam, Nairobi, Kampala, Kigali and Bujumbura
11th to 23rd June 2018	EAC Secretariat/ FSDRP	Consultative meetings to conclude on the Burundi capital market legal and regulatory framework	Consultations on the Burundi capital market legal and regulatory framework	The Burundi capital market legal and regulatory framework	World Bank/Partner States	TWG and FSDRP	National Activity Bujumbura
18th to 22nd June 2018	EAC Secretariat/ FSDRP	Consultative meetings to conclude on the Burundi capital market legal and regulatory framework	Consultations on the Burundi capital market legal and regulatory framework	The Burundi capital market legal and regulatory framework	World Bank/Partner States	TWG and FSDRP	National Activity Bujumbura
20th to 21st June 2018	EAC Secretariat/ FSDRP	Executive and Steering Committee meeting	Review of FSDRP Project Implementation progress and provide policy orientations for the way forwards	Meeting report	EAC	EAC FSDRP/ Partner States	VC
26th - 29th June 2018	EAC Secretariat/ FSDRP	TWG to consider and incorporate comments from in-country consultations	Incorporation of stakeholder comments on Revised drafts of the EAC Insurance Bill and Draft Regulations, incorporating comments from stakeholders	Revised drafts of the EAC Insurance Bill and Draft Regulations, incorporating comments from stakeholders	World Bank/Partner States	TWG and FSDRP	VC
26th-28th June, 2018	EAC Secretariat/ FSDRP	Consultative stakeholders workshop to validate the EAC pension tax study report	To facilitate cross border pension activities	study report	World Bank/Partner States	Stakeholders in Tanzania	Arusha
26th - 29th June 2018	EAC Secretariat/ FSDRP	TWG meeting to agree on the methodology to harmonize financial statistics related to Insurance, Pension and Capital market sub-sectors	Consultative meeting to agree on the methodology to harmonize financial statistics related to Insurance, Pension and Capital market sub-sectors	Meeting report	World Bank/Partner States	TWG and FSDRP	Arusha
<b>Sub-Total for Financial Sector Development and Regionalisation Programme(FSDRP)</b>							
<b>Payment and Settlement System Integration Project (PSSIP)</b>							
17th-19th January 2018	Secretariat	Workshop on development of Memorandum and Articles of Association of the proposed East African Bankers Association Limited	Formation of a Regional Association of Bankers for EAC	Signed Memorandum and Articles of Association to incorporate and register EABA	AfDB	Partner States Bankers Association Members	Bujumbura
13th-16th February 2018	Secretariat	Presentation of inception report for LTWG for drafting of Regional payment System legislation and Framework workshop	To validate and own the draft inception report for Regional payment System legislation and Framework	LTWG report for consultancy Regional payment System legislation and Framework	AfDB	EAC Secretariat and Partner States	Arusha, Tanzania
06th-09th March 2018	Secretariat	Consideration and evaluation of RFP to select the best consultancy firm for EAPS Promotional Strategy	To validate and own the draft inception report for EAPS Promotional Strategy	Evaluation Report and recommendation to open Financial proposals	AfDB	EAC Secretariat and national central banks	ARUSHA

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
13th-16th March 2018	Secretariat	Monitoring and Evaluation framework meeting	Strengthening M & E Framework for PSSIP	Meeting Report	AfDB	EAC / PSSIP Staff/NCBs	Bujumbura
19th-23rd March 2018	Secretariat	Study Visit in preparation of in integrated single payment syste for the region	skills development to draft TORs to engage a consultant to guide the development of a fully integrated payment system	TORs and Study visit Report for an integrated payment system	AfDB	National Central and EAC / PSSIP Staff	West African Central Bank (BCEAO)
03rd-06th April 2018	Secretariat	Regional Executive and Steering Committee	To consider and adopt the executive committee report and review project progress and work plan and budget	Meeting report	AfDB	EAC/PSSIP Staff/NCPTs/ Executive & Steering Committee	Bujumbura, Burundi
17th-20th April 2018	Secretariat	Carry out Regional Oversight of Payment and Settlement System at Bank of Tanzania	capacity building and skills development on oversightof payment systems	Oversight Report	AfDB	EAC Secretariat and Partner States Central Bank	Dar es Salaam, Tanzania
15th-18th May 2018	Secretariat	Validation of inception report for LTWG for drafting of Regional payment System legislation and Framework workshop	To validate and own the draft inception report for Regional payemt System legislation and Framework	Validation report	AfDB	EAC Secretariat and Partner States	VC
22nd -25th May 2018	Secretariat	Study Visit in preparation of integrated single payment syste for the region	skills development to draft TORs to engage a consultant to guide the development of a fully integrated payment system	TORs and Study visit Report for an integrated payment system	AfDB	National Central and EAC / PSSIP Staff	Europe/ Central America (Economic Bloc)
04th-07th June 2018	Secretariat	Validation of draft report for LTWG for drafting of Regional payment System legislation and Framework workshop	To validate and own the draft inception report for Regional payemt System legislation and Framework	Validation report	AfDB	EAC Secretariat and Partner States Central Banks and Attorney General Chambers	VC
12th-29th June 2018	Secretariat	Capacity building Workshop	Build capacity and skills improvement in the area of Payments and Settlement Systems	Training Report	AfDB	EAC / PSSIP Staff/NCBs/commercial banks	Bujumbura, Nairobi, Kigali, Kampala and Dar es Salaam
<b>Sub-Total for Payment and Settlement System Integration Project (PSSIP)</b>							
<b>Planning</b>							
21st March - 6th April, 2018	EAC Secretariat	Meetings of the National Implementation Committees (NICs) on the EAC Common Market	To review the implementation of the EAC Common Market Protocol at national level	Implementation of the Protocol at national levels reviewed and necessary interventions agreed upon	Partnership Fund	EAC Secretariat and Partner States	Dar-es-Salaam, Nairobi, Kampala, Kigali and Bujumbura
18th - 21st April, 2018	EAC Secretariat	Regional meeting on the implementation of the EAC Common Market Protocol	To review the implementation of the EAC Common Market Protocol at the regional level	Implementation of the Protocol reviewed at the regional level and necessary interventions agreed upon	Partnership Fund	EAC Secretariat and Partner States	Mombasa, Kenya
4th-8th June , 2018	EAC Secretariat	28th Meeting of the Sectoral Council of Ministers responsible for EAC Affairs and Planning	To provide policy guidance on the integration agenda in a number of areas.	Policy decisions and guidance on a number of integration issues.	Partner States	Organs and Institutions of the Community and Partner States	Bujumbura
<b>Sub-Total for Planning</b>							
<b>Policy Research</b>							
5-6 June , 2018	EAC Secretariat	Convene a regional Regional Research workshop to validate the findings of the study on Mapping regional transport infrastructure that will ensure effective trade facilitation such as complementarities of railways and ports across the	To present and validate the findigs of the studies	Policy Working Paper and policy brief	ACBF	EAC Secretaria and Partner States	VC

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
12-13 June ,2018	EAC Secretariat	Convene a Regional Research Meeting to present and disseminate the findings of a study on cost-benefit analysis study on the implications of negotiating FTA with third parties	To present and disseminate the findings of the study	Policy Working Paper, policy brief, EAC FTA negotiations guidelines .	Partnership Fund	EAC Secretariat and Partner States	Arusha, Tanzania
26- 27 June,2017	EAC Secretariat	Convene regional Regional Research workshop on the findings on the study (Cost benefit analysis and sustainability of Kenya's performance-based road maintenance contract (PBC) with a view to rolling it out to the whole EAC region)	To present and validate the findings of the studies	Policy Working Paper and policy brief	ACBF	EAC Secretariat and Partner States	VC
<b>Sub-Total for Policy Research</b>							
<b>Monitoring and Evaluation</b>							
13th -30th March , 2018	EAC Secretariat	Development of Gender Sensitive outcome indicators of the 5th EAC Development Strategy 2016/17-2020/2021	Develop Gender Sensitive Outcome Indicators for the 5th EAC Development Strategy	Gender Sensitive Outcome indicators developed	Partnership Fund	EAC Secretariat, Partner States	Uganda, Rwanda , Burundi, Tanzania and Kenya
21th- 23th March,2018	EAC Secretariat	Meeting of EAMS Focal Point Officers	To review to assess the decisions/directives of the Sectoral Council on EAC Affairs and Planning	Assessment done and report presented to the 28th Sectoral Council on EAC Affairs and Planning	Partnership Fund and TMEA	EAC Secretariat, Partner states	Bujumbura, Burundi
9th - 11th May , 2018	EAC Secretariat	Regional meeting to validate the outcome indicators of the 5th EAC development Strategy 2016/17-2020-2021	Present and review the draft Report of the Gender Sensitive Outcome Indicators of the 5th EAC Development Strategy	Gender Sensitive Outcome indicators presented and adopted	Partnership fund	EAC Secretariat, Partner states	Kigali, Rwanda
May , 2018	EAC Secretariat	Formative Evaluation of the EAC Common Market Protocol	To conduct a formative evaluation of the Common Market Protocol	Country consultations carried out	Partnership Fund	EAC Secretariat, Partner states	Partner States
27th -29th June, 2018	EAC Secretariat	Regional Meeting on the formative evaluation of the EAC Common Market Protocol	To present the findings of the evaluation of the EAC Common Market Protocol	Recommendations on the implementation of the Common Market Protocol formulated and presented to policy organs	Partnership Fund	EAC Secretariat, Partner states	Dar Es Salaam, Tanzania
19th-22nd June ,2018	EAC Secretariat	Meeting of EAMS Focal Point Officers	To review and assess the decisions/directives of the Extra-Ordinary Council of Ministers	Assessment done and report presented to the 36th Council of Ministers	Partnership Fund and TMEA	EAC Secretariat, Partner states	Mwanza, Tanzania
22nd May-25th May, 2018	EAC Secretariat	To attend a meetings on the regional Platform on M&E (EAC SADC.COMESA.ECOWAS)	Sharing of M&E Practices	Create a Network of M&E Practitioners in RECs	Partner States	EAC Secretariat	Accra, Ghana
<b>Sub-Total for Monitoring and Evaluation</b>							
<b>Investment and Private Sector Development</b>							
28th February - 3rd March 2018	Secretariat	Convene a meeting of Technical officials and CEOs of Investment Promotion Agencies(IPAs) to build synergies in promoting the region as a single investment destination	To build synergies in promoting the Region as a single investment destination & To finalise the development of the EAC Investment Policy	Harmonized and Coordinated Investment promotion in the Region 2. Strengthened Capacity of the IPAs	RISP	EAC Secretariat and Partner States	Nairobi, Kenya
14th-16th March, 2018	Secretariat	Sectoral Committee on Investment to review the progress on Investment and Private Sector Development	To review the progress of the activities under Investment Promotion and Private Sector Development Department and discuss implementation of the Council decisions, directives and give guidance	Improved policy generation and decision-making process	Partner States	EAC Secretariat and Partner States	Arusha, Tanzania
21st - 24th March, 2018	Secretariat	In concert with EABC convene a meeting with the Private Sector Associations	To enhance Private Sector participation in the integration process and expand the scope of the involvement of the private	Private Sector participation enhanced and strengthened	Partnership Fund	EAC Secretariat and Partner States	Dar-es-Salaam,Tanzania
29th March- 30th March, 2018	Secretariat	Meeting of experts on the development of the EAC Investment Policy and Strategy	To develop the EAC Investment Policy and Strategy	EAC Investment Policy and Strategy	Partnership Fund	EAC Secretariat and Partner States	Juba
4th-5th May, 2018	Secretariat	In concert with EABC convene the SG's CEOs Forum	To enhance private sector participation in the EAC Integration process	Increased participation and involvement of the Private Sector in the EAC Integration	Partnership Fund/TMEA	EAC Secretariat and Partner States	Kigali, Rwanda

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
9th - 11th May, 2018	Secretariat	Convene a meeting of Technical officials of Investment Promotion Agencies(IPAs) to build synergies in promoting the region as a single investment destination	To build synergies in promoting the Region as a single investment destination	1.Harmonized and Coordinated Investment promotion in the Region 2. Strengthened Capacity of the IPAs	RISP	EAC Secretariat and Partner States	Kampala, Uganda
17th-18th May, 2018	Secretariat	Sectoral Committee on Investment to review the progress on Investment and Private Sector Development	To review the progress of the activities under Investment Promotion and Private Sector Development Department and discuss implementation of the Council decisions, directives and give guidance	Improved policy generation and decision-making process	Partner States	EAC Secretariat and Partner States	Arusha, Tanzania
30th-31st May, 2018	Secretariat	In concert with EABC convene a capacity building workshop for Private Sector	To enhance Private Sector participation in the integration process and develop capacity of private sector	Private Sector participation enhanced and strengthened	Partnership Fund	EAC Secretariat and Partner States	Bujumbura, Burundi
4th /5th June, 2018	Secretariat	Meeting of experts on the development of the EAC Investment Policy and Strategy	To develop the EAC Investment Policy and Strategy	EAC Investment Policy and Strategy	Partners States	DP, PE (I&PSP)	VC
16th-17th May, 2018	Secretariat	Convene a meeting of Technical officials of Investment Promotion Agencies(IPAs) to build synergies in promoting the region as a single investment destination	To build synergies in promoting the Region as a single investment destination	1.Harmonized and Coordinated Investment promotion in the Region 2. Strengthened Capacity of the IPAs	RISP	EAC Secretariat and Partner States	Arusha, Tanzania
17th-18th May, 2018	Secretariat	Sectoral Committee on Investment to review the progress on Investment and Private Sector Development	To review the progress of the activities under Investment Promotion and Private Sector Development Department and discuss implementation of the Council decisions, directives and give guidance	Improved policy generation and decision-making process	Partner States	EAC Secretariat and Partner States	Arusha, Tanzania
30th-31st May, 2018	Secretariat	In concert with EABC convene a capacity building workshop for Private Sector	To enhance Private Sector participation in the integration process and develop capacity of private sector	Private Sector participation enhanced and strengthened	Partnership Fund	EAC Secretariat and Partner States	Bujumbura, Burundi
<b>Sub-Total for Investment and Private Sector Development</b>							
<b>DIRECTORATE OF PRODUCTIVE SECTORS</b>							
<b>Tourism and Wildlife</b>							
16th-17th January 2018	Secretariat	Meeting of Sub-Sectoral Committees on Tourism and Wildlife	To finalise Protocol on Cooperation in Tourism and Wildlife Management	Final Draft of the Protocol	Partner States	EAC Secretariat, Partner States	Arusha
27th February - 1st March 2018	EAC Secretariat	Meeting of Panel of Experts on Classification of Tourism Establishments	To mark the exams for Rwanda Classification Assessors	Increased capacity in hotel classification	Partner States	EAC Secretariat, Partner States	Arusha, Tanzania
7th-8th March 2018	EAC Secretariat	Joint tourism promotion (of EAC Secretariat & Partner States) at the International Tourism Bourse (ITB) 2018	To promote East Africa as a Single Tourism Destination	Increased visibility of EAC as single tourism destination	Partner States	EAC Secretariat, Partner States	Berlin, Germany
20th-23rd March 2018	EAC Secretariat	Meeting of the Sectoral Council on Tourism and Wildlife Management	To provide policy guidance on Tourism and Wildlife Management	Policy guidance on tourism and wildlife matters	Partner States	EAC Secretariat, Partner States	Arusha, Tanzania
28th March 2018	EAC Secretariat	Meeting of the Sub-Sectoral Committee on Wildlife Management	To review the implementation of the Regional Strategy to combat Poaching and Illegal Trade in Wildlife and Wildlife Products	Status of the implementation of the Strategy by the Partner States	Development Partners	EAC Secretariat, Partner States	Nairobi
24th-26th April 2018	EAC Secretariat	Regional Tourism Marketing Strategy and Standards Technical Experts Review Meeting	To review the Regional Tourism Marketing Strategy and Classification Criteria for Accommodation Establishments and Restaurants	Updated Regional EAC Tourism Marketing Strategy and Reviewed Criteria for accommodation establishments and restaurants	Partner States	EAC Secretariat, Partner States	Arusha, Tanzania
23rd May 2018	EAC Secretariat	Meeting of Technical Experts on Tourism Marketing	To develop roadmap on the implementation of the marketing strategy	Roadmap on implementation of the marketing strategy	Partner States	EAC Secretariat, Partner States	VC
12th June 2018	EAC Secretariat	Meeting of Technical Experts on Tourism Standards	To develop minimum standards for tourism services	Draft minimum standards for tourism services	Partner States	EAC Secretariat, Partner States	VC
22nd June 2018	EAC Secretariat	Joint EAC-UNWTO Forum on Sustainable Tourism Development	To promote sustainable Tourism development in the East African Region	Increased visibility of EAC as a Single Tourism and Investment Destination	UNWTO	EAC Secretariat, Partner States	Arusha Region
15th -18th May 2018	EAC Secretariat	Multi-sectoral Meeting of Ministers on Single Tourist Visa	To deliberate the way forward on implementation of single tourist visa	Roadmap on implementation of single tourist visa	Partner States	EAC Secretariat, Partner States	Arusha, Tanzania



Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
12th-14th June 2018	EAC Secretariat	Meeting of the Sub-Committee on Wildlife Management	To review the implementation of the Regional Strategy to combat Poaching and Illegal Trade in Wildlife and Wildlife Products	Status of the implementation of the Strategy by the Partner States	Partner States	EAC Secretariat, Partner States	Arusha
<b>Sub-Total for Tourism and Wildlife</b>							
<b>Environment and Natural Resources</b>							
5-9 Feb 2018	EAC Secretariat	Meeting of the Sectoral Council on Environment and Natural Resources	To provide policy guidance on the implementation of Environment and Natural Resources Projects and Programs	Implementation of the regional environment and natural resources projects and programs strengthened	Partner States	EAC Secretariat and Partner States	Arusha
10th-14th Feb 2018	EAC Secretariat	Training on Climate Finance and Development of Bankable Projects	To build the capacity of Partner States on the development and implementation of bankable projects to be financed by RIE	Capacity Building on Climate Finance and Development of bankable Projects	USAID/Partners	EAC Secretariat, Partner States	Kigali
20-21 February, 2018	EAC Secretariat	Program Implementation Committee (PIC) Meeting on PREPARED Program	To create synergies and resolve any cross cutting implementation bottlenecks of the PREPARED Program as we move towards its close-out	Focused and efficient implementation of the PREPARED Program close-out Road map	USAID	EAC Secretariat, LVBC and PREPARED Program Partners	Nairobi
1-2 March 2018	EAC Secretariat	Donor Round Table meeting and learning event on Climate Change, Biodiversity and WASH programmes	To mobilize resources to implement EAC priorities on Climate Change, Biodiversity and WASH programmes	Financial resources mobilized to implement Climate Change, Biodiversity and WASH programmes	USAID	EAC Secretariat, and Development Partners , Partner States	Arusha
9th March, 2018	EAC Secretariat	Meeting with IUCN on the implementation of BIOPAMA II	To devise modality of BIOPAMA II implementation	Effective regional mechanism for data sharing and information dissemination on biodiversity developed	IUCN	EAC Secretariat, IUCN	VC
14th-16th March, 2018	EAC Secretariat	Convene the Technical Working Group on Terrestrial to validate the State of Protected Areas report	To provide technical guidance on the biodiversity management	Technical inputs to inform policy decisions provided	IUCN	EAC Secretariat and Partner States	Bujumbura
22nd - 23rd March 2018	EAC Secretariat	Meeting of the EAC sub-regional Platform on Disaster Risk Reduction	To agree on a set of actions in line with EAC commitments to ensure the implementation of the SFDRRR at national and regional level	Increased dialogue and Networking among disaster managers in EAC region	UNISDR	EAC Secretariat EALA, LVBC UNISDR, Partner States Focal Persons and DRR Institutions, DRR partners	Mombassa
29th-30th March, 2018	EAC Secretariat	Disaster Risk reduction Leadership Development Forum and 3rd meeting of the EAC Parliamentarian Forum on Disaster Risk Reduction	To enhance DRR Governance through building capacity of and improving level of understanding of concepts and principles of DRR	Better understanding of the principles and commitments to support the implementation of the Sendai Framework	UNISDR	EAC Secretariat, UNISDR ,Members of National Parliaments incharge of DRR , DRR Partners	Arusha
18th-20th April, 2018	EAC Secretariat	Meeting of Climate Change Technical Working Group (CCTWG) and Climate Change Information Network (CCIN) to deliberate on the progress on key regional climate change issues	To provide technical guidance on the implementation of climate change activities, projects and programs in the region	Technical inputs to inform policy decisions provided	USAID	EAC Secretariat and Partner States	Dar es salaam
3rd-4th May ,2018	EAC Secretariat	Convene Inception workshop and technical consultative meeting on BIOPAMA II project	To devise modality of BIOPAMA II implementation	Effective regional mechanism on biodiversity conservation developed	IUCN	EAC Secretariat, IUCN	Kampala
10th-11th May ,2018	EAC Secretariat	EAC Consultative Meeting as contribution to the 7th Africa Regional Platform on Disaster Risk Reduction	To build capacity of DRR Stakeholders in the region in preparation for the Africa Platform on DRR	Status of implementation of the SFDRR updated and a regional position on DRR developed	UNISDR	EAC Secretariat, Partner States DRR Stakeholders	Bujumbura, Burundi
14th - 18th June, 2018	EAC Secretariat	6th Sectoral Council on Environment and Natural resources management	To provide Policy guidance on the implementation of Environment and Natural resources management activities	Implementation of the Regional Environment and Natural Resources activities strengthened	Partner States	EAC Secretariat , Partner States	Arusha
<b>Sub-Total for Environment and Natural Resources</b>							
<b>Energy</b>							
31 January, 2018	EAC Secretariat	Power working Group meeting	Update on regional power projects	Update projects report	EAC and Partner States	EAC Secretariat, Partner States	VC
February 28th-March 2nd, 2018	EAC Secretariat	Preparatory meeting for 9th East African Petroleum Conference & Exhibition 2019 (EAPCF'19)	To promote petroleum potential and investment opportunities in East Africa	Report of the meeting on the progress of preparing for the conference	EAC and Partner States	EAC Secretariat, Partner States	Bujumbura, Burundi

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
29th January-2nd February, 2018	EAC Secretariat	Meeting of the Sectoral Council on Energy	To seek policy guidance from the Sectoral council	Report of the meeting	EAC and Partner States	EAC Secretariat, Partner States	Arusha, Tanzania
19th - 21 March, 2018	EAC Secretariat	Regional Sustainable Energy forum	Promotion of investment in Renewable Energy and Energy efficiency in the region	Forum report and increased investement in RE and EE technologies	UNIDO	EAC Secretariat, Partner States	Kigali
3rd-5th April, 2018	EAC Secretariat	Multi Sectoral Council meeting on oil and gas	To share experiences in oil and gas	To implement Summit directive	Report of the meeting	Partner States	Arusha
13th April, 2018	EAC Secretariat	Preparatory meeting for 9th East African Petroleum Conference & Exhibition 2019 (EAPCF'19)	To promote petroleum potential and investment opportunities in East Africa	Report of the meeting on the progress of preparing for the conference	VC	EAC Secretariat, Partner States	VC
April 25-27,2018	EAC Secretariat	Training of EACREEE Staff and Partner States in Small Hydro development	To enhance capacity in small hydro	10 officers trained	EAC and Partner States	EAC Secretariat, EACREEE Staff Partner States	Kampala Uganda
8-11 May, 2018	EAC Secretariat	Preparatory meeting for 9th East African Petroleum Conference & Exhibition 2019 (EAPCF'19)	To promote petroleum potential and investment opportunities in East Africa	Report of the meeting on the progress of preparing for the conference	Partner States	EAC Secretariat, Partner States	Bujumbura
22nd May 2018	EAC Secretariat	Consideration of the Draft report for the Feasibility study for Kigali and Bujumbura oil products pipeline	To agree with the consultant on the progress of the assignment	Improved draft report of the consultant and the way forward	AfDB	EAC Secretariat, Partner States	Arusha
13th June, 2018	EAC Secretariat	Focal Point Officers for the Regional Strategy	To provide updates on the ongoing projects	Sharing experiences	VC	EAC Secretariat, Partner States	VC
26th - 27 June, 2018	EAC Secretariat	Consideration of the Draft report for the Feasibility study for Tanzania and Uganda oil products pipeline	To consider the consultants inception report of the assignment	To agree on the way forward	AfDB	EAC Secretariat, Partner States	Arusha
<b>Sub-Total for Energy</b>							
<b>Industry</b>							
21st -24th January, 2018	EAC Secretariat	Organize study tour on industrial policy design, implementation and monitoring	To learn best practices on industrial policy design, implementation and monitoring	Report of the Meeting	UNIDO	EAC Secretariat, Partner States	Ethiopia
30th January - 2nd February, 2018	EAC Secretariat	4th Steering committee meeting on EAC-UNIDO Project/Regional GMP Workshop/EAC GIZ planning meeting	To consider and validate Final report of EAC-UNIDO Project Implementation	Report of the meeting	UNIDO/GIZ	EAC Secretariat , Partner States	Nairobi
6th-9th February	EAC Secretariat	Organize a learning mission to Bangladesh	To draw lessons on policy implemented by the government of Bangladesh in support to pharmaceutical manufacturing	Policy recommendations to promote pharmaceutical industry	GIZ	EAC Secretariat and Partner States	Dhaka
February 6-7, 2018	EAC Secretariat	Setting up Regional team to formulate plans for EAC Local Content Policy /Site Visit	To formulate plans for EAC Local Content Policy	Report of experts Meeting	Partnership Fund	EAC Secretariat , Partner States	VC
14th -16th February, 2018	EAC Secretariat	1st International Multi-Stakeholders Forum on Promoting Leather and Leather goods Investments in the East African Community (EAC Region"	To establish a platform to promote dialogue and interactions among public, private sector and development partners on policy matters in the leather and leather products sector	To implement Summit directive	Partner States	EAC Secretariat , Partner States	Dar es Salaam
6th - 9th March 2018	EAC Secretariat	Setting up Regional team to formulate strategy for EAC Mineral Value Addition (MVA) and Local Content Policy /Site Visit	To formulate strategy for EAC Mineral Value Addition (MVA) and Local Content Policy	Experts meeting report	Partnership Fund	EAC Secretariat , Partner States	VC
20th - 30th March, 2018	EAC Secretariat	National Stakeholder Forum for the EAC-Regional Pharmaceutical Plan of Action (RPMPOA)	To receive updates on the progress of the implementation of EAC-RPMPOA at national level	Implementation Plans and Reports	GIZ	EAC Secretariat , Partner States	Partner States
1-4April 2018	EAC Secretariat	Experts meeting on hides and skins study, leather and footwear strategy	To review the study report and provide feedback	Draft report on hides & skins standards , leather and footwear strategy	Partnership/TMEA	EAC Secretariat and Partner States	Kampala, Uganda
3rd-5th April, 2018	EAC Secretariat	Industrialization Committee meeting	To prepare reports for the SCTIFI	Report of the meeting on the EAC Industrialization	Secretariat (PS)	EAC Secretariat , Partner States	Arusha, Tanzania
10th-12th April, 2018	EAC Secretariat	Experts meeting to consider the review and development of Action Plan for implementation of the EAC Industrialisation policy/update the priority sectors	To review all action plan implementation of old action plan and develop a new action plan	report on implementation of old action and draft new action plans	World Bank	EAC Secretariat , Partner States	Arusha

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
16-17 April 2018	EAC Secretariat	Vaccine Production and Investment Symposium	To promote regional production of vaccine and attract investors	Report of the vaccine production symposium and policy recommendations	GIZ	EAC Secretariat, Partner States and development Partners	Arusha
13th April, 2018	EAC Secretariat	Preparatory meeting of the 3rd EAC manufacturing summit	Hold conference/summit bringing together public and private sectors	Workshop report	Partnership Fund	EAC Secretariat , Partner States	Arusha, Tanzania
25th-27th April, 2018	EAC Secretariat	Experts meeting to formulate and Map footwear/Ready Made clusters in the EAC region /leather strategy	The formulation of footwear/garment cluster development capacity building strategy	Policy and strategy finalized	TMEA	EAC Secretariat , Partner States	Kigali, Rwanda
3rd - 4th May, 2018	EAC Secretariat	Regional Multi-sectoral stakeholder workshop EAC-Regional Pharmaceutical Plan of Action (RPMPOA)/Meeting of Taskforce on government procurement of pharmaceutical products	To identify activities of the various stakeholders in the health and industrial pharmaceutical sectors/Formulation of government procurement requirements in the sector	Procurement requirements report	GIZ	EAC Secretariat , Partner States	Arusha
9th-10th May, 2018	EAC Secretariat	"1st International Multi-Stakeholders Forum on Promoting Cotton Investments in the East African Community (EAC) Region"	To adopt a consensual position on the emerging issues and develop a common position to increase sugar production and overall competitiveness of the Sector	To implement Summit directive	TMEA/GIZ	EAC Secretariat , Partner States	Kampala Uganda
15th - 16th May 2018	EAC Secretariat	Experts meeting to consider concept note on feasibility study for low cost vehicles for the EAC Region	To explore modalities for manufacture of low cost vehicles in the EAC	Revised concept note on modalities	Partner States	EAC Secretariat , Partner States	VC
22nd - 31st May 2018	EAC Secretariat	National Stakeholder Workshops to consider the review and development of Action Plan for implementation of the EAC Industrialisation policy/update the priority sectors	To review all action plan implementation of old action plan and develop a new action plan	Report on implementation of old action and draft new action plans	World Bank	EAC Secretariat , Partner States	Partner States
12th - 13th June, 2018	EAC Secretariat	COMESA EAC-SADC Tripartite Technical Committee on Industrial Development progress meeting/validation for Statistics and value chain studies	To validate studies on value chain/statistics and progress of the pillars	Validated studies and the report of the meeting	African Development Bank	EAC Partner States , EAC Secretariat, SADC , COMESA Member States	Lusaka , Zambia
19th June, 2018	EAC Secretariat	2nd Preparatory Meeting of 3rd EAC Manufacturing Summit	Hold conference/summit bringing together public and private sectors	Workshop report	Partnership	EAC Secretariat , Partner States	VC
18-30 June 2018	EAC Secretariat	National consultations on hides & skins standards , leather and footwear strategy	To receive feedback and inputs from Partner States on the draft documents	Validated draft reports	Partnership/TMEA	EAC Secretariat and Partner States	all Partner States
<b>Sub-Total for Industry</b>							
<b>Agriculture and Food Security</b>							
31st January - 3rd February, 2018	EAC Secretariat	Regional multi-stakeholder consultation on EAC Food Security Action and EAC Food and EAC Nutrition Security Strategy for the period (2017-2021)	To validate EAC Food Security Action Plan phase and EAC Food and Nutrition Security Strategy	EAC Food Security Action Plan -2017-2021 and EAC Food and Nutrition Security Strategy validated	USAID	EAC Secretariat , Partner States , Consultant	Kampala, Uganda
16th January - 30th April, 2018	EAC Secretariat	Coordinate implementation of EAC-FAO Youth employment in Agriculture project activities on Best Practices, Award Scheme and capacity development	To promote youth employment in the agriculture sector	Interventions on youth employment in agriculture supported	FAO	Project Coordinator , EAC Secretariat and Partner States Focal Person, National Consultant	Partner States
1st - 28th February, 2018	EAC Secretariat	Field Missions of part time consultant to coordinate Mutual Recognition Procedure (MRP) support to Partner States	To coordinate exchange of information between MRP Applicants, National Medicines Regulatory Agencies in partner States and EAC Secretariat	Applications for registering immunological veterinary products through MRP approved and products registered	USAID	Mutual Recognition Coordinator	Arusha, Tanzania
7th - 9th February, 2018	EAC Secretariat	Meeting to finalize ARIS policy briefs for printing and dissemination	To finalize ARIS policy briefs for printing and dissemination	ARIS policy briefs finalized for dissemination	USAID	EAC Secretariat ,Partner States and Consultant	Arusha, Tanzania
28th February - 3rd March, 2018	EAC Secretariat	Meeting to finalize EAC SPS Protocol Measures on animal health and and develop implementation protocols and technical guidelines	To finalize EAC SPS Protocol Measures on animal health and and develop implementation protocols and technical guidelines	SPS measures on animal health finalized and implementation protocols and guidelines developed	USAID Trade and Investment Hub	EAC Secretariat, Partner States, Consultant	Arusha, Tanzania

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
7th - 9th March, 2018	EAC Secretariat	Convene meeting of Experts to review and update EAC Strategy on prevention and control of TADs and zoonoses	To review and update the regional strategy on prevention and control of Trans-boundary Animal Diseases (TADs) and zoonoses	Updated regional strategy on TADs and Zoonoses ready for adoption	USAID	EAC Secretariat , Partner States, Consultant	Arusha, Tanzania
14th - 17th March, 2018	EAC Secretariat	Convene a combined regional public and private sector consultation forum on EAC pesticides management guidelines	To finalize EAC pesticides registration guidelines for adoption by the Sectoral Council on Agriculture and Food Security	EAC pesticides registration guidelines finalized for adoption	USAID	EAC Secretariat , Partner States	Kigali, Rwanda
28th March - 20th April, 2018	EAC Secretariat	Meeting on development of EAC regional strategy on highly hazardous pesticides and training on pesticides management guidelines	To develop EAC regional strategy on HHPs and build capacity of EAC Partner States on pesticides management guidelines	EAC regional strategy on HHPs developed and capacity for implementation of pesticides management guidelines enhanced	USAID and FAO	EAC Secretariat , Partner States, Consultant	Partner States
25th -28th April, 2018	EAC Secretariat	Convene meeting of EAC Seed experts	To develop EAC harmonized seed regulatory framework	Draft EAC seed regulatory framework	USAID	EAC Secretariat , Partner States, Consultant	Dar es salaam
16th - 19th May, 2018	EAC Secretariat	Training for EAC Partner States on MLND prevention and control including a visit to the MLND quarantine facility in Naivasha	To strengthen the capacity of EAC Partner States on MLND prevention and control	Capacity of EAC Partner States in MLND prevention and control strengthened and mechanisms for collaboration enhances	USAID	EAC Secretariat , Partner States	Nairobi and Naivasha, Kenya
4th - 8th June, 2018	EAC Secretariat	Meeting of the Sectoral Council on Agriculture and Food Security	To review Implementation of Sectoral Council Decisions	Directives/Decisions of the Sectoral Council for Implementation	Partner States	EAC Secretariat , Partner States	Arusha, Tanzania
<b>Sub-Total for Agriculture and Food Security</b>							
<b>DIRECTORATE OF SOCIAL SECTORS</b>							
<b>Immigration, Labour and Refugee Management</b>							
16th-22nd MARCH 2018	EAC Secretariat	National stakeholders' meetings to validate EAC Common Market Scorecard on Movement of Labour	To validate the EAC CMS preliminary findings	The EAC CMS updated and findings compiled.	WB	DSS/ PLEO/PA Lbr & Imm	Partner States
27th to 30th March 2018	Secretariat	Meeting of Labour Migration experts to develop an EAC Labour Migration Policy	To draft and incorporate input into the final draft EAC Labour Migration Policy	1st draft Labour Migration Policy developed	Partnership Fund	EAC Secretariat,Partner States	Bujumbura, Burundi
10th to 13th APRIL 2018	Secretariat	Meeting of refugee management experts	To review the draft regional policy and strategy	regional policy and strategy developed	partner States	EAC Secretariat,Partner States	Nairobi, Kenya
17th - 20th APRIL 2018	Secretariat	Meeting of Chiefs of Immigration & ICT experts on Partner States' preparedness to issue the EA e-Passport	To monitor the implementation new International EA e- passport	Report of the meeting	Partner States	PLEO/ DSS/ PROGRAM ASSISTANT	Kigali, Rwanda
8th to 11th MAY 2018	Secretariat	meeting of experts to validate findings of the PS Manpower Survey with a view to develop the EAC Manpower survey to monitor the labour market	draft EAC manpower survey developed	draft survey developed	PF	EAC Secretariat,Partner States	Arusha, Tanzania
19TH - 22ND JUNE 2018	Secretariat	Meeting of experts on Social Security to review the status of implementation of harmonisation of social security and portability of benefits for migrant labourers	No of migrant workers in a social security fund,	report of the meeting	PF	EAC Secretariat,Partner States	Kampala, Uganda
26th to 29th June 2018	Secretariat	Capacity Building workshop for immigration officers on the EAC CMP	To equip immigration officers with the CMP	Training Report of Immigration Officers	PF	EAC Secretariat,Partner States	TRITA, MOSHI
<b>Sub-Total for Immigration, Labour and Refugee Management</b>							
<b>Education, Science and Technology</b>							
30th Jan - 2nd Feb 2018	EAC Secretariat	Conduct National Sensitization workshop for Teacher Educators Kenya	To align the National Primary and Secondary Teacher Educators training Materials with the aligned EAC Curricula	A national Primary and Secondary Teacher educators training Materials based on the aligned EAC Curricula	Partnership Fund	EAC Secretariat , Republic of Kenya	Nairobi Kenya
5th Feb -8th Feb 2018	EAC Secretariat	National workshop for Examination Experts Kenya	To align the EAC Examination Rules and Regulations in the National Guidelines	Harmonized Rules and Regulations guiding the conduct of National Examinations	Partner States	EAC Secretariat , Republic of Kenya	Nairobi Kenya
1st March 2018	EAC Secretariat	National Essay Awards Burundi	To preside over awarding of the 2017 Essav Winners at national Levels	Awards received by the 2017 Essay Winners	Partner States	EAC Secretariat , Republic of Burundi	Burundi
9th March 2018	EAC Secretariat	National Essay Awards Uganda	To preside over awarding of the 2017 Essav Winners at national Levels	Awards received by the 2017 Essay Winners	Partner States	EAC Secretariat , Republic of Uganda	Uganda
13th March 2018	EAC Secretariat	National Essay Awards Rwanda	To preside over awarding of the 2017 Essav Winners at national Levels	Awards received by the 2017 Essay Winners	Partner States	EAC Secretariat , Republic of Rwanda	Rwanda

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
16th March 2018	EAC Secretariat	National Essay Awards Kenya	To preside over awarding of the 2017 Essay Winners at national Levels	Awards received by the 2017 Essay Winners	Partner States	EAC Secretariat , Republic of Kenya	Kenya
20th March 2018	EAC Secretariat	National Essay Awards Tanzania	To preside over awarding of the 2017 Essay Winners at national Levels	Awards received by the 2017 Essay Winners	Partner States	EAC Secretariat , United Republic of Tanzania	Tanzania
16th-20th April 2018	EAC Secretariat	Sectoral Council of Education, Science and Technology, Culture and Sports	To consider progress and provide policy guidance to the sector programmes	Sectoral Council Report	Partner States	Partner States, Secretariat	Arusha
7th - 10th May 201	EAC Secretariat	Hold 1st Negotiation meeting of Pharmaceutical Professional MRA	To Initiate Negotiations towards a Mutual Recognition Agreement to be signed for Pharmaceutical Professionals in the EAC Partner States	A Mutual Recognition Agreement concluded and signed for Pharmaceutical Professionals in the EAC Partner States	GIZ	EAC Secretariat, Partner States	Arusha
<b>Sub-Total for Education, Science and Technology</b>							
<b>Culture and Sports</b>							
26th Feb - 2nd March 2018	EAC Secretariat	1st Regional Steering Committee meeting for the 1st Edition of the EAC Sports Tournament 2018	To initiate preparations for holding the 1st Edition of the EAC sports Tournament September 2018	1st Edition of EAC Sports tournament events successfully executed.	Partner States	DSS, PCSO, Sec, Committee Staff Members	Bujumbura Burundi
6th -9th March 2018	EAC Secretariat	Convene Regional Meeting of Culture and Planning Experts to finalize the concept paper on the establishment of the EAC Culture trust fund	To Review the and Finalize the Draft Concept paper on Establishment of Culture Trust fund	Final Draft Concept paper on the establishment of the EAC Culture Trust fund	Partnership Fund	DSS, PCSO, Sec,	Kampala Uganda
15th -18th May 2018	EAC Secretariat	Convene Regional Meeting of Culture and Statistics Experts to finalize the Regional report of the mapping study of culture and creative Industries in the EAC	To Review the Draft and Finalize the Draft Regional Report	Final Draft Regional report of the mapping study of culture and creative Industries in the EAC	Partnership Fund	DSS, PCSO, Sec	Arusha Tanzania
30th May - 2nd June 2018	EAC Secretariat	2nd Regional Steering Committee meeting for the 1st Edition of the EAC Sports Tournament 2018	To review preparations for holding the 1st Edition of the EAC sports Tournament 2018	1st Edition of EAC Sports tournament events successfully executed.	Partner States	DSS, PCSO, Sec, Committee Staff Members	Bujumbura Burundi
<b>Sub-Total for Culture and Sports</b>							
<b>Gender, Community Development and Civil Society</b>							
5th to 7th March	Secretariat	1st Regional Steering Committee meeting for the preparation of the 3rd conference on PWDs	To prepare for the 3rd conference on PWDs	Report of the meeting	Partnership Fund	PGCDO/ DSS/ PROGRAM ASSISTANT	Arusha, Tanzania
3rd-6th April 2018	Secretariat	Meeting of the 4th Sectoral Council on Gender, Youth, Children, Social Protection and Community Development to assess status of implementation of directives	To assess status of Implementation of directives on Gender, Youth, Children, Social Protection and Community Development	Report of the meeting	Partner States	PGCDO/ DSS/ PROGRAM ASSISTANT	Kampala
10th -28th April 2018	Secretariat	Disseminate the Consultative Dialogue Framework and sensitize the citizenry on the EAC Integration	To sensitize the citizenry on the EAC Integration	Report	Partnership Fund	PGCDO/ DSS/ PROGRAM ASSISTANT	Partner States
9th to 11th May 2018	Secretariat	2nd Regional Steering Committee meeting for the preparation of the 3rd conference on PWDs	To prepare for the 3rd conference on PWDs	Report of the meeting	Partnership Fund	PGCDO/ DSS/ PROGRAM ASSISTANT	Arusha, Tanzania
29th -31st May 2018	Secretariat	6th SG's Forum	To review the recommendations of previous SG's forums	Report of the meeting	Partnership Fund	PGCDO/ DSS/ PROGRAM ASSISTANT	Nairobi
6th to 8th June 2018	Secretariat	3rd Conference on PWDs	To provide recommendations on the directives of the previous meetings	Report of the Conference	Partnership Fund	PGCDO/ DSS/ PROGRAM ASSISTANT	Arusha, Tanzania
<b>Sub-Total for Gender, Community Development and Civil Society</b>							
<b>HEALTH</b>							
<b>Medicines and Food Safety</b>							
9th to 12th April 2018	EAC Secretariat	EWG sessions on PV to develop harmonized manuals, guidelines, requirements and tools	To establish common tracking mechanisms to monitor safety and quality of medicinal products and health technologies	Draft PV guidelines , manual and tools	USAID/ Kenya East Africa	Partner States NMRA's, EAC Secretariat	Nairobi, Kenya
19th to 21st March 2018	EAC Secretariat	12th Steering Committee Meeting to Consider Phase III Proposal for EAC-MRH	To validate the draft proposal before considered for funding by AMRH Partners	Final Fundable Proposal	AU-NEPAD Agency	Partner States, AMRH Partners, EAC Secretariat	Bujumbura, Burundi
2nd to 6th April 2018	EAC Secretariat	EAC Joint Dossier Assessment	To streamline regulatory approval pathways	Report of the EAC Joint regulatory decisions/outcomes	Bill and Melinda Gates Foundation (BMGF)	Partner States NMRA's, EAC Secretariat	Entebbe, Uganda
16th to 20th April 2018	EAC Secretariat	EAC Joint GMP Inspections	To streamline regulatory approval pathways	EAC Joint GMP Report	BMGF	Partner States NMRA's, EAC Secretariat	India, Europe

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
14th to 18th May 2018	EAC Secretariat	EWG sessions on PV to develop harmonized manuals, guidelines, requirements and tools	To establish common tracking mechanisms to monitor safety and quality of medicinal products and health technologies	Draft PV guidelines , manual and tools	USAID/Kenya East Africa	Partner States NMRA's, EAC Secretariat	Kigali, Rwanda
May/June 2018	EAC Secretariat	Participate in ICH and other international Fora on access to medicinal products	To share best practices	Report of the meeting	ICH/Partner States	EAC Secretariat	Japan, Europe, US
4-8 June 2018	EAC Secretariat	Participate in regional and international trainings on Pharmacovigilance	To build regional capacity to assess safety and quality of medicines	Reports of the meetings/workshops	USAID/Kenya East Africa	Partner States NMRA's, EAC Secretariat	Europe, Ghana, US
25-30 June 2018	EAC Secretariat	Conduct EAC learning visits to Stringent National Regulatory Authorities (NRA) at international level to learn best practices on cross border PV surveillance , monitoring and inspections	National and regional capacity building	Benchmarking visit report	USAID/Kenya East Africa	Partner States NMRA's, EAC Secretariat	Europe, US
30 May-2nd June 2018	EAC Secretariat	13th Steering Committee Meeting to review progress of PV Program and EAC-MRH	To provide technical and administrative oversight of PV program	Draft PV harmonized guidelines endorsed	USAID/EA Kenya	Partner States NMRA's, EAC Secretariat	Zanzibar, Tanzania
Jan to June 2018	EAC Secretariat	To support the Republic of South Sudan to domesticate the EAC Harmonized Guidelines for Regulation of Medicines	To integrate the Republic of South Sudan into EAC Projects and Programmes	Report of the meetings	BMGF	Partner States NMRA's, EAC Secretariat	Juba, RSS
January to June 2018	EAC Secretariat	Monthly Videoconference Meetings for Pharmacovigilance , Registration, GMP , Postmarketing Surveillance and Quality Management Systems (QMS)	To review progress of implementation of EAC-MRH Programme and Pharmacovigilance Program	Report of the meetings	N/A	Partner States Experts, Secretariat and Partners	VC
<b>Sub-Total for Medicines and Food Safety</b>							
<b>Health Systems and Policy Development</b>							
6-9 Feb 2018	EAC Secretariat	EAC regional multi-stakeholder meeting to operationalise the communique of the joint EAC Heads of State Retreat on Health and Infrastructure financing and development	Develop a framework for the operationalisation of the recommendations of the joint Heads of State Retreat on Health and Infrastructure	Framework for the operationalisation of the recommendations of the joint EAC Heads of State Retreat on Health and Infrastructure	Partner States, World Bank/IFC	Partner States	Arusha
14-16 Feb 2018	EAC Secretariat	EAC Meeting of Experts to review and finalize the protocol and tools for conducting EAC regional labor force and labor market survey for specialised health services under the EAC regional centers of excellence	Validated tools and protocol for conducting EAC regional labor force and labor market survey for specialised health services	Final protocol and tools for conducting EAC regional labor force and labor market survey for specialised health services under the EAC regional centers of excellence	Partner States	Partner States, Development Partners	VC
21-24 Feb 2018	EAC Secretariat	Joint meeting of senior experts drawn from health services, health policy and research from the Partner States to realign the roles, functions and mandate of the EAHRC and the EAC Health Department	To provide technical guidance on the roles, functions and mandate of the EAHRC and the EAC Health department	Recommendations on the roles, functions and mandate of the EAHRC and the EAC Health department to the 16th EAC Sectoral Council on Health	Partner States	Partner States, Development Partners	Uganda
12-16 Mar 2018	EAC Secretariat	Convene the 24th Ordinary Meeting of the EAC Sectoral Committee on Health	Technical oversight and prepare various documents for consideration by the sectoral council	Various documents prepared for consideration by the sectoral council	Partner States	Partner States	Arusha
19-23 March 2018	EAC Secretariat	7th Meeting of the EAC Immunization Managers and other high levels immunization stakeholders including finance	develop a framework for fast-tracking the operationalisation of african union, EAC regional and global immunization commitments e.g on sustainable financing	EAC framework for fast-tracking the operationalisation of african union, EAC regional and global immunization commitments e.g on sustainable financing	Gavi and KfW	Partner States, Gavi, UNICEF and KfW, Regional Centre of Excellence of Vaccines	Tanzania
26-30 Mar 2018	EAC Secretariat	Convene the 16th Ordinary Meeting of the EAC Sectoral Council of Ministers of Health	Provide policy guidance and oversight for the health sector projects and programmes	Report and recommendations of the Sectoral Council to the Council	Partner States	Partner States	Arusha

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
<b>Sub-Total for Health Systems and Policy Development</b>							
<b>Regulation of Health Professionals and Health Services</b>							
10th-20th April 2018	EAC Secretariat	Joint inspection of medical and dental and nursing training schools in the EAC Partner States by the relevant competent authorities	Peer assessment of the status of implementation of regionally approved training guidelines and standards for various cadres	Report and recommendation of the joint inspection	World Bank/IFC	Partner States, Development Partners	Partner States
<b>Sub-Total for Regulation of Health Professionals and Health Services</b>							
<b>Disease Prevention and Control</b>							
19th Jan 2018	EAC Secretariat	1st meeting of the EAC Risk Communication Expert Working Group	Develop the EAC risk communication strategy for events of public health importance	draft EAC risk communication strategy	GIZ	Partner States, EAC Secretariat and partners	VC
13-14 Feb 2018	EAC Secretariat	2nd meeting of the EAC Risk Communication Expert Working Group	Validate the EAC risk communication strategy for events of public health importance	validated EAC risk communication strategy	GIZ	Partner States, EAC Secretariat and partners	VC
13-14 Feb 2018	EAC Secretariat	Convene a regional meeting of stakeholders on operationalization of the EAC One Health Platform - including development of the Pandemic Preparedness curriculum in the context of the one health	Review the EAC One Health Platform operationalisation plan, budget and coordinaton framework	final EAC One Health Platform operationalisation plan, budget and coordinaton framework	GIZ	Partner States, EAC Secretariat and partners	Arusha
13-16 Mar 2018	EAC Secretariat	Convene a meeting of one health experts to update the EAC One Health Contingency Plan (2015-2020)	Update the EAC One Health Contingency Plan (2015-2020)	updated EAC One Health Contingency Plan	GIZ	Partner States, EAC Secretariat and partners	Arusha
7-9 Mar 2018	EAC Secretariat	Meeting of the EAC Expert Working Group for the EAC Network of National Reference Public Health Laboratories for communicable diseases	Prepare various technical guidelines to facilitate operationalization of the biosafety level 3 & 4 mobile laboratories	draft technical guidelines to facilitate operationalization of the biosafety level 3 & 4 mobile laboratories	KfW	Partner States, EAC Secretariat,WHO and partners,	Burundi
26th Mar - 6th April 2018	EAC Secretariat	National consultations on the operationalization of the biosafety level 3 & 4 mobile laboratories in the Partner States	Prepare country teams on the use of biosafety level 3 & 4 mobile laboratories purchased under KfW supported EAC Lab Network for communicable diseases	Partner states are ready to effectively operationalise the mobile laboratories	KfW	Partner States, EAC Secretariat and partners	Partner States
<b>Sub-Total for Disease Prevention and Control</b>							
<b>Regional Project on Population, Health and Environment(PHE)</b>							
4-7 Apr 2018	EAC Secretariat	Meeting of the EAC PHE Experts/Stakeholders on the operationalization of the EAC PHE Strategic Plan 2016-2021	Develop an EAC PHE resoure mobilization, partnerships and knowledge management framework	EAC PHE resoure mobilization, partnerships and knowledge management framework	USAID, Partner States	Partner States, LVBC, USAID, CSOs, NEMA's	Burundi
<b>Sub-Total for Regional Project on Population, Health and Environment(PHE)</b>							
<b>EAC SIDA- Integrated Health Programme( Integrated HIV/AIDS AND RMNCAH Interventions)</b>							
15th-19th January 2018	EAC Secretariat	Convene national meetings to review the draft EAC regional policy on harm reduction for people who use drugs	Provide input and review the draft EAC regional policy on harm reduction for people who use drugs	Improved draft of the EAC regional policy on harm reduction for people who use drugs	KANCO	Partner States, development partners, Reps. Key populations	Partner States
23-26 Jan 2018	EAC Secretariat	Meeting of experts to develop tools for baseline assessment of RMNCAH and HIV/AIDS packages and standards	Develop tools for baseline assessment of RMNCAH and HIV/AIDS packages and standards	Tools for baseline assessment of RMNCAH and HIV/AIDS packages and standards	Sida	Partner States, EAC and development partners	Arusha
31 Jan-2nd Feb 2018	EAC Secretariat	Convene meeting of Expert Working Group on Key Populations to validate the draft EAC regional policy on harm reduction for people who use drugs	Consolidate and review second draft regional policy on harm reduction for people who use drugs	Validated EAC HIV/AIDS Strategy for key populations	KANCO	Partner States, development partners, Reps. Key populations	Kampala, Uganda, proposed by KANCO

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
30th Jan - 2 Feb 2018	EAC Secretariat	Regional meeting to review the draft EAC state of women's, children's and adolescents' health and HIV&AIDS report and integrated scorecard	review the draft EAC state of women's, children's and adolescents' health and HIV&AIDS report and integrated scorecard	Draft EAC state of women's, children's and adolescents' health and HIV&AIDS report and integrated scorecard	Sida	Partner States, EAC and development partners	Tanzania
Feb 2018	EAC Secretariat	Convene a regional meeting of experts and stakeholders to validate the draft EAC regional policy on harm reduction for people who use drugs	Validate the draft EAC regional policy on harm reduction for people who use drugs	validated EAC regional policy on harm reduction for people who use drugs	KANCO	Partner States, development partners, Reps. Key populations	National
7-10 Feb 2018	EAC Secretariat	Regional meeting to review the draft EAC state of women's, children's and adolescents' health and HIV&AIDS report and integrated scorecard	Regional meeting to review the draft EAC state of women's, children's and adolescents' health and HIV&AIDS report and integrated scorecard	Regional meeting to review the draft EAC state of women's, children's and adolescents' health and HIV&AIDS report and integrated scorecard	Sida	Partner States, EAC and development partners	Uganda
21-24 Feb 2018	EAC Secretariat	Meeting of the joint EAC RMNCAH and HIV/AIDS TWG	prepare various documents for approval by the 16th sectoral council on health	draft documents for approval by the 16th sectoral council on health	Sida	Partner States, EAC and development partners	Rwanda
12th-16th March 2018	EAC Secretariat	Convene national meetings to validate the draft resource mobilization strategy meant to facilitate implementation of the EAC action framework for sustainable financing	Review the draft EAC resource mobilization strategy meant to facilitate implementation of the EAC action framework for sustainable financing	Validated EAC resource mobilization strategy meant to facilitate implementation of the EAC action framework for sustainable financing	Sida	Partner States, NARCs, EAC Secretariat and development partners	Partner States
27-31 Mar 2018	EAC Secretariat	Meeting of experts to develop tools for baseline assessment of STI packages and standards	Develop tools for baseline assessment of STI packages and standards	Tools for baseline assessment of STI packages and standards	Sida	Partner States, EAC and development partners	Arusha
3-6 Apr 2018	EAC Secretariat	Regional workshop to validate the resource mobilization strategy meant to facilitate implementation of the EAC action framework for sustainable financing	Validate the resource mobilization strategy meant to facilitate implementation of the EAC action framework for sustainable financing	Validated EAC resource mobilization strategy meant to facilitate implementation of the EAC action framework for sustainable financing	Sida	Partner States, EAC and development partners	VC
9th-26th April 2018	EAC Secretariat	Conduct national consultations on the draft baseline assessment report on RMNCAH and HIV/AIDS packages and standards	Incorporate Partner State inputs into the draft baseline assessment report on RMNCAH and HIV/AIDS packages and standards	Updated draft baseline assessment report on RMNCAH and HIV/AIDS packages and standards	Sida	Partner States, EAC and development partners	Partner States
10th-28th April 2018	EAC Secretariat	Conduct national consultations on the draft report on the situation of STI prevention, diagnosis and treatment	Incorporate country inputs into the draft report on the situation of STI prevention, diagnosis and treatment	Updated draft report on the situation of STI prevention, diagnosis and treatment	Sida	Partner States, EAC and development partners	Partner States
1-4 May 2018	EAC Secretariat	Regional meeting to validate the draft report on the situation of STI prevention, diagnosis and treatment	Validate the draft report on the situation of STI prevention, diagnosis and treatment	Validated the draft report on the situation of STI prevention, diagnosis and treatment	Sida	Partner States, EAC and development partners	Arusha
8-11 May 2018	EAC Secretariat	Regional meeting to validate the draft baseline assessment report on RMNCAH and HIV/AIDS packages and standards	Validate the draft baseline assessment report on RMNCAH and HIV/AIDS packages and standards	Validated baseline assessment report on RMNCAH and HIV/AIDS packages and standards	Sida	Partner States, EAC and development partners	Arusha
15-17 May 2018	EAC Secretariat	Convene a meeting of the Experts Working Group in Knowledge Management to guide the development of the EAC web based KM platform	Convene a meeting of the Expert Working Group in Knowledge Management to guide the development of the EAC web based KM platform and finalise the EAC KM Strategy	EAC web based KM platform and validated EAC KM Strategy	Sida	Partner States, EAC and development partners, K4Health, LVBC	Kisumu-proposed by partner
19-23 Jun 2018	EAC Secretariat	Meeting of the joint EAC RMNCAH and HIV/AIDS TWG	develop the draft EAC RMNCAH and HIV/AIDS packages and standards and STI prevention and treatment algorithm	draft EAC RMNCAH and HIV/AIDS packages and standards and STI prevention and treatment algorithm	Sida	Partner States, EAC and development partners	Juba
<b>Sub-Total for EAC SIDA- Integrated Health Programme( Integrated HIV/AIDS AND RMNCAH Interventions)</b>							
<b>Reproductive Maternal Newborn Child and Adolescent Health Programme - Non- Integrated Actions</b>							
31 Jan-3 Feb 2018	EAC Secretariat	EAC regional multi-stakeholder consultation on expanding access to FP/SRH/RMNCAH commodities and strengthening supply chain management and coordination	Review the EAC regional framework on pooled bulk procurement of reproductive health commodities and innovative cross-border supply chain solutions	EAC regional framework on pooled bulk procurement of reproductive health commodities and innovative cross-border supply chain solutions	UNFPA	Partner States, RCoE Vaccines, Immunization and Supply chain management, development partners	Zanzibar
9-10 May 2018	EAC Secretariat	1st meeting of the EAC RMNCAH TWG and adolescent health training experts	Review and provide guidance on adoption of the ESA pre- and in-service adolescent health training guidelines and other relevant global guidelines	Draft EAC regional pre- and in-service adolescent health training guidelines	UNFPA	Partner States, development partners	VC



Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
26-29 Jun 2018	EAC Secretariat	2nd meeting of the EAC RMNCAH TWG and adolescent health training experts	Review and provide guidance on adoption of the ESA pre- and in-service adolescent health training guidelines and other relevant global guidelines	Final EAC regional pre- and in-service adolescent health training guidelines	UNFPA	Partner States, development partners	Nairobi
<b>Sub-Total for Reproductive Maternal Newborn Child and Adolescent Health Programme - Non- Integrated Actions</b>							
<b>DIRECTORATE OF CUSTOMS</b>							
<b>Compliance and Enforcement</b>							
9th - 15th January 2018	EAC Secretariat	Assessment Mission on implementation of Authorized Economic Operators (AEO) in Partner States	To assess and ensure uniform application of AEO validation procedures in all Partner States	Proper application of regional AEO procedures in all partner States	WCO - EAC Project	Experts from Partner States	Partner States
31 January - 2nd February, 2018	Secretariat	Finalise Anti-counterfeit Policy document and Bill	Trade facilitation through fair trade	Bill and policy finalised	USAID/PS	Experts from Partner States and Secretariat	Kampala Uganda
6th - 9th February, 2018	Secretariat	Training of Trainers on AEO validation course	To strengthen the Regional AEO program governance	Pool of AEO experts per country	WCO - EAC Project	Subject experts and trainers from the partner states and the Secretariat	Arusha
14-17th February 2018	Secretariat	AEO Regional Consultative Group Meeting	To strengthen the Regional AEO program governance Structure	Recommendations on how to steer the regional AEO program with Operator's input	WCO - EAC Project	Representatives of AEOs from Partner States	Dar es Salaam Tanzania
27th February - 2nd March, 2018	Secretariat	Experts meeting to review the EAC CMA and Regulations	Trade facilitation through simplified and harmonised laws	Recommendations on laws and regulations made for consideration by Committee on Customs	PS/USAID	Experts from Partner States and Secretariat	Arusha
28 February-2nd march 2018	Secretariat	Development of the EAC bond structure and financing mechanisms.	Facilitate movement of goods from first point of entry to destination	Bond structure developed and approved by policy organs	USAID/PS	Experts from Partner States and Secretariat	Bujumbura
6-9th March 2018	Secretariat	AEO Global Conference	To strengthen the Regional AEO program governance Structure	Visibility for the program and the region at a global level	WCO - EAC Project	Experts from EAC and Partner States	Arusha
20 - 23 March 2018	Secretariat	Develop motor cycle assemblers regulations	Harmonisation of the law and practice	Draft regulations developed	USAID	Experts from Partner States and Secretariat	Arusha
28-31 March 2018	Secretariat	Review duty remission regulations	Harmonisation of the scheme	Proposed amendment regulations	USAID/PS	Experts from Partner States and Secretariat	Kigali, Rwanda
2nd April 2018	Secretariat	Steering Committee Meeting	To assess progress of the project and provide guidance and approvals	Project managed in accordance with Results Based Management principles	Partner States and WCO - EAC Project	Commissioners of the Partner State Customs administrations, Secretariat and WCO	VC
11th - 13th April 2018	Secretariat	Engage Other Agencies with Customs Compliance and Enforcement to assess the performance of RRUs across borders	Trade facilitation through fair trade and customs control	Performance of Rapid Response Units assessed and collaboration improved	USAID/Partner States	Experts from Partner States and Secretariat	Kigali Rwanda
25th - 27th April 2018	Secretariat	Workshop to Review the implementation of the Regional Risk management Strategy	To Strengthen the Regional AEO program Risk management function	Regional Risk Management Strategy Pack	WCO - EAC Project	Risk Management Experts from Partner States and the Secretariat	Kampala Uganda
15th - 19th May 2018	Secretariat	AEO Regional Consultative Group Meeting -	To strengthen the Regional AEO program governance Structure	Recommendations on how to steer the regional AEO program with Operator's input	WCO - EAC Project	Representatives of AEOs from Partner States	Arusha
22nd - 26th May 2018	EAC Secretariat	Undertake a study to ascertain the availability of Completely Knocked Down (CKD) and develop a list of CKDs on Motor vehicle assemblers and body buiding materials for trailers	To monitor compliance with Regulations by Motor vehicle and motor cycle assembler	Recommendations on compliance made to Committee on Customs	USAID	Experts from Partner States and Secretariat	Partner States
5th - 16th June 2018	EAC Secretariat	A project management mission (RPM and NPMs) in TRA, URA, OBR to carry out a diagnostic in each Administration to assess their capacity to administer the regional AEO programme	To undertake a project review of the activities	Project status Report and Plan	WCO-EAC Project/USAID	RPM, NPMs and EAC Technical officers	Partner States
<b>Sub-Total for Compliance and Enforcement</b>							
<b>Procedures and Facilitation</b>							
23rd - 27th January 2018	EAC Secretariat	Undertake missions to monitor implementation SCT by EAC staff	To Monitor and Evaluate implementation of Single Customs Territory	SCT Monitoring and Evaluation report	Partner States	Experts and EAC technical Officers	Partner States
31 Jan - 3rd February 2018	Secretariat	Meeting of SCT Business and ICT TWG	Meeting to test the SCT Exports and Certificate of Origin modules for the centralized SCT platform	SCT Centralized platform export and certificate of export modules tested ready for go-live	USAID	Experts from Partner States and Secretariat	Kampala, Uganda

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
6th - 10th February 2018	Secretariat	Meeting of experts to commence the warranty period of the customs valuation and risk management interconnectivity system	To provide technical assistance to the Partner States in improving exchange of customs data	Rolling out of Customs information system	USAID	Experts and EAC technical Officers	Arusha
13th- 16 February 2018	Secretariat	Meeting of experts and stakeholders to develop a regional web based SCT service desk tool	To develop SCT service and resolution tool	SCT Service desk developed	USAID	EAC Technical Officers	Arusha
28th February- 2nd March 2018	Secretariat	Meeting to conduct training sensitization on the SCT centralized system	To conduct training and sensitization for the SCT exports and Certificate of Origin processes in readiness for rollout	Customs and othr stakeholders trained on SCT Centralized platform export and certificate of export modules	Partnership Fund	Experts from Partner States and Secretariat	Kenya
6th-9th March 2018	Secretariat	Meeting to develop a regional customs mechanism for interfacing of Electronic Cargo Tracking Systems (ECTS) in Partner States	To develop a regional customs mechanism for interfacing of Electronic Cargo Tracking Systems (ECTS) in Partner States	Electronic Cargo Tracking Systems (ECTS) interfaced	TMEA	Experts and EAC technical Officers	Arusha
8th March 2018	EAC Secretariat	Validation meeting of the Trade Facilitation base line study	To conduct validation workshop	validation baseline study	GIZ	Experts and EAC technical Officers	VC
13th-16th March 2018	Secretariat	Meeting of experts and stakeholders to validate baseline data collected for the Monitoring SCT implementation	To assess the progress and stutus in the implementation of Single Customs Territory and implemet the M&E tool	Baseline data collected	TMEA	EAC Technical Officers	Arusha
21-23rd March 2018	Secretariat	Meeting of experts to carry out sensitisation of users on the the customs valuation and risk management interconnectivity system	To provide technical assistance to the Partner States in improving exchange of customs data	Rolling out of Customs information system	USAID	Experts and EAC technical Officers	Uganda
27th-29th March 2018	Secretariat	Meeting of experts and stakeholders to finalise the OSBP performance tool	To assess the progress and stutus in the implementation of OSBP	Baseline data collected	AfDB	Experts and EAC technical Officers	Arusha
3rd-5th April 2018	Secretariat	Sensitisation workshop on WTO FTA and development of Projects proposals	Sentitize Customs Officers, Trader Officers and stadrds and SPS officers	Users are sensitised and projects proposals developed	GIZ/TMEA/ UNCTAD	Experts and EAC technical Officers	Arusha
3rd-6th April 2018	Secretariat	Meeting to develop implementation strategy for the Regional SCT System	To evaluate implementation of the Centralized SCT platform and develop strategy for the implementation of the definitive Regional System	Strategy for the implementation of the definitive Regional system for customs and trade developed	Partner States	Experts from Partner States and Secretariat	Arusha
17th-20th April 2018	Secretariat	Meeting of the Committee of Customs(CoC)	Policy decisions confirmed	Report of Committee of Customs	Partner States	Commissioner general, Commissioners and Officials From Partner States and EAC Secretariat	Bujumbura
7th-11th May	Secretariat	Pre-budget meeting	Policy decisions confirmed	Report of Post budget	Partner States	Commissioner general, Commissioners and Officials From Partner States and EAC Secretariat	Arusha, Tanzania
10 - 14 April 2018	Secretariat	Meeting to develop implementation strategy for the Regional SCT System	To evaluate implementation of the Centralized SCT platform and develop strategy for the implementation of the definitive Regional System	Strategy for the implementation of the definitive Regional system for customs and trade developed	Partner States	Experts from Partner States and Secretariat	Arusha
16th-17th May 2018	Secretariat	Regional meeting to review Trade information portals	To Harmonise trade Information portals	Trade information portals are reviewed	UNCTAD	Experts and EAC technical Officers	Juba
28th May-1st June 2018	Secretariat	Meeting of the Sectoral Council on Trade, Industry, Finance and Investment (SCTIFI)	To Consider the Sectoral Study Reports	Sectoral Studies Reports Considered and adopted	Partner States	PSs fo Trade, Industies and Finance ,Experts from Partner States and Secretariat	Arusha, Tanzania
5th-8th June 2018	Secretariat	Meeting to review and update the SCT procedure Manual	To incorporate all developed processes in the procedure manual	Harmonised procedure updated	USAID	Experts and EAC technical Officers	Arusha
19th-29th June 2018	EAC Secretariat	Undertake missions to monitor implementation SCT by EAC staff	To Monitor and Evaluate implementation of Single Customs Territory	SCT Monitoring and Evaluation report	USAID	Experts and EAC technical Officers	Partner States
<b>Sub-Total for Procedures and Facilitation</b>							
<b>Tariff and Valuation</b>							
31st January, 2018	EAC Secretariat	Conduct meeting of Customs Valuation Experts.	To develop Product Identification Bulletins for products posing great challenge in determination of customs value developed and shared between Partner States	Product Identification Bulletins developed	Partner States	Experts from Partner States and Secretariat	Video Conference

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
13th -17th February, 2018	EAC Secretariat	Conduct verification missions by Experts from Partner States and EAC Secretariat to confirm originality status of the goods produced in the Partner States for Preferential treatment	To verify originality status of the goods produced in the Partner States for Preferential treatment.	Status of the goods produced in the Partner States for Preferential treatment confirmed	USAID	Experts from Partner States and Secretariat	Partner States
28th February-2nd March 2018	EAC Secretariat	To conduct consultative meetings by experts from Partner States and EAC staff on the revised Rules of Origin	To undertake consultative sessions for Stakeholders on the Revised EAC Rules of Origin and its Manual	Revised EAC Rules of Origin applied	USAID	Experts from Partner States and Secretariat	Partner States
14th-17th March, 2018	Secretariat	Conduct meeting of the Regional Task Force (RTF) on comprehensive review of the CET	To consider National and Regional TWGs Reports as well as developing the draft Regional Report	Regional Task Force Report is developed	USAID	Experts, Consultants and EAC technical Officers	Dar es Salaam
28th-30th March, 2018	Secretariat	Conduct meeting of the Regional Task Force (RTF) on comprehensive review of the CET	To validate the Regional Report	Regional Task Force Report is validated	USAID/Partner States	Experts, Consultants and EAC technical Officers	Kigali, Rwanda
3rd-6th April ,2018	Secretariat	Conduct meeting of Regional Steering Committee (Permanent /Principal Secretary) on comprehensive review of the CET	To consider the Progress Report of RTF and provide Guidance	Report of Steering Committee	TMEA/Partner States	Permanent /Principal Secretary, Experts, Consultants and Secretariat	Arusha
As per Tripartite schedule of meetings	Secretariat / COMESA	Participate in Tripartite Meetings of Technical Working Group on Rules of Origin.	To develop list rules applicable to Tripartite Member / Partner States	ROO list rules applicable for Tripartite Member / Partner States developed and adopted	Partner States	Experts from Tripartite Member /Partner States and respective REC's	As per Tripartite schedule of meetings
As per CFTA schedule of meetings	Secretariat, COMESA, SADC & AU	Participate in CFTA Meetings of Technical Working Group on Rules of Origin.	To develop Rules of Origin Text applicable to the CFTA	Rules of Origin for CFTA developed and adopted	Partner States	Experts from Tripartite Member /Partner States and respective REC's	As per CFTA schedule of meetings
<b>Sub-Total for Tarrif and Valuation</b>							
<b>Training</b>							
16th-19th January 2018	EAC Secretariat	Conduct training and sensitization of stakeholders on OSBP	To build capacity create awareness on implementation of OSBPs	50 stakeholders trained and sensitized	AUP/ GIZ/ ADB	Experts from EAC and stakeholders	Partner States
6th-9th February 2018	EAC Secretariat	Conduct Customs Specialist training	Develop capacity to support implementation of SCT and other Customs programmes	15 Customs officials trained for each Partner State	USAID	Partner State experts and EAC staff	Partner States
30th January-2nd February 2018	EAC Secretariat	Develop OSBP Performance Measurement tool	To monitor effectiveness of OSBPs	Performance Measurement tool	ADB / USAID	Experts and Stakeholders from Partner States & EAC staff	Arusha, Tanzania
14th to 16th February 2018	EAC Secretariat	Conduct Customs specialist training on WCO Amendments HS 2017	Develop Capacity to apply HS 2017	30 Customs officials and key stakeholders trained	USAID	Partner State Experts, stakeholders and EAC officials	Mombasa, Kenya
27th February-2nd March 2018	EAC Secretariat	Conduct training and sensitization for the SCT export process under the centralized platform	Create capacity and awareness for implementation of the export process	Increased awareness about the SCT	USAID	Partner State experts and EAC staff	Partner States
6th-9th March 2018	EAC Secretariat	Conduct Capacity Building and Change Management TWG meeting	Develop SCT capacity building and sensitization interventions	Quarterly capacity building and sensitization programme	USAID / TMEA	Partner State experts and EAC staff	Arusha, Tanzania
13th-16th March 2018	EAC Secretariat	Participate in WCO Capacity Building Committee Meeting	Share experiences from Customs initiatives within the global Customs Community	WCO Instruments implemented / mainstreamed within the EAC	Partner States	EAC Staff	Brussels
20th-23rd March 2018	EAC Secretariat	Conduct meeting on trainer accreditation for implementation of Customs training	Operationalize EAC Customs Accreditation Programme	EAC Trainer Accreditation Panel set up	USAID /ADB	Partner State experts and EAC staff	Arusha, Tanzania
28-30 March 2018	EAC Secretariat	Conduct SCT Inter -Agency Meeting	Create awareness and enhance capacity for implementation of SCT, OSBP and other Customs programmes	Inter-Agency Work Programm	USAID / TMEA	Stakeholders and EAC staff	Bujumbura, Burundi
4-6 April 2018	EAC Secretariat	Conduct training on Revised EAC PCA/ OSBP Manuals	Create capacity to implement Revised EAC PAC	20 experts from Partner States trained	USAID	Partner State experts and EAC staff	Kigali, Rwanda
May to June 2018	EAC Secretariat	Sensitization of officials and stakeholders on trade facilitation for cross - borders traders	Enhance capacity on trade facilitation at border points	200 officials and stakeholders trained and sensitized	Partnership Fund	Partner State officials, stakeholders and EAC staff	Partner States

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
5th-8th June 2018	EAC Secretariat	Conduct meeting to review implementation of EAC Customs Curriculum and Customs training	Enhance the institutional and policy capacity on implementation of the EAC Customs Curriculum	Institutional and policy capacity on implementation of the EAC Customs training curriculum and customs training enhanced	USAID	Partner State experts, IUCEA and EAC staff	Arusha, Tanzania
12th-15th June 2018	EAC Secretariat	Undertake a gap analysis for Republic of South Sudan Customs	Determine capacity requirements to mainstream RSS in the EAC Customs Union	Gap Analysis Report	Partner States	Partner States experts and EAC staff	Juba, South Sudan
19th-22nd June 2018	EAC Secretariat	Conduct Customs capacity building workshops for Republic of South Sudan Customs	Build capacity for RSS to function within EAC the Customs Union	50 officials trained and sensitized	Partner States	Partner States experts and EAC staff	Juba, South Sudan
27th-29th June 2018	EAC Secretariat	Conduct mission to assess the Institute of Tax Administration for accreditation as EAC Centre of Excellence in Customs & Tax training	Prepare ITA for accreditation as an EAC centre of excellence	Assessment Report	USAID	Partner States experts and EAC staff	Dar es Salaam, Tanzania
29th May to 1st June 2018	EAC Secretariat	Conduct meetings to develop Customs training programmes and materials	Enhance training delivery	Training programme and materials developed	USAID	Partner States experts and EAC staff	Bujumbura
June, 2018	EAC Secretariat	Participate in World Custom Organization (WCO) Council Meetings	Incorporate the implementation of WCO recommendations and decisions in EAC Customs programmes	WCO Instruments, decisions and recommendations implemented	Partner States	EAC Staff	Brussels
<b>Sub-Total for Training</b>							
<b>DIRECTORATE OF TRADE</b>							
<b>Internal Trade</b>							
7th February 2018	EAC Secretariat	Convene a meeting of Partner States' Experts to validate the draft EAC Trade & Investment Report 2016	To finalize the EAC Trade & Investment Report 2016	EAC Trade & Investment Report 2016 finalized	PS	DT, PTO (I), STO, Partner States Experts	Video conference
8th February 2018	EAC Secretariat	Convene a meeting to consider Partner States' comments on the EAC Elimination of NTBs Act 2017 & the draft regulations to operationalize the Act	To finalize the NTBs regulations and operationalize the EAC NTBs Act 2017	NTBs regulations finalized	PS	DT, PTO (I), STO, and EAC Steering Committee.	Video conference
27nd February to 2nd March 2018	EAC Secretariat	Convene the 1st meeting of EAC Experts to commence preparation of EAC Trade and Investment Report 2017	To commence preparation of EAC Trade Report 2017	Amalgamated trade data for EAC Trade Report 2017	PS	DT, PTO (I), STO	Kampala, Uganda
1st - 3rd March 2018	EAC Secretariat	Convene a meeting to evaluate the 18th EAC Jua Kali/Nguvu Kazi Exhibition	To evaluate the 18th EAC Jua Kali/Nguvu Kazi Exhibition	The postmortem report for the 18th EAC Jua Kali/Nguvu Kazi Exhibition	PF	DT, PTO (I), STO, Partner States officials	Kenya
6th March to 30th March 2018	EAC Secretariat	National Monitoring Committee (NMCs) on NTBs. And 25th EAC Regional Forum on NTBs held	To deliberate on new approaches to resolve NTBs in the region	Non-Tariff Barriers (NTBs) resolved in the region	PF	PTO, STO, NMCs	EAC Partner States Capitals
24th April 2018	EAC Secretariat	Convene the 1st meeting of EAC Experts to commence preparation of EAC Trade and Investment Report 2018	To commence preparation of EAC Trade & Investment Report 2018	Amalgamated trade data for EAC Trade & Investment Report 2018	PS	DT, PTO (I), STO	Kenya
25th to 30th April 2018	EAC Secretariat	The 2nd Meeting of EAC Experts to prepare the Draft EAC Trade and Investment Report for 2017	To prepare the draft EAC Trade and Investment Report for 2017	Draft EAC Trade and Investment Report for 2017	PS	DT, PTO, STO	Tanzania
2nd to 16th May 2018	EAC Secretariat	Stakeholders sensitization on the EAC Elimination of NTBs Act 2017 and the regulations to operationalize NTBs Act 2017	To sensitize stakeholders on regulations to operationalize the NTBs Act 2017	Report of stakeholders sensitization on regulations to operationalize NTBs Act 2017	PF	PTO, STO	EAC Partner States Capitals
21st to 23rd May 2018	EAC Secretariat	Meeting of the Sectoral Committee on Trade	To deliberate on matters affecting Trade	Report of the Sectoral Committee on Trade	PS	DT/PTOs/STO/SEPO/TA	Arusha, Tanzania
29th May to 13th June 2018	EAC Secretariat	Conduct regional training & sensitization for national NTMs database managers	To update NTBs databases	NTMs databases updated	PF	DT/PTOs/STO/NTMs Database Administrator	EAC Partner States Capitals
5th to 7th June 2018	EAC Secretariat	Convene a meeting of EAC Steering Committee for preparation of 19th EAC Jua Kali/Nguvu Kazi Exhibition	To prepare for the forthcoming 19th EAC Jua Kali/Nguvu Kazi Exhibition	19th EAC Jua Kali/Nguvu Kazi Exhibition convened	PF	DT/PTOs/STO	Nairobi, Kenya

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
11th to 30th June 2018	EAC Secretariat	Meetings of National Monitoring Committee on NTBs and the 26th EAC Regional Forum on NTBs held	To deliberate on new approaches to resolve NTBs in the region	Non-Tariff Barriers (NTBs) resolved in the region	PF	PTO (I), STO,	EAC Partner States Capitals
<b>Sub-Total for Internal Trade</b>							
<b>International Trade</b>							
7th - 9th February 2018	EAC Secretariat	To convene an Extra-Ordinary Sectoral Council on Trade, Industry, Finance and Investment	To consider urgent progress reports on Trade and Customs Matters in the Community	Recommendations made to the 35th Extra Ordinary Council for consideration	Partner States	DG, DT, PTO(INT'L), PTO (Intern), SEPO, STO, PCO	Arusha, Tanzania
23rd February - 9th March 2018	EAC Secretariat	Meetings of the 10th CFTA-NF, Senior Trade Officials and AU Ministers of Trade	To consider the CFTA Agreement, Protocol and Annexes prior to adoption by the AU Assembly	CFTA Agreement, Protocol and Annexes	PF	DG,DT, PTO, RTA,TC	Kigali, Rwanda
27th - 28th February 2018	EAC Secretariat	Preparatory Meeting of the Steering Committee for the Market Access Upgrae (MARKUP) Project under the 11th EDF Funding	To prepare for the full rollout of the programme implementation	Ccomposition of the Steering Committee agreed, Rules of Procedure adopted and road map agreed upon	RISP	DG, DT, SEPO, PSO, EU Liaison Officer	Arusha, Tanzania
5th March 2018	EAC Secretariat	To convene a meeting to consider the comments of Burundi on the Report of the EAC Consultative Meeting on Trade in Services that was held on 5th -9th September 2017 in Zanzibar	To consider and incorporate Burundi's comments in the Report	Report on the EAC Consultative Meeting on Trade in Services that was held on 5th -9th September 2017 adopted by Partner States	PS	DT, PTO, SEPO	VC
6th - 9th March 2018	EAC Secretariat	To convene a meeting to develop the EAC Export Promotion Strategy 2017-2022	To discuss the draft EAC Export Promotion Strategy 2017-2022	Revised draft EAC Export Promotion Strategy 2017-2022	Partner States	DT, PTO, SEPO	Kampala, Uganda
13th - 17th March 2018	EAC Secretariat	To convene a meeting of Experts on Trade in Services	To finalize Partner States' Schedules of Commitments, draft Regulations and develop a roadman for further activities	Finalized Schedules of Commitment and Road map of further activities to be undertaken on Trade in Services	Partner States & GIZ	DT, PTO, SEPO	Nairobi, Kenya
20th -23rd March 2018	EAC Secretariat	To convene an EAC Experts meeting on the draft cooperation agreement on investment facilitation	To consider the draft cooperation agreement on investment facilitation	Revised draft cooperation agreement for consideration and approval by SCTIFI	Partner States	DT, PTO, SEPO, PE (I&PSD)	Arusha, Tanzania
27th - 29th March 2018	EAC Secretariat	To convene EAC Meeting to review the EAC - U.S. Cooperation Agreement	To provide updates on and evaluation of the implementation of the EAC-US Cooperation Agreement	Revised WorkPlans	USAID	DT, PTO, SEPO, Agriculture dept	Nairobi, Kenya
19th - 30th March 2018	EAC Secretariat	To undertake data collection in Tanzania for the cost-benefit analysis of EAC concluding FTA Agreements with Third Parties	To gather information for undertaking the cost-benefit analysis of EAC concluding FTA Agreements with third Parties	Data and information obtained from relevant authorities in Tanzania	PF	Research Unit & International Trade	Tanzania
4th - 12th April 2018	EAC Secretariat	Workshops on EAC-U.S. Trade and Tripartite FTA	To sensitize stakeholders on market opportunities	Key stakeholders from the public, private sector and civil society sensitized on opportunities in the COMESA-EAC-SADC Tripartite and U.S. Markets	PF	DG, DT, PTO, SEPO, TC	Partner States
9th April - 18th May 2018	EAC Secretariat	To undertake data collection in South Sudan, Burundi and Rwanda for the cost-benefit analysis of EAC concluding FTA Agreements with Third Parties	To gather information for undertaking the cost-benefit analysis of EAC concluding FTA Agreements with third Parties	Data and information obtained from relevant authorities in South Sudan, Rwanda and Burundi	PF	Research Unit & International Trade	Partner States
17th - 21st April 2018	EAC Secretariat	To convene EAC Preparatory Meeting on the CFTANegotiations	Prepare EAC Tariff Offer for the CFTA	EAC Tariff Offers Prepared	PF	DT, PTO, RTA, TC	Kigali, Rwanda
23rd April - 3rd May 2018	EAC Secretariat	To undertake National Workshops on the draft Monitoring Mechanism for removal of services restrictions	To get inputs for key stakeholders on the draft Monitoring Mechanism on the removal of restrictions on Trade in Services	Stakeholder inputs on the draft Monitoring Mechanism on the removal of restrictions on Trade in Services	Partner States & GIZ	DT, PTO	Partner States
14th May 2018	EAC Secretariat	To convene a meeting on the draft monitoring mechanism for removal of retrictions on Trade in Services	To Validate the draft monitoring mechanism for removal of retrictions on Trade in Services	The draft monitoring mechanism for removal of retrictions on Trade in Services validated	Partner States	DT, PTO	VC
15th - 19th May 2017	EAC Secretariat	To convene EAC Preparatory Meeting on the CFTANegotiations	Prepare EAC Offer on Trade in Services for the CFTA	EAC Schedule of Commitment on priority sectors under the CFTA Prepared	PF	DT, PTO, RTA, TC	Kigali, Rwanda
21st May - 15 June 2018	EAC Secretariat	To undertake data collection in Kenya and Uganda for the cost-benefit analysis of EAC concluding FTA Agreements with Third Parties	To gather information for undertaking the cost-benefit analysis of EAC concluding FTA Agreements with third Parties	Data and information obtained from relevant authorities in Kenya and Uganda	PF	Research Unit & International Trade	Nairobi, Kenya

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
26th - 29th June 2017	EAC Secretariat	EAC Preparatory Meeting for the 2018 AGOA Forum	To develop EAC positions for the 2018 AGOA Forum	EAC positions for the 2018 AGOA Forum Developed		DT, PTO, SEPO	VC
<b>Sub-Total for International Trade</b>							
<b>SQMT</b>							
17th January to 9th March 2018	EAC Secretariat	Convene Meetings of sector Technical Committees to review EAC standards to enhance trade( - EASC/TC/081 water from 17th to 19th January, EASC/TC 061 Textiles and Textile products and Textiles Accessories ( 5th to 9th February) and EASC/TC/007 Alcoholic and Non alcoholic beverages (5th to 9th	To edit and harmonize standards	Standards harmonized	USAID & Partner States	Partner States	Regional Activity
10th March to 10th June 2018	EAC Secretariat	Convene Meetings of sector Technical Committees for the period MARCH - JUNE as per procedures. EASC/TC/0 35Steel and steel products in Nairobi - Kenya, EASC/TC/ Milk and Milk products in Kigali, Rwanda ; EASC/TC/ Spices and condiments in Dar es Salaam EASC/TC/ Cocoa, tea and coffee in Kigali - Rwanda	To edit and harmonize standards	Standards harmonized	USAID & Partner States	Partner States	Regional Activity
21st to 23rd February 2018	EAC Secretariat	Convene experts meeting to update and authenticate the EAC standards catalogue	To publicize EAC Standards	Authentic updated catalogue	Partnership Fund	Partner States	Nairobi, Kenya
19th - 23rd March 2018	EAC Secretariat	Convene aregional meeting to review the criteria for designation of the laboratories	criteria for Partner States designation of laboratories	Criteria and designated laboratories	USAID & Partner States	Partner States	Kampala
27th March - 7th April 2018	EAC Secretariat	Undertake Peer assessment of the Partner States schemes on product certification, inspection and market	Undertake the Partner States Peer Assessment of the conformity assessment systems and procedures	Certification and inspection peer assessment undertaken in Burundi and follow up review for Uganda, Rwanda,	USAID & Partner States	Partner States	Partner States
24th April to 27th April 2018	EAC Secretariat	EASC and EASC sub committee meetings	To convene SQMT policy meetings for Partner States	SQMT Policy Meetings held	Partner States	Partner States	Bujumbura
30th April - 5th May 2018	EAC Secretariat	To conduct missions to selected border entry points to monitor implementation of standards , trade enhancements and elimination of NTRs	To create awareness and monitor standards implementation	Awareness created and implementation monitored	Partner States	Partner States	Partner States
5th June - 18th June 2018	EAC Secretariat	Convene the meeting of the SQMT experts and legal drafts persons to draft the SCTIFI approved SACA and Metrology Bills	SACA and metrology Bill drafted for further approval and enactment	Draft Bills	USAID & Partner States	Partner States	Bujumbura, Burundi
<b>Sub-Total for SQMT</b>							
<b>DIRECTORATE OF HUMAN RESOURCE AND ADMINISTRATION</b>							
8th -15th January 2018	EAC Secretariat	Shortlisting exercises for various vacant positions	To Strengthen the EAC Institutional framework	EAC established vacant positions where (organs and Institutions) are filled	Partner State Funding	Ad hoc EAC Service Commission	Arusha, Tanzania
22nd- 26th January 2018	EASTCO	Interview process for various vacant positions under EASTCO	To Strengthen the EAC Institutional framework	EAC established vacant positions where (organs and Institutions) are filled	Partner State Funding	Ad hoc EAC Service Commission	Arusha, Tanzania
27th-29th January	East African Health Research Commission	Shortlisting exercise for various vacant postions	To Strengthen the EAC Institutional framework	EAC established vacant positions where (organs and Institutions) are filled	Partner State Funding	Ad hoc EAC Service Commission	Arusha, Tanzania
15th-20 February 2017	EAC Secretariat	Presentation of report of activities to the 36th Council of Ministers	To Strengthen the EAC Institutional framework	EAC established vacant positions where (organs and Institutions) are filled	Partner State Funding	Ad hoc EAC Service Commission	Kampala, Uganda

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
14th March- 17th March 2018	EAC Secretariat	Profiling exercise of the job applications for various vacant positions in replacement of staff who will exit between May and July 2018	To recruit competent and skilled Staff for various vacant positions	EAC established vacant positions (organs and Institutions) are filled	Partner State Funding	HR Assistants from Partner States	Arusha, Tanzania
19th - 23 March 2018	EAC Secretariat	Shortlisting exercises for various vacant positions in replacement of staff who will exit between May and July 2018	To recruit competent and skilled Staff for various vacant positions	EAC established vacant positions (organs and Institutions) are filled	Partner State Funding	Ad hoc EAC Service Commission	Arusha, Tanzania
5th-18th March 2018	EAC Secretariat	Workload Analysis and Job evaluation	To strengthen the EAC Institutional Framework	EAC Structure and Establishment are in place	Partner State Funding	Experts from Partner States	Arusha, Tanzania
5th-8th March 2018	EAC Secretariat	Meeting between Ad hoc EAC Service Commission and Experts who have appointed to undertake Workload Analysis and Job Evaluation	To strengthen the EAC Institutional Framework	EAC Structure and Establishment are in place	Partner State Funding	Ad hoc EAC Service Commission and Experts from Partner States	Arusha, Tanzania
26th March - 13th April 2018	EAC Secretariat	Interview process for various vacant positions	To Strengthen the EAC Institutional framework	EAC established vacant positions (organs and commissions) are recruited	Partner State Funding	Ad hoc EAC Service Commission	Arusha, Tanzania
17th-19th April, 2018	EAC Secretariat	Meeting of Members of Ad hoc EAC Service Commission to prepare and present the report to the Council	To Strengthen the EAC Institutional framework	Report of the Ad hoc EAC Service Commission adopted by the Council	Partner State Funding	Ad hoc EAC Service Commission	Arusha, Tanzania
14th-18th May 2018	EAC Secretariat	Consideration of the Final Report of the Job Evaluation and Workload Analysis exercises and Consideration of implementation Plan of recommendations	To Strengthen the EAC Institutional framework	Report of the Job Evaluation and Workload Analysis exercises adopted	Partner State Funding	Ad hoc EAC Service Commission, Chair and Rapporteur of Experts, Heads of Organs and Institutions	Nairobi, Kenya
28th-30th May 2018	EAC Secretariat	Validation Workshop of the Report on Workload Analysis and Job Evaluation	To Strengthen the EAC Institutional framework	Report of the Job Evaluation and Workload Analysis exercises validated	Partner State Funding	Ad hoc EAC Service Commission, Parter States, Heads of Organs and Institutions , Chair and Rapporteur of Experts	Arusha, Tanzania
11th-22th June 2018	EAC Secretariat	Meeting of Members of Ad hoc EAC Service Commission to consider matters referred to her by the Council and preparation of annual report	To Strengthen the EAC Institutional framework	Matters referred to the Ad hoc EAC Service Commission be considered.	Partner State Funding	Ad hoc EAC Service Commission	Kampala, Uganda
<b>Sub-Total for Human Resources and Administration</b>							
<b>DIRECTORATE OF FINANCE</b>							
6th - 9th March 2018	EAC Secretariat	Meeting of Finance and Administration Committee	To consider the EAC Budget Financial Year 2018/2019	EAC Budget Financial Year 2018/2019 considered	Partner States	Partner States Delegates	Arusha, Tanzania
<b>Sub-Total for Directorate of Finance</b>							
<b>EAC INSTITUTIONS</b>							
<b>LAKE VICTORIA BASIN COMMISSION (LVBC)</b>							
26th - 28th Feb., 2018	LVBC	Hold a regional PHE feedback workshop for media	Share experiences among different Media personnel	Report of workshop with best practices	USAID/DFPA	Partner States, PC PHE, CDAO, DES PP	Nairobi
1st - 6th March., 2018	LVBC	Organise the 19th Sectoral Council of Ministers for LVB	Provide policy guidance and oversight for the LVBC projects and programmes	Meeting report	Partner States	Partner States, Executives and LVBC Staff	Kisumu
19th - 21st March., 2018	LVBC	Regional workshop to develop PHE Integrated Indicators	Enhance PHE M&E and reporting	A list of integrated PHE indicators	K4Health	Partner States, PC PHE & relevant staff	Uganda
22nd - 23rd March., 2018	LVBC	Organise a Donor Round Table	Mobilise resources to implement LVBC activities	Report of the meeting and donors commitments	USAID	Donors, Partner States, other Stakeholders, PC PREPARED and LVBC relevant staff	Arusha
5th - 9th March, 2018	LVBC	Framing of PHE CBO on Community Integrated Management of Childhood Illness	Build capacity of CBOs to manage basic illnesses of children	Team of Integrated Management of Child Illness trained	USAID	PC PHE Partner States PHE Focal Points	Rwanda & Uganda
12th - 16th March, 2018	LVBC	Train PHE Stakeholders on KOBO M&E Toolbox	Enhance accuracy and real time reporting	A team of stakeholders framed on digital M&E	USAID	PC PHE, SMEO, PHE stakeholders	Mbale, Burundi, URT
28th - 29th March 2018	LVBV	Launching of the Maritime safety and	creation of Awareness on the Maritime	Project launched	AFDB	Partner States, Executives	Mwanza,

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
9th - 13th April, 2018	LVBC	Convene Meetings to establish Multisectoral Steering Committees	To sustainably manage PHE Programming	Multisectoral committees in place	USAID	Partner States, DES PP, PC PHE & SMEO	Uganda, Kenya, Burundi
12th - 16th April, 2018	LVBC	Organise a meeting on the finalisation of LVBC Communication Strategy	Finalise LVBC Communication Strategy	Strategy Finalised	Partner States	CDAO and Relevant Staff	Kisumu
14th - 18th May, 2018	LVBC	Hold a Joint RPSC meeting for LVBC projects and Programmes	To organise a joint Regional Policy Steering Committee meeting	Meeting report	Development Partners	Partner States, PCs and LVBC staff	Nairobi
11th - 15th June, 2018	LVBC	Organise the 20th Sectoral Council of Ministers for LVB	To organise a 20th SECOM meeting for LVB	Meeting report	Partner States and Development Partners	Partner States, Executives and LVBC Staff	Entebbe, Uganda
<b>Sub-Total for LVBC</b>							
<b>CASSOA</b>							
18th-19th January 2018	CASSOA	42nd Technical Committee - Regulatory	Assist the Board with technical requirements, analysis of WG reports, review of the technical reports of the Secretariat and preparation of recommendations to the Board	Implementation of Board Directives in each Member State.	Partner States	Partner States,	Entebbe, Uganda
18th -19th January 2018	CASSOA	41st Technical Committee - Finance and Administration	Assist the Board with technical requirements, analysis of WG reports, review of the technical reports of the Secretariat and preparation of recommendations to the Board	Implementation of Board Directives in each Member State.	Partner States	Partner States	Entebbe, Uganda
30th -31st January 2018	CASSOA	41st EAC-CASSOA Board Meeting	Overall management and policy-making process of the Agency.	Guidance provided to the ED on issues related to regional and international relationships and determining the general principles that guide the work of the Agency	Partner States	Partner States, EAC Secretariat	Nairobi, Kenya
1st - 2nd February 2018	CASSOA	4th EAC Aviation Symposium	Develop & Implement a Stakeholder Engagement Plan	Conduct sensitization seminars for stakeholders on the mandate, objectives and roles of CASSOA	Partner States	Partner States, EAC Secretariat, Stakeholders	Nairobi, Kenya
10th - 11th May 2018	CASSOA	43rd Technical Committee - Regulatory	Assist the Board with technical requirements, analysis of WG reports, review of the technical reports of the Secretariat and preparation of recommendations to the Board	Implementation of Board Directives in each Member State.	Partner States	Partner States, EAC Secretariat	Entebbe, Uganda
10th - 11th May 2018	CASSOA	42nd Technical Committee - Finance and Administration	Assist the Board with technical requirements, analysis of WG reports, review of the technical reports of the Secretariat and preparation of recommendations to the Board	Implementation of Board Directives in each Member State.	Partner States	Partner States, EAC Secretariat	Entebbe, Uganda
24th - 25th May 2018	CASSOA	42nd EAC-CASSOA Board Meeting	Overall management and policy-making process of the Agency.	Guidance provided to the ED on issues related to regional and international relationships and determining the general principles that guide the work of the Agency	Partner States	Partner States, EAC Secretariat	Entebbe, Uganda
<b>Sub-Total for CASSOA</b>							
<b>LAKE VICTORIA FISHERIES ORGANISATION (LVFO)</b>							
22nd to 23rd January	LVFO	Consultative and Planning meeting on Operation Save Nile perch activities	To re-plan activities to be conducted by Partner States using the Operation Save Nile perch Fund to address the declining of the stocks	Harmonized step-wise implementation plan and budgets to contribute to the elimination of illegalities in the Nile perch fishery	Partner States- Operation Save Nile perch Fund	LVFO Partner States - Fisheries Management Technical Committee; Cahirs of RWG for MCS, Fish Quality and Chairs of BMUs/Fishers Associations	LVFO Secretariat, Jinja
5th to 9th February	LVFO	Hydroacoustic Training course	To update the data collection and analysis using acoustic methods	Capacity building on updated technologies for hydroacoustic RWG in the EAC Region	Development Partners - St Matthew University of UK	Members of the Hydroacoustic RWG from the Research Institutions of the Partner States	NaFIRRI, Jinja
12th - 16th February	LVFO	LVFO-University of Denver regional meeting	Consolidate results of bottom trawl, gillnet and acoustic survey	Regional synthesis report	University of Denver	Partner States, LVFO Secretariat and University of Denver	LVFO-Secretariat, Jinja Uganda



Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
26th February to 2nd March	LVFO	Sessions of the LVFO Council of Ministers	To review progress of implementation of approved work-plans and provide policy direction	Approval of technical and policy documents and work-plans of the orgabization	Partner States	Technical Committees of LVFO, PSs and Ministers responsible for fisheries from the Partner States	Entebbe, Uganda
7th to 11th May	LVFO	Technical Training Workshop for the Aquaculture Working Group Members	To strengthen and improve national capacities in aquaculture statistical data and information collection in countries in the region, to align them with the internationally established aquaculture statistics standards and references.	Approved System for the collection of aquaculture data and information	FAO- UN	3 members of the Aquaculture WG from each of the 6 Partner States of EAC; Technical Staff from LVFO Secretariat and FAO Technical Officers	LVFO Secretariat, Jinja
21st to 25th May	LVFO	Meeting with Donors	Mobilize funding for the programs of the Organization	Donors commitments/pledges to support the Organization	EAC/Partnership Fund	EAC/LVFO Secretariat & Directors/PS Partner States	LVFO Secretariat, Jinja
5th to 9th June	LVFO	Meeting to review result of a consultancy study on value chain analysis for Nile perch Fish Maw trade	To Propose policies required to moderate the trade for sustainability of the Nile perch and regulated trade	policy recommendation for regulated fish maw trade	GIZ	Partner States, LVFO Secretariat, GIZ	Mwanza, Tanzania
19th to 22nd June	LVFO	LVFO Catch Assessment & Frame Surveys Regional WGs Meeting	Review Frame Survey and Catch Assessment methods	Revised Standard Operating Procedures	GIZ	Partner States, LVFO Secretariat, GIZ	LVFO-Secretariat, Jinja Uganda
12th - 15th July	LVFO	LVFO Stock Assesment/Hydroacoustic Regional Working Group Meeting	To Update status of fish stocks	Updated information to guide the management of fisheries resources	GIZ	Partner States, LVFO Secretariat	Arusha, Tanzania
<b>Sub-Total for LVFO</b>							
<b>EAST AFRICAN KISWAHILI COMMISSION (EAKC)</b>							
26th- 28th March, 2018	EAKC	Regional training of training of trainer (TOT)	To train five trainers from each partner state that will facilitate national trainings of assessors	National trainers for national Kiswahili capacity assessors	Partner States	EAKC Representatives, Kiswahili experts in the region, Representatives of key Kiswahili Institutions in Partner States and Representatives of Ministries responsible for EAC Affairs and Kiswahili Language Development in Partner States	Arusha, URT
30th -31st March, 2018	EAKC	National training of National Kiswahili Capacity Assessors	To train thirty five National Kiswahili assessors	National Kiswahili Capacity Assessors	Partner States	EAKC Representatives, National Kiswahili assessment trainers, Representatives of Ministries responsible for EAC Affairs and Kiswahili Language Development and Selected university Kiswahili students from National Universities	Dar es salaam URT

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
3rd-4th April, 2018	EAKC	National training of National Kiswahili Capacity Assessors	To train fifteen National Kiswahili Assessors	National Kiswahili Capacity Assessors	Partner States	EAKC Representatives, National Kiswahili Assessment Trainers, Representatives of Ministries responsible for EAC Affairs and Kiswahili Language Development and Selected university Kiswahili students from National Universities	Kigali, Rwanda
6th -7th April, 2018	EAKC	National training of National Kiswahili Capacity Assessors	To train fifteen National Kiswahili Assessors	National Kiswahili Capacity Assessors	Partner States	EAKC Representatives, National Kiswahili Assessment Trainers, Representatives of Ministries responsible for EAC Affairs and Kiswahili Language Development and Selected university Kiswahili students from National Universities	Bujumbura, Republic of Burundi
26th -27th April, 2018	EAKC	National training of National Kiswahili Capacity Assessors	To train thirty National Kiswahili assessors	National Kiswahili Capacity Assessors	Partner States	National Kiswahili Capacity Assessors	Nairobi, Kenya
2nd -3rd May, 2018	EAKC	National training of National Kiswahili Capacity Assessors	To train twenty National Kiswahili assessors	National Kiswahili Capacity Assessors	Partner States	National Kiswahili Capacity Assessors	Kampala, Uganda
8th -9th May, 2018	EAKC	National training of National Kiswahili Capacity Assessors	To train fifteen National Kiswahili Assessors	National Kiswahili Capacity Assessors	Partner States	EAKC Representatives, National Kiswahili Assessment Trainers, Representatives of Ministries responsible for EAC Affairs and Kiswahili Language Development and Selected university Kiswahili students from National Universities	Juba, South Sudan
28th -30th June, 2018	EAKC	Regional EAKC Stakeholders meeting	To update the Kiswahili capacity assessment report	Draft EAC Kiswahili Assessment report	Partner States	EAKC Representatives, National Kiswahili	Arusha, URT
<b>Sub-Total for EAKC</b>							
<b>EAST AFRICA SCIENCE AND TECHNOLOGY COMMISSION (EASTEKO)</b>							
27th February, 2018	EASTEKO	Hold Regional Consultative Meeting on the establishment of the East African Journal on Science, technology and Innovation	Set up relevant committees (Editorial Committee, peer review Committee, Chief Editor) and the final themes and structure of the Journal	Journal Committees in place, and Journal Structure and themes in place	Partner States	EASTEKO, Partner States Research Institutions and Academia	Arusha
9th, March, 2018	EASTEKO	2nd Meeting of the Regional Steering Committee for the 2nd EAC Regional Conference on E-Health and Telemedicine	The 2nd EAC Regional E-Health and Telemedicine Workshop, Ministerial Conference and Trade Exhibition efficiently organized	Conference tools and actors (chairs, moderators, speakers, presenters, list of participants) in place	Partner States, Sponsor from Development Partners	EASTEKO, EAC Secretariat, CEBE/University of Rwanda, Partner States	Arusha
9th - 13th April 2018	EASTEKO	Sectoral Council of Education, Science and Technology, Culture and Sports	To consider progress and provide policy guidance for Science and Technology programmes	Sectoral Council Report	Partner States	Partner States, Secretariat, EASTEKO	Arusha

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
15th-18th May 2018	EASTEKO	Hold 2nd EAC Regional e-Health and Telemedicine Conference	Build a high level dialogue on the policies, technologies and financial schemes that will advance e-health among and between the EAC Partner States	* Evidence and lessons from e-health interventions shared and action plans agreed for scaling up strategies that work in Partner States	Partner states, Development partners, Sponsors	EASTEKO, UR, EAC Secretariat	Kigali
18th June, 2018	EASTEKO	Hold Review and Validation workshop for the EAC Regional Policy on Science, Technology and Innovation	Evidence based policies for Science, Technology and innovation developed	Validated Final Draft Policy on STI	Partner States, Sponsor from Development Partners	EASTEKO, EAC Secretariat, Partner States' STI Institutions, Development Partners, Private Sector	Dar es Salaam
19th June, 2018	EASTEKO	Hold Review and Validation workshop for the EAC Regional Policy on Intellectual Property Rights	Evidence based policies for Science, Technology and innovation developed	Validated Final Draft Policy on IPR in place	Partner States	EASTEKO, EAC Secretariat, Partner States' STI Institutions, Development Partners, Private Sector	Dar es Salaam
25th June 2018	EASTEKO	Hold Stakeholder Workshop to review and validate Regional framework and guidelines on sustainable renewable energy technology deployment	Set up regional guidelines for sustainable renewable energy	validated Final Draft Regional Framework and Guidelines on Sustainable Renewable Energy Technology Deployment in place	Sponsored by Development Partners (UNECA)	EASTEKO, EAC Secretariat, Partner States, UNECA	Entebbe
26th June 2018	EASTEKO	Hold Stakeholder Forum for R&D Institutions and Private Sector	Enhance Quality and Relevant Research and improve Technology Transfer with EAC	Regional Network of R&D Institutions and Private Firms in place	Partner States, AfDB	EASTEKO, EAC Secretariat, Partner States, NM-AIST	Entebbe
28th June, 2018	EASTEKO	Hold 2nd Meeting of the EASTEKO Governing Board	to submit EASTEKO Progress Report, Financial Report , Audited Account 2016/17: Priorities for 2019/20	FY2018/19 EASTEKO Budget Proposal approved by the Board	Partner States	EASTEKO Board Members, CTC, EASTEKO Staff	Nairobi
<b>Sub-Total for EASTEKO</b>							
<b>INTER-UNIVERSITY COUNCIL FOR EAST AFRICA (IUCEA)</b>							
28th Feb-3rd March 2018	IUCEA	Organise IUCEA staff retreat	To review progress in implementation of previous staff retreat recommendations and for team building	Report of staff retreat and enhanced team spirit among IUCEA Staff	Partner States	IUCEA Staff	Kigali Rwanda
12th-13th March 2018	IUCEA	17th Audit Committee Meeting	To consider progress on Audit matters in EAC	decision and recommendations of the Audit matters in the region	Partner States	Audit Committee members	IUCEA HQ-Kampala
14th March 2018	IUCEA	18th Planning Finance and Human Resources Committee	to consider progress on Finance & Planning matters in IUCEA	decisions and recommendations on Finance, Planning and Human Resource matters	Partner States	Planning, Finance and Human Resource Committee members	IUCEA HQ
21st March 2018	IUCEA	26th Executive Committee meeting	to review progress on governing matters in IUCEA (Budget for FY 2018/19)	Decisions and recommendations on governance matters of IUCEA	Partner States	Executive Committee members	Bujumbura Burundi
22nd-23rd March 2018	IUCEA	6th Academia-Public-Private Partnership (APPP) Forum and Exhibitions 2017	Synergise and create partnership among the Academia, Private , Public and civil Societies actors in the EAC	Forum Report and enhanced synergy	Membership fees	Participants from Academia, Private Sector, Public Sector and Civil Society	Nairobi Kenya
16th-17th Apr 2018	IUCEA	Hold a Regional Steering Committee (RSC) Meeting of the African Centers of Excellence Project	To review progress on ACE II Project implementation	Decisions and recommendations on ACE Project Implementation	World Bank	Regional Steering Committee members	Lusaka Zambia
7th -12th May 2018	IUCEA	Hold a Regional Annual network forum of 110 QA practitioners	To facilitate networking of Quality experts through EAQAN	Networking of QA practitioners in the region and common understanding and best practices enhanced	Partner States	QA practitioners from member universities in EAC	Kampala Uganda
18th Jun 2018	IUCEA	15th Quality Assurance Committee Meeting	To consider progress in implementation of Quality Assurance matters in higher education institutions in the region	Decision and recommendations of the QA matters in the region	Partner States	QA Committee members	IUCEA HQ-Kampala
19th Jun 2018	IUCEA	4th Common Higher Education Area Committee Meetings	To consider progress in the implementation of EACHEA matters	Decisions and recommendations on EACHEA matters	Partner States	EACHEA Committee members	IUCEA HQ-Kampala
20th Jun 2018	IUCEA	10th Scholarship, Students and staff mobility Committee meetings	To consider progress in the Scholarship, Students and Staff Mobility matters	Decisions and recommendations on Scholarship, Students and Staff Mobility matters	Partner States	members of the Scholarship, Students and Staff Mobility Committee	IUCEA HQ-Kampala

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
21st Jun 2018	IUCEA	18th Audit Committee Meeting	To consider progress on Audit matters in EAC	decision and recommendations of the Audit matters in the region	Partner States	Audit Committee members	IUCEA HQ-Kampala
22nd Jun 2018	IUCEA	19th Planning Finance and Human Resources Committee	to consider progress on Finance & Planning matters in IUCEA	decisions and recommendations on Finance, Planning and Human Resource matters	Partner States	Planning, Finance and Human Resource Committee members	IUCEA HQ-Kampala
26th June 2018	IUCEA	Executive Committee meeting	to review progress on governing matters in IUCEA	Decisions and recommendations on governance matters of IUCEA	Partner States	Executive Committee members	Kigali Rwanda
27th -28th June 2018	IUCEA	Annual General Meeting	to review progress on governing matters in IUCEA	Decisions and recommendations on governance matters of IUCEA	Membership Fees	Member universities, PSs of MoEs, CHEs, EC members & Chairpersons of standing Committees	Kigali Rwanda
<b>Sub-Total for IUCEA</b>							
<b>EAST AFRICAN COMMUNITY HEALTH REASERCH COMMISSION (EAHRC)</b>							
15th-16th February 2018	EAHRC	EAHRC Expert Working Groups (all the five consecutively)	To advise the EAHRC on Research, Innovation and Development , Research Capacity Development, Knowledge Management , Ethics and regulatory affairs, Research and Grant Management	EAHRC EWG meetings held	USAID	Members of the EWGs from partner states	Kigali
19th - 23rd February 2018	EAHRC	Joint meeting of senior experts drawn from health services, health policy and research from the Partner States to realign the roles, functions and mandate of the EAHRC and the EAC Health Department	To provide technical guidance on the roles, functions and mandate of the EAHRC and the EAC Health department	Recommendations on the roles, functions and mandate of the EAHRC and the EAC Health department to the 16th EAC Sectoral Council on Health	Partner States	Partner States , Development Partners	Kampala
1st -2nd March 2018	EAHRC	5th meeting of Commissioners	To consider the report of the EAHRC	5th meeting of Commissioners held	Partner States	EAHRC Commissioners	Bujumbura
9th -11th May 2018	EAHRC	General meeting of National Focal Points (NFPs)	To review the status of implementation of EAHRC activities	General meeting of NFPs held	USAID	NFP Coordinators	Bujumbura
17th -18th May 2018	EAHRC	EAHRC Donors Round table	To present EAHRC Strategic Plan and roadmaps to Development Partners	EAHRC Strategic Plan and roadmap presented t DPs	Donors	Development partners	Nairobi
23rd -25th May 2018	EAHRC	1st Young East African Health Research Scientists Forum.(YEARS' FORUM)	To strengthen capacity of young reserachers in research and publication	EAC Young Researchers mentored in resaech and publication	Donors	Young Researchers from partner states	Arusha
6th -8th June 2018	EAHRC	1st Regional steering committee 7th East African Health and Scientific Conference to be held in Tanzania in March 2019	To start preparations of the 7th EAHSC	1st Regional steering committee 7th EAHSC organized	Partner States	Members of the steering committee from partner states	Dar es salam
<b>Sub-Total for EAHRC</b>							
<b>EAST AFRICAN COMMUNITY COMPETITION AUTHORITY (EACA)</b>							
20th -23rd February 2018	EACA	EACA Experts meeting to review the EAC Competition Act, 2006 and EAC Competition Regulations 2010	The meeting will develop amendment proposals in the Act and Regulations	Partner States experts and EACA staff	Partner states	Partner States and EACA staff	Kampala
2nd -13th April 2018	EACA	National stakeholders sensitization workshops on regional competition policy implementation and consultative meetings to provide inputs on the draft Authority Strategic plan	Stakeholders sensitized on competition policy and Implementation of the EAC Competition Act,2006	Stakeholders sensitized on competition policy and implementation of the EAC Competition Act, 2006.	Partner States/ USAID	Partner States stakeholders and EACA staff	National
18th-20th April 2018	EACA	EACA Commissioners Management Meeting	To consider updates and make policy decisions presented to Commissioners	EACA policy decisions taken and adopted	Partner States	partner States experts and EACA staff	Arusha
30th May-1st June 2018	EACA	Regional stakeholders training workshop and Meeting to consider the EAC Competition Authority Strategic Plan 2017/18 - 2022/2023	The meeting will consider the draft EAC competition Authority strategic plan	EAC Competition Authority strategic plan validated by stakeholders	Partner States	Partner States Experts and EACA staff	Kigali

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
12th -15th June 2018	EACA	EACA Experts meeting to develop toolkits to operationalize the Authority and the Competition Act, 2006 such as procedures, manuals	The meeting will develop tool kits to support the competition regulatory framework	Relevant toolkits developed - Merger Assessment guidelines developed	RISP	Partner states	Nairobi
21st June 2018	EACA	EAC Experts' Meeting to consider and validate the EAC Competition Assessment Study	The Meeting will consider and Validate the draft EAC Competition Assessment Study	EAC Competition Assessment Study adopted by Partner States	Partner States	Partner States Experts and EACA staff	VC
22nd June 2018	EACA	EAC Commissioners' Meeting to consider and validate the EAC Competition Assessment Study	The Meeting will consider and Validate the draft EAC Competition Assessment Study	EAC Competition Assessment Study adopted by EACCA Commissioners	Partner States	EACCA Commissioners	VC
27th- 29th June, 2018	EACA	EACA Commissioners Management Meeting	To consider updates and make policy decisions presented to Commissioners	EACA policy decisions taken and adopted	Partner States	Partner States experts and EACA staff	Arusha
<b>Sub-Total for EACA</b>							

Summary			Venue Codes	
<b>EAC ACTIVITIES/MEETINGS</b>			Burundi	1
BURUNDI	#REF!	#REF!	Kenya	2
KENYA	#REF!	#REF!	Rwanda	3
RWANDA	#REF!	#REF!	Tanzania	4
UGANDA	#REF!	#REF!	Uganda	5
TANZANIA	#REF!	#REF!	Arusha	6
<b>A:Total Partner States</b>	<b>#REF!</b>	<b>#REF!</b>	Video Conference meetings	7
<b>B: Total Arusha</b>	<b>#REF!</b>	<b>#REF!</b>	National	8
<b>C: Total (A+B)</b>	<b>#REF!</b>	<b>#REF!</b>	Regional	9
<b>VC meetings</b>	<b>#REF!</b>	<b>#REF!</b>	International	10
<b>National</b>	<b>#REF!</b>		South Sudan	11
<b>Regional</b>	<b>#REF!</b>		EAC Institutions Meetings	12
<b>International</b>	<b>#REF!</b>			
<b>RSS</b>	<b>#REF!</b>			
<b>D:Total National, Regional and International</b>	<b>#REF!</b>			
<b>E: Total Physical Meetings (C+D)</b>	<b>#REF!</b>			
<b>Total (E+VC) Meetings</b>	<b>#REF!</b>			
<b>EAC Institutions Meetings</b>	<b>#REF!</b>			
<b>Total (EAC Secretariat+Institutions) Meetings</b>	<b>#REF!</b>			

Partner States funded Activities			Funding Code	
BURUNDI	#REF!	#REF!	Partner States funded Activities	13
KENYA	#REF!	#REF!	Development Partners funded Activities	14
RWANDA	#REF!	#REF!	Partner States and Development Partners	15

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
UGANDA	#REF!	#REF!					
TANZANIA	#REF!	#REF!					
SOUTH SUDAN	#REF!	#REF!					
<b>Total PS funded activities</b>	<b>#REF!</b>	<b>#REF!</b>					
<b>Development Partners activities</b>							
BURUNDI	#REF!	#REF!					
KENYA	#REF!	#REF!					
RWANDA	#REF!	#REF!					
UGANDA	#REF!	#REF!					
TANZANIA	#REF!	#REF!					
SOUTH SUDAN	#REF!	#REF!					
<b>Total DP funded activities</b>	<b>#REF!</b>	<b>#REF!</b>					
<b>Partner States and Development Partners funded activities</b>							
BURUNDI	#REF!	#REF!					
KENYA	#REF!	#REF!					
RWANDA	#REF!	#REF!					
UGANDA	#REF!	#REF!					
TANZANIA	#REF!	#REF!					
SOUTH SUDAN	#REF!	#REF!					
<b>activities</b>	<b>#REF!</b>	<b>#REF!</b>					

Policy Meetings			Activity Category Code	
BURUNDI	#REF!	#REF!	Policy Meetings	16
			Technical	
KENYA	#REF!	#REF!	Meetings/Workshops/Conferences	17
RWANDA	#REF!	#REF!		
UGANDA	#REF!	#REF!		
TANZANIA	#REF!	#REF!		
SOUTH SUDAN	#REF!	#REF!		
<b>Total Policy Meetings</b>	<b>#REF!</b>	<b>#REF!</b>		

Technical Meetings/Workshops			
BURUNDI	#REF!	#REF!	
KENYA	#REF!	#REF!	
RWANDA	#REF!	#REF!	
UGANDA	#REF!	#REF!	
TANZANIA	#REF!	#REF!	
SOUTH SUDAN	#REF!	#REF!	
<b>Total Technical Meetings/Workshops</b>	<b>#REF!</b>	<b>#REF!</b>	

Summary of activities per sector		
Sector	No. of Activities	Cost estimates
<b>EAC SECRETARIAT</b>		
<b>OFFICE OF THE SECRETARY GENERAL</b>		
Legal Affairs	9	589,000
Defence	13	198,100
Corporate Communication	3	31,650
Internal Audit	2	66,000
<b>Total for SG office</b>	<b>27</b>	<b>884,750</b>
<b>OFFICE OF THE SECRETARY GENERAL FOR POLITICAL FEDERATION</b>		
International Relations	3	23,000
Peace and Security	25	1,683,177
Political Affairs	14	245,825
<b>Total for Political Federation</b>	<b>42</b>	<b>1,952,002</b>

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
<b>OFFICE OF THE SECRETARY GENERAL FOR PLANNING AND INFRASTRUCTURE</b>							
<b>DIRECTORATE OF INFRASTRUCTURE</b>							
		8		314,175			
		7		39,000			
		7		17,700			
		7		72,250			
		<b>29</b>		<b>443,125</b>			
<b>DIRECTORATE OF PLANNING</b>							
		10		193,555			
		11		96,850			
		11		73,400			
		43		1,655,345			
		11		350,600			
		3		99,000			
		3		50,000			
		7		290,062			
		12		89,300			
		<b>111</b>		<b>2,898,112</b>			
<b>OFFICE OF THE DEPUTY SECRETARY GENERAL FOR PRODUCTIVE &amp; SOCIAL SECTORS</b>							
<b>DIRECTORATE OF PRODUCTIVE SECTORS</b>							
		11		88,800			
		12		450,800			
		11		128,625			
		20		455,000			
		11		540,125			
		<b>65</b>		<b>1,663,350</b>			
<b>DIRECTORATE OF SOCIAL SECTORS</b>							
		7		133,700			
		9		54,810			
		4		58,950			
		6		203,500			
<b>HEALTH</b>							
		11		130,200			
		6		119,150			
		1		-			
		6		107,900			
		1		32,000			
		16		651,750			

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue
Reproductive Maternal Newborn Child and Adolescent Health Programme	3	-					
Sub-total for Health	44	1,041,000					
<b>Total for Directorate of Social Sectors</b>	<b>70</b>	<b>1,491,960</b>					
<b>DIRECTORATE OF CUSTOMS</b>							
Compliance and Customs	15	350,000					
Procedures and Facilitation	19	460,000					
Tarrif and Valuation	8	205,000					
Training	17	443,500					
<b>Total Directorate of Customs</b>	<b>59</b>	<b>1,458,500</b>					
<b>DIRECTORATE OF TRADE</b>							
Internal Trade	12	332,250					
International Trade	17	337,800					
SQMT	8	158,000					
<b>Total for Directorate of Trade</b>	<b>37</b>	<b>828,050</b>					
<b>DIRECTORATE OF HR AND ADMINISTRATION</b>							
Directorate of HR and Administration	13	388,020					
<b>Total for Directorate of HR and Administration</b>	<b>13</b>	<b>388,020</b>					
<b>DIRECTORATE OF FINANCE</b>							
Directorate of Finance	1	6,000					
<b>Total for Directorate of Finance</b>	<b>1</b>	<b>6,000</b>					
<b>TOTAL FOR EAC SECRETARIAT</b>	<b>454</b>	<b>12,013,869</b>					
<b>EAC INSTITUTIONS</b>							
LVBC	11	373,150					
CASSOA	7	120,000					
LVFO	9	184,828					
EAKC	8	226,600					
EASTECCO	9	162,390					
IUCEA	14	698,892					
EAHRC	7	368,000					
EACA	8	172,000					
<b>TOTAL FOR INSTITUTIONS</b>	<b>73</b>	<b>2,305,860</b>					
<b>TOTAL FOR EAC SECRETARIAT AND INSTITUTIONS</b>	<b>527</b>	<b>14,319,729</b>					

**Note:**

In case of national consultations, invitation letters will be sent to Partner States as provided for in the EAC Rules of Procedure indicating specific dates