

EAC CALENDAR OF ACTIVITIES FOR THE PERIOD JULY - DECEMBER 2016

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
1st July 2016		Independence Day, Rwanda/Burundi						
2nd-3rd July 2016		Week End						
5th July 2016		Eid el fitr*						
9th-10 July 2016		Week End						
11th-15th July 2016		Performance Evaluation for 2015/16 and Signing of Performance Contracts for 2016/17						
16th-17th July 2016		Week End						
23rd-26th July 2016		Week End						
30th-31st July 2016		Week End						
6th-7th August 2016		Week End						
13th-14th August 2016		Week End						
17th-19th August 2016		EAC Pre-budget Conference for 2017/18						
20th-21st August 2016		Week End						
27th-28th August 2016		Week End						
29th Aug – 2nd Sept 2016		34th Meeting of the Council						
3rd-4th Sept 2016		Week End						
10th-11th Sept 2016		Week End						
17th-18th Sept 2016		Week End						
24th-25th Sept 2016		Week End						
1st-2nd October 2016		Week End						
8th-9th October 2016		Week End						
9th October 2016		9th Oct. Independence Day, Uganda						
10th-14th October 2016		Performance Evaluation for Q1 2016/17 Preparation of MTEF for 2017/18						
15th-16th October 2016		Week End						
22nd-23rd October 2016		Week End						
24th-28th October 2016		25th Meeting of the Sectoral Council of Ministers Responsible for EAC Affairs and Planning						
29th-30th October 2016		Week End						
5th-6th Nov 2016		Week End						

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
12th-13th Nov 2016		Week End						
19th-20th Nov 2016		Week End						
21st-28th Nov 2016		35th Meeting of the Council						
26th-27th Nov 2016		Week End						
30th November 2016		18th Summit of EAC Heads of State						
3rd-4th December 2016		Week End						
10th-11th Dec 2016		Week End						
12th December 2016		Jamhuri Day Kenya						
24th-25th Dec 2016		Week End						
25th December 2016		Christmas Day						
26th December 2016		Boxing Day						
31st December 2016		Week End						
OFFICE OF THE SECRETARY GENERAL								
Legal Department								
24th - 27th July 2016	EAC Secretariat	Judicial Training on Cyber Crimes and Immigration, Terrorism	to train Judicial Officer on Cyber Crimes, and ADR	Judicial Officers trained on	PF	EAC staff and Partner Sattes	Arusha	6
22nd - 25th August 2016	EAC Secretariat	Meeting of the Task Force and Sub-Committee on harmonization of National Laws	To draft 3 model intellectual property laws	3 intellectual property laws drafted	PF	EAC staff and Partner Sattes	Nairobi	2
19th - 23rd September, 2016	EAC Secretariat	21st Meeting of the Sectoral Council Legal and Judicial Affairs	to add legal input into various EAC Legal and Policy Instruments	EAC Legal & Policy instruments completed and ready for adoption by the Council	PS	EAC staff and Partner Sattes	Dar es Salaam	5
3rd - 6th October, 2016	EAC Secretariat	Judicial Training on Cross-border Investment and Role of the Courts in Dispute Settlement, Gender and the Law	To train Judicial Officers on Cross Border Investment and Role of the courts in Dispute Settlement	About 30 Judicial Officers trained on Cross-Border Investment and Role of the Courts in Dispute Settlement	PF	EAC staff and Partner Sattes	Burundi	1
24th - 27th October 2016	EAC Secretariat	Meeting of the Task Force to prepare the East African Law Reports and Community Law Journal for publication	To Prepare the East African Law Reports and Community Law Journal for publication	Publication of Community Law Journal and Law report	PF	EAC staff and Partner Sattes	VC	7

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
5th - 9th December, 2016	EAC Secretariat	Meeting of the Task Force and Sub-Committee on harmonization of National Laws	To finalise the 3 draft intellectual property laws and develop a road map for harmonisation of National	3 intellectual property model laws finalised and roadmap for harmonisation of national laws developed	PS	EAC staff and Partner States	Kampala	4
DEFENCE LIAISON UNIT								
06 th - 08 th July 2016	EAC Secretariat	Defence Experts Working Group on Mutual Defence Pact	Implementation of the EAC Protocol on Cooperation in Defence Affairs	Develop report on benchmarking visit for the development of Mutual Defence Pact	EAC Secretariat and Partner States	Partner States and DLOs	Tanzania	5
11 th - 15 th July 2016	EAC Secretariat	Final Planning Conference for the EAC Military Games and Cultural Event 2016	Enhance Wider Cooperation in Defence and Confidence Building among Partner States	Increase and Strengthen Sustainable Peace and Security in East Africa	EAC Secretariat and Partner States	Partner States and DLOs	Rwanda	3
18 th - 20 th July 2016	EAC Secretariat	CMIs/DMIs Meeting on the exchange of information and Intelligence	Facing EAC Security Challenges Together	Enhancing Cooperation in the Defence and Security Sector	EAC Secretariat and Partner States	Partner States and DLOs	Burundi	1
01st - 05th August 2016	EAC Secretariat	Main Planning Conference for EAC Armed Forces FTX USHIRIKIANO IMARA 2016	Enhance wider Cooperation in Defence and Confidence Building among Partner States	Increase and strengthen sustainable peace and security in East Africa	EAC Secretariat and Partner States	Partner States and DLOs	Kenya	2
05th - 18th August 2016	EAC Secretariat	Execution of the EAC Military Games and Cultural Event 2016	Enhance wider Cooperation in Defence and Confidence Building among Partner States	Increase and strengthen sustainable peace and security in East Africa	EAC Secretariat and Partner States	Partner States and DLOs	Rwanda	3
29 th August - 02 nd September 2016	EAC Secretariat	Defence Experts Working Group on Health Services	Implementation of the EAC Protocol on Co- operation in Defence Affairs	Create Standing Operating Procedures on management of diseases, training programmes and medical intervention in the field.	EAC Secretariat and Partner States	Partner States and DLOs	Kenya	2
06 th - 08 th September 2016	EAC Secretariat	Meeting of the Commandants of the Officer Cadet Training Schools	Implementation of Defence Programmes pursuant with the EAC Protocol on Cooperation in Defence Affairs	Operationalise Defence Cooperation in Training	EAC Secretariat and Partner States	Partner States and DLOs	Burundi	1

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
20 th - 22 nd September 2016	EAC Secretariat	Meeting of the Commandants of Command and Staff Colleges	Implementation of Defence Programmes pursuant with the EAC Protocol in Cooperation in Defence Affairs	Operationalise Defence Cooperation in Training	EAC Secretariat and Partner States	Partner States and DLOs	Uganda	4
25 th - 30 th September 2016	EAC Secretariat	Defence Experts Working Group on Sports and Culture	Implementation of the EAC Protocol on Co- operation in Defence Affairs	Create modalities for the Armed Forces day in Partner States to be preceded by Civil Military Cooperation activities and the participation of other Partner States to the Armed Forces day in another Partner State.	EAC Secretariat and Partner States	Partner States and DLOs	Rwanda	3
03 rd - 07 th October 2016	EAC Secretariat	Final Planning Conference for EAC Armed Forces FTX USHIRIKIANO IMARA 2016	Joint Military Training and Capacity Building for EAC Armed Forces	Human Capacity Building on Peace and Security, Command and Control, Enhance and Strengthen Cooperation in Defence	EAC Secretariat and Partner States	Partner States and DLOs	kenya	2
10 th - 12 th October 2016	EAC Secretariat	Meeting of the Chiefs/Directors of the Health Services of the EAC Partner States Armed Forces	Implementation of the EAC Protocol on Co- operation in Defence Affairs	Create strategies and measures to mitigate the health threats to the EAC Partner States Armed Forces	EAC Secretariat and Partner States	Partner States and DLOs	Burundi	1
17 th - 19 th October 2016	EAC Secretariat	Meeting of the CEO's of Military Industrial Facilities availed for Shared Utilization	Capacity Building for EAC Armed Forces	Operationalisation of the Sharing of Facilities availed for shared utilization among the EAC Armed Forces	EAC Secretariat and Partner States	Partner States and DLOs	Rwanda	3
24 th - 28 th October 2016	EAC Secretariat	Meeting of the Sectoral Council on Cooperation in Defence	Implementation of the EAC Protocol on Co- operation in Defence Affairs	Implementation of the EAC Protocol on Co- operation in Defence Affairs	EAC Secretariat and Partner States	Partner States and DLOs	Tanzania	5
31 st October 02 nd November 2016	EAC Secretariat	CMIs/DMIs Meeting on the exchange of Information and Intelligence	Facing EAC Security Challenges together	Enhancing Cooperation in Defence and Security Sector	EAC Secretariat and Partner States	Partner States and DLOs	Uganda	4

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
07 th - 23 rd November 2016	EAC Secretariat	Execution of the EAC Armed Forces FTX USHIRIKIANO IMARA 2016	Joint Military Training and Capacity Building for EAC Armed Forces	Human Capacity Building on Peace and Security, Command and Control, Enhance and Strengthen Cooperation in Defence	EAC Secretariat and Partner States	Partner States and DLOs	Kenya	2
02 nd -06 th December, 2016	EAC Secretariat	Concept Development Conference for the EAC Armed Forces CPX USHIRIKIANO IMARA 2017	Joint Military Training and Capacity Building for EAC Armed Forces	Human Capacity Building on Peace and Security, Command and Control, Enhance and Strengthen Cooperation in Defence	EAC Secretariat and Partner States	Partner States and DLOs	Tanzania	5
Department of Corporate Communication								
July, 2016	EAC Secretariat	Media Training Workshop and launch of 1st EAC Media Excellence Award Competition for Community- based Media	To enhance media coverage of EAC integration issues in the Community Radio Stations and other local media in the Partner States	Increased public awareness and popular participation of ordinary citizens in the EAC integration process	Partnership Fund	Community Media CEOs, Officials and Communication Officers from MEACAs, EAC Secretariat	Partner States's Capitals	10
27th June - 8th July 2016	EAC Secretariat	Annual Dar-es-Salaam International Trade Fair	To showcase achievements/tangible benefits and challenges of the EAC integration process and development; sensitize and educate the general public on the EAC integration; and get feedback/ perception from the general public on the EAC integration issues	Enhanced public awareness on the EAC integration process and popular participation by the EAC citizens; and general buy-in by the ordinary citizens in the EAC integration efforts	Partnership Fund	EAC Organs and Institutions, Ministries of East African Community Affairs	Dar es Salaam	10
28th August- 10th September 2016	EAC Secretariat	Annual Rwanda International Expo	To showcase achievements/tangible benefits and challenges of the EAC integration process and	Enhanced public awareness on the EAC integration process and popular participation by the EAC	Partnership Fund	EAC Organs and Institutions, Ministries of EAC Affairs	Kigali	10

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
August- September 2016	EAC Secretariat	Burundi International Trade Fair	To showcase achievements/tangible benefits and challenges of the EAC integration process and	Enhanced public awareness on the EAC integration process and popular participation by the EAC	Partnership Fund	EAC Organs and Institutions, Ministries of EAC Affairs	Bujumbura	10
25th Sept-1st Octo. 2016	EAC Secretariat	Annual Nairobi International Trade Fair and 5th EAC Day	To showcase achievements/tangible benefits and challenges of the EAC integration process and	Enhanced public awareness on the EAC integration process and popular participation by the EAC	Partnership Fund	EAC Organs and Institutions, Ministries of EAC Affairs	Nairobi	10
2nd - 9th Octob 2016	EAC Secretariat	Annual Uganda International Trade Fair	To showcase achievements/tangible benefits and challenges of the EAC integration process and	Enhanced public awareness on the EAC integration process and popular participation by the EAC	Partnership Fund	EAC Organs and Institutions, Ministries of EAC Affairs	Kampala	10
3rd - 10th December 2016	EAC Secretariat	Annual Jua Kali Nguvu Kazi Exhibition	To showcase achievements/tangible benefits and challenges of the EAC integration process and	Enhanced public awareness on the EAC integration process and popular participation by the EAC	Partnership Fund	EAC Organs and Institutions, Ministries of EAC Affairs	Kampala	10
November, 2016	EAC Secretariat	1st EAC Media Excellence Award Ceremony for Community-based Media	To recognize and reward b	Increased public awareness and popular participation of ordinary citizens in the EAC integration process and upscaled EAC-Media relations	Partnership Fund	Community Media CEOs, Officials and Communication Officers from MEACAs, EAC Secretariat	Partner States's Capitals	10
Internal Audit								
15- 19 August 2016	Secretariat	14th Meeting of EAC Audit and Risk Committee	To consider and review the Audit Commission Report. Internal Auditors Reports of EAC Organs and Institutions, Progress report on the Risk Management	Committee recommendations to the Council of Ministers,	PS	Members of Audit and Risk committee, Internal Auditors of EAC Organs and Institutions, Finance Staff, Accounting Officers	Mombasa, Kenya	2

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
22-24 August 2016	Secretariat	Preparation of the Committee Report to Council	To finalise the Committee report to Council for FY 2015/2016	Committee Report	N/A	Members of Audit and Risk committee, Internal Auditors of EAC Organs and Institutions, Finance Staff, Accounting Officers	Arusha	6
12-13 September 2016	Secretariat	Meeting review the status of implementation of audit recommendation , Progress report on the Risk Management	To review the status of implementation of audit recommendation , Progress report on the Risk Management	Committee recommendations to the Council of Ministers,	PS	Members of Audit and Risk committee, Internal Auditors of EAC Organs and Institutions, Finance Staff, Accounting Officers	VC	7
POLITICAL FEDERATION DEPARTMENT								
International Relations								
10 - 18th July, 2016	Secretariat	AU Summit	EAC effective representation	EAC interests articulated	EAC Partner States	EAC	Kigali, Rwanda	11
29th Aug -2nd Sep 2016	Secretariat	Meeting of the Sectoral Council on Foreign Policy Coordination	Policy Guidance	Policy Guidance	EAC Partner States	EAC	Arusha	6
TBC (by convenors - the RECs)	Secretariat	SADC & COMESA Summits	EAC effective representation	EAC interests safeguarded	EAC Partner States	EAC	TBC	11
TBC (Sept/Oct)- convened by AU	Secretariat	Coordination Committee of Chiefs of RECs, AU, AfDB and UNECA	Strategic guidance for Africa integration	Policy proposals for AU Summit and other partner for a	Partner States	EAC	Addis Ababa	11
(TCB) Sept/Oct/Nov)	Secretariat	AU/NEPAD Technical Working Groups and Joint Secretariat for RECs-AU Coordination Committee	Develop proposals for consideration by Coordination Committee of Chiefs of RECs	policy guidance	Partner States	EAC	TBC	11
Peace and Security								

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
Jul - Sept. 2016	Secretariat	Development and management of EACWARN Systems and Tools for data collection, field reporting and analysis and integrate/customize them into EACWARN System	To develop EACWARN systems and tools for data collection, field reporting and analysis	Systems and tools for data collection, field reporting and analysis in place and integrated into EACWARN	APSA Supp Program	EACWARN, CEWS and CEWARN Staff	Arusha	6
26th-29th July 2016	Secretariat	Joint Multisectoral Experts Working Group Meeting on the EAC Peace and Security Council	To develop a Draft Modality for the establishment of EAC PSC	Establishment Modalities for EAC PSC	EAC Partner States	EAC & Partner States (P.S.)	Arusha	6
1st -5th August 2016		EAC/ACSS Topical Seminar on Management of Security Resources	Promote optimal application of security resources	Skilled managers in application of security resources	EAC/ACSS	EAC & Partner States (P.S.)	Arusha	6
15th -19th August 2016	Secretariat	Training of thematic groups Police on Investigations - Human and drug Trafficking and Forensics	Promote optimal application of standards and harmonisation of police investigative capacities.	enhanced investigative skills and uniform application of universal standards in investigation of Drug and Human trafficking.	APSA/PS	EAC & Partner States (P.S.)	Rwanda	3
29th August - 2nd September 2016	Secretariat	Joint Meeting of the Sectoral Councils on Cooperation in Defence, Interstate Security and Foreign Policy Coordination	Policy Guidance	Policy Guidance	EAC Partner States	EAC	Arusha	6
29th August - 2nd Sept 2016	Secretariat	Meeting of the Sectoral Council on Interstate Security	Policy Guidance	Policy Guidance	EAC Partner States	EAC	Arusha	6
5th-10th September 2016	Secretariat	Joint Training of Prisons Officers	Enhance interoperability	Better understanding and appreciation of correctional practice in the ESA-IO Region	MASE	ESA-IO	ESA-IO	11
5th-10th September 2016	Secretariat	Training of Prosecutors and Judicial Staff	Skill development on application of international maritime regimes	Better rates of convictions	MASE	ESA-IO	Victoria, Seychelles	11
14-16 Sept.2016	Secretariat	Development of guidelines for a model national early warning center (NEWCs)	To develop a model national early warning center to guide the establishment of NEWCs	Guidelines for a model NEWC	APSA Supp Program	EAC & Partner States (P.S.)	Rwanda	3

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
Sept - Oct. 2016	Secretariat	Production of independent analyses of threats to peace and security	To provide a systematically compiled analysis of peace and security in the EAC region that guide policy and decision making in the EAC in conflict prevention, management and resolution.	Report to inform decision-making	APSA Supp Program	EAC & Partner States (P.S.)	VC	7
24-28 October 2016	Secretariat	Multi-sectoral Planning meeting on countering radicalisation and extremism in countering terrorism	To enhance development of approaches in countering radicalisation & extremism	Report with approaches on enhanced interventions in countering terrorism	APSA SP	EAC & Partner States (P.S.)	Rwanda	3
6th-8th September 2016		EAC Police Chiefs Meeting	Review crime management strategies	Technical direction on cross border crime management	Partner States	EAC & Partner States (P.S.)	Arusha	6
19-21 Oct. 2016	Secretariat	Development of an operational modality for the EAC Peace Facility	To develop a modality to guide the operationalization of the EAC Peace Facility	An Operational Modality for the EAC Peace Facility	APSA Supp Program	EAC & Partner States (P.S.)	VC	7
16 - 18 Nov. 2016	Secretariat	Development of an EAC mediation roster and data base management system	To develop an EAC Mediation Roster and database management system	A mediation roster and database management system	APSA Supp Program	EACWARN-AU	Arusha, AU-Addis Ababa	11
July - Dec 2016	Secretariat	Meeting on Gender Peace & Security	Incorporating gender perspectives in Peace & Security programmes	Report on enhanced integration of gender peace and security	APSA	EAC & Partner States (P.S.)	Partner States	10
Jul - Dec. 2016	Secretariat	Conducting fact-finding/assessment/preventive diplomacy/early peace building missions Including Monitoring , collecting and analysing data, structural vulnerability assessment	To conduct fact-finding, assessment and preventive diplomacy, peace building initiatives and To monitor, collect and analyse data for decision-making	1. Fact-finding missions, preventive diplomacy, peace-building missions conducted, 2. Data collected and analyzed for decision-making	P.S.	EAC & Partner States (P.S.)	P.S.	10
Political Affairs								

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
July - November 2016	Secretariat	Attend UN, RECs, ICGLR coordination, integration meetings and implementation of MoU between EAC and ICGLR,AU and UN	Coordination and harmonization with ICGLR and sharing information	Enhanced coordination and harmonization	P.S.	EACS Staff	ICGLR, EACS	11
20th - 22nd July 2016	Secretariat	Conduct training and capacity building on data collection and analysis and pre-election/post-election and observer methodology	Build capacity on data collection and analysis and methodology in skills on election and observation methodology	Enhanced capacity for EMBs, EOMs, Media and Staff	RESP	EMBs, EAC Staff, Eminent Persons, EALA, relevant Ministries, EOMs, Media	PS	10
12th - 13th August 2016	Secretariat	Attend peer exchange of EAC EOMs to Europe, SADC, COMESA to enhance EMBs capacities and share best practices	Enhancement of EOMs capacity and sharing of best practices	Enhanced capacity for EAC EOMs and Staff	RESP	EMBs, P.S. and Staff	Europe, SADC, COMESA	11
15th - 16th August 2016	Secretariat	Convene annual meetings of EMBs and Chief Justices to review previous decisions of Council	Review of previous Council decisions	Assessment of level implementation	P.S.	EMBs, Chief Justices, P.S. and Staff	Burundi	9
1st - 10th Sept 2016	Secretariat	Conduct BRIDGE training of trainers for EMBs to enhance capacities in electoral management	Build capacity of EMBs in election management	Enhanced capacity for EMBs in election management	RESP	EMBs, P.S. and Staff	Dar es salaam-Tanzania	5
19th - 20th Sept 2016	Secretariat	Convene annual meeting of EAC Anti corruption Agencies to review Council decisions in the sector and validate EAC-Anti Corruption Index	Review of previous Council decisions and validate anti-corruption index	Assessment of level implementation and validation of EAC anti-corruption index	P.S.	Anticorruption agencies, Staff	Arusha	6
29th - 30th Sept 2016	EAC Secretariat	Convene planning Meetings of the 7th Annual Good Governance Conference and 5th Annual University Students Debate	Logistics preparation, Identify theme, presenters, Moderator and panelists for the conference, Judges for Debate and Moderator	Identify Theme, presenters, moderators, panelists identified and plan logistics ahead	RESP	EAC Secretariat and Parter States	VC	7
17th - 18th Oct 2016	EAC Secretariat	Convene 6th Annual Conference of Good Governance to dialogue and share best practices	Dialogue and identify best practices in promotion of rule of law and access to Justice	Syneries strengthened, best practices and best experiences shared among key stakeholders	RESP	EMBs, EALA, Speakers of Parliaments, Chief Justices, CSO, Youth, PS	Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
31st Oct - 1st Nov 2016	EAC Secretariat	5th Annual EAC University Students Debate on Regional Integration	Popularization of the EAC Integration among University Community	Dialogue and appointment of the EAC Youth Ambassadors 2016/2016 to spear head EAC Integration	Partnership Fund and RESP	PS, Universities and EAC Secretariat	Kigali - Rwanda	3
INFRASTRUCTURE								
Transport								
26 - 29 July 2016	Secretariat	Meeting of the HLSC of the East African Trade and Transport Facilitation Project	To review implementation of the Transport Strategy	Legal frameworks	Partner States	DI, PCE, SMPE	VC	7
6 - 9 September 2016	Secretariat	Meeting of the HLSC of the East African Road Network Project	To update projects database and implementation progress	Updated project fiches	Partner States	DI, PCE, SMPE	Dar es Salaam	5
26 - 30 September 2016	Secretariat	13th Meeting of the Sectoral Council on TCM	To make policy decisions for the concerned sectors	Directives	Partner States	DI, PCE, SMPE	Arusha	6
17 - 21 October 2016	Secretariat	Meeting of the Steering Committee for Multinational Roads Projects	To review progress of implementation of various projects	Recommendations to Sectoral Council on TCM	Partner States	DI, PCE, SMPE	Rwanda	3
7 - 11 November 2016	Secretariat	Joint meeting of the HLSCs of the EATTFP and EARNP	To review implementation of the OSBP and Vehicle Load Control Acts among other legal frameworks	Implementation report to Council	Partner States	DI, PCE, SMPE	Arusha	6
Communication								
4th - 5th July 2016	EAC Secretariat	Meeting of Committee of Heads of Communications Regulatory Authorities	To review the implementation of the EAC Roaming Framework	Implementation of EAC Roaming Framework reviewed	Partner States	SEPC, DI	Rwanda	3
25th - 28th July 2016	EAC Secretariat	Meeting of Ministers responsible for ICT	To consider and adopt policy recommendations arising from reviews of the implementation of the EAC Roaming Framework	Policy recommendations considered and adopted	Partner States	SEPC, DI	Rwanda	3
2nd - 4th August 2016	EAC Secretariat	3rd Meeting of EAC Task Force on Broadband and Infrastructure	To consider the draft EAC cross-border interconnection regulations	Draft regulations considered	European Union	SEPC, DI	VC	7

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
30th - 31st August 2016	EAC Secretariat	Fourth Meeting of the Technical Committee on Postal Services	To consider the report of the baseline survey on EAC postal sector	Report on baseline survey on EAC postal sector considered and adopted	Partner States	SEPC, DI	VC	7
21st - 22nd September 2016	EAC Secretariat	Meeting of the Technical Committee on Telecommunications	To consider the draft terms of reference for harmonized spectrum management policies	The draft terms of reference for harmonized spectrum management policies considered	European Union	SEPC, DI	VC	7
18th - 20th October 2016	EAC Secretariat	4th Meeting of EAC Task Force on Broadband and Infrastructure	To consider the draft terms of reference for a strategic plan for last mile broadband connectivity	Draft draft terms of reference for a strategic plan for last mile broadband connectivity considered	European Union	SEPC, DI	VC	7
9th - 10th November 2016	EAC Secretariat	Meeting of the Technical Committee on Broadcasting	To consider the draft report on the baseline survey on broadcast content regulation	The draft report on the baseline survey on broadcast content regulation considered	European Union	SEPC, DI	VC	7
6th - 8th December 2016	EAC Secretariat	Meeting of Committee of Heads of Communications Regulatory Authorities	To review the implementation of the EAC Roaming Framework	Report of the meeting	Partner States	SEPC, DI	Uganda	4
Civil Aviation								
4-8th July 2016	Secretariat	Meeting of EAC Airports Sub Committee and Meeting of the Air Transport Sub Committee	Mapping and preparation of a Regional Tourist circuits for the approved priority Airports Projects and Evaluation of the Action Plan for the implementation of the adopted regulations for Liberalisation of Air Transport Services in the Region	Report of the EAC Airports Sub Committee submitted to the Heads of Civil Aviation and Airports Authorities and Roadmap for implementation of the regulations approved by the Air Transport Sub Committee	EAC Partner States	STE	Dar es Salaam Tanzania	5
18-22 July 2016	Secretariat	Working Session of the EAC UFIR Project Coordination Working Group Project Team	Preparation of the roadmap for the implementation of the EAC UFIR Project's Seamless operations Phase	Final Report prepared and submitted to the CNS/ATM Sub Committee	Partner States and EAC Secretariat	STE	Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
14-16 September 2016	Secretariat	Meeting of Heads of Civil Aviation and Airport Authorities	To review the progress of the Projects and Programmes under Civil Aviation and Airports Sub Sector and preparation of the Sub Sector Progress Report to the 13th TCM	Report of the meeting of Heads of Civil Aviation and Airports Committee to be presented for consideration by the 13th TCM	Partner States and EAC Secretariat	STE,DI	Arusha	6
19-23 September 2016	Secretariat	Meeting of the EAC Experts on Aircraft Accidents and Investigations including Search and Rescue	Preparation of Draft Multilateral Agreement for handling Aircraft Accidents and Incidents Investigations and To prepare the EAC Search and Rescue Plan	1. Draft Multilateral agreement prepared and submitted to the Legal Department for legal inputs. 2. The EAC Search and Rescue Plan	Partner States and EAC Secretariat	STE	Arusha	6
18th-21st October 2016	Secretariat	Meeting of Airports Sub Committee	Finalization of the documentation on Priority Airports Project (Investment Plans and Resource Mobilization Strategy) to be presented at the 4th Heads of States Retreat on Infrastructure	Documentation for the EAC Priority Airports Projects to be presented at the Retreat	EAC Secretariat and Partner States	STE,DI	Kigali-Rwanda	3
28 November - 02nd December 2016	Secretariat	Working Session of the EAC UFIR Project Coordination Working Group Project Team	Preparation of the framework for the cost sharing among the EAC Partner States for the implementation of the EAC UFIR Seamless Phase	Final Report prepared and submitted to the CNS/ATM Sub Committee	Partner States and EAC Secretariat	STE	Mombasa, Kenya	2
12-16 December 2016	Secretariat	Meeting of the EAC Global Navigation Satellite System (GNSS) Sub Committee	Preparation of the GNSS Programme in EAC including the proposals for GNSS Application in other Sub Sectors apart from Aviation	Report of the GNSS Sub Committee	EAC Secretariat and Partner States	STE	Arusha	6
Meteorology								

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
18th - 29th July 2016	Secretariat	Numerical Weather Prediction training workshops convened in Kampala, Kigali and Bujumbura	Train forecasters on how to run Numerical Weather Prediction Models	Forecasters trained on NWP Models	Chinese	SM	Kampala, Kigali, Bujumbura	10
10th - 12th August 2016	Secretariat	Meeting of the Task Force on the EAC Meteorological Protocol	To develop implementation instruments for the Meteorological Protocol	Protocol Implementation Instruments developed	Partner States	SM	Dar es Salaam, Tanzania	5
22nd - 24th August 2016	Secretariat	convene meeting with IGAD Climate Prediction and Applications Centre	Develop seasonal prediction	October - December 2016 forecast	Partner States	SM	Nairobi, Kenya	2
12th - 14th September 2016	Secretariat	Meeting of the Task Force on Aeronautical Meteorological Services	To consider progress in implementation of QMS and Competency Assessment Requirements for meteorological personnel in Aeronautical Meteorological Services	Progress report	Partner States	SM, DI	VC	7
21st - 23rd September 2016	Secretariat	Meeting of working group on Harmonization of Ports Procedures	To assess level of compliance of exporters with the SOLAS Amendment on container weight verification	Level of Compliance with SOLAS determined	Partner States	SM, Corridors Management Officer	Arusha	6
16th - 22nd October 2016	Secretariat	Meeting of Heads of Meteorological Services	To consider Meteorological data monitoring, Operations and EAC Meteorology Projects and Programmes	Operational and Policy Recommendations for Cosideration by TCM	Partner States	SM,DI	Kenya	2
14th - 16th November 2016	Secretariat	Meeting of Task Force on Maritime Safety	to plan the holdng of maritime rescue drill in Mwanza	Maritime Rescue Drill Plan	partner States	SM, Corridors Management Officer	VC	7
12th - 16th December 2017	Secretariat	Meeting of Task Force on training and capacity enhancements in Maritime Transport and Ports	To develop training and capacity enhancement programmes for maritime transport and Ports personel	Training Programmes to enhance productivity of Ports personel developed	partner States	SM, Corridors Management Officer	Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
DIRECTORATE OF PLANNING								
Statistics								
04- 07 Jul, 2016	EAC Secretariat	Meeting of National Experts, EAC/IMF on National Accounts, GFS and Consumer Price Indices	Harmonisation of compilation practices of National Accounts reporting and compilation practices of GFS and HCPI	Harmonised National Accounts methodology and Harmonised GFS and HCPI reported for the region	Partnership Fund/IMF	EAC Secretariat Staff, IMF (East Afritag) Staff, Partner States Experts	Dar	5
12 - 15 Jul, 2016	EAC Secretariat	Regional Workshop on the EAC Facts and Figures	To compile the 2016 EAC Facts and Figures	2016 EAC Facts and Figures	Partner States	EAC Secretariat Staff, Partner States Experts	Arusha	6
26 - 29 Jul 2016	EAC Secretariat/ IMF	Meeting of the TWG on monetary financial statistics (MFS) and financial soundness indicators (FSI)	Harmonisation of reporting and compilation practices of MFS and FSI	Harmonised MFS and FSIs reported for the region	Partnership Fund	EAC Secretariat Staff, IMF advisor, Partner States Experts	Arusha - Tanzania	6
22- 26 Aug, 2016	EAC Secretariat	Meeting of National Experts on Balance of payment Statistics	Harmonisation of compilation practices	Harmonised goods account of the BOP	IMF/PF	EAC Secretariat Staff, Partner States Experts	Arusha	6
29 Aug - 01 Sept 2016	EAC Secretariat	EAC mission on Balance of payment Statistics to the Partner States	Implementation of the action plan on harmonisation of Balance of payment Statistics	Harmonised survey instruments for BOP	Partnership Fund	EAC Secretariat Staff, Partner States Experts	National Activity	9
12- 15 Sept, 2016	EAC Secretariat	Regional Workshop on the EAC database	Update EAC Statistics database Update; and review progress in development of PROGNOZ application	Updated the EAC Statistics database and EAC Statistics Portal	Partnership Fund	EAC Secretariat Staff, Partner States Experts	Arusha	6
22-26 Aug, 2016	EAC Secretariat	Meeting of Regional Technical Working Group Government Finance Statistics (GFS)	Harmonisation of compilation practices of GFS	Harmonised GFS	Partner States	EAC Secretariat Staff, Partner States Experts	Arusha - Tanzania	6
19 - 23 Sept 2016	EAC Secretariat	Meeting of the Task force on Demography and National Accounts Statistics experts	Prepare project documents for the 2020 round of Population and Housing Census	Project documents for the 2020 round of Population and Housing Census	Partnership Fund	EAC Secretariat Staff, Partner States Experts	Uganda	4

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
03-07 Oct, 2016	EAC Secretariat	Meeting of the Sectoral Committee on Statistics	Consider progress made statistical matters	Policy direction on regional statistics development provided	Partnership Fund	EAC Secretariat Staff, Partner States Experts from NSOs. Central Banks & Revenue agencies	Nairobi, Kenya	2
10- 14 Oct, 2016	Secretariat	Meeting of the Technical Working Group on harmonisation of Informal Cross Boarder Trade	meeting to harmonise data and methodologies	Harmonised Data and methodology	Partnership Fund	EAC Secretariat Staff, Partner States Experts	Uganda	4
24 - 28 Oct 2016	EAC Secretariat /IMF	Joint mission between EAC/IMF to the PSs on harmonisation of GFS	Harmonisation of reporting and compilation practices of GFS	Harmonised GFS reported for the region	Partnership Fund	EAC Secretariat Staff, IMF advisor, Partner States Experts	National Activity	9
07 - 11 Nov, 2016	EAC Secretariat	Meeting of National Experts on Consumer Price indices	Compute and discuss the regional EAC HCPI Weights	Regional EAC HCPI weights computed and validated	Secretariat Budget	EAC/COMESA/ SADC Secretariats and Partner States experts	Tanzania	5
15 - 24 Nov, 2016	EAC Secretariat	EAC mission on National Accounts Statistics to the Partner States, Kenya and Burundi	Implementation of the action plan on harmonisation of National Accounts Statistics	Harmonised survey instruments for BOP	Partnership Fund	EAC Secretariat Staff, Partner States Experts	National Activity	9
05 - 09 Dec, 2016	EAC Secretariat/ IMF	Joint mission between EAC/IMF to the PSs on harmonisation of GFS	Harmonisation of reporting and compilation practices of GFS	Harmonised GFS reported for the region	Partnership Fund	EAC Secretariat Staff, IMF advisor, Partner States Experts	National Activity	9
Monetary Affairs								

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
4-6, July 2016	EAC Secretariat	Meeting of the Monetary Affairs and Economic Sub Committee of MAC	To review the progress on the harmonisation of monetary and Exchange rate policies in the EAC and consider reports from 10 Sub committees of MAC and give directives on the harmonisation of monetary and exchange rate policies	1. Progress report and agreement on the way forward regarding the harmonization of monetary and exchange rate policies. 2. EAC Governors' agreement and directives on the monetary and exchange rate policies in the region	Partner States	DSG(P&I), DP, PE(F&M),	VC	7
18-21 July 2016	EAC Secretariat	Meeting of Legislative Drafters to review the draft bills for East African Surveillance, Compliance and Enforcement Commission Bill	to review the draft bills for East African Surveillance, Compliance and Enforcement Commission Bill	A bills for East African Surveillance, Compliance and Enforcement Commission Bill	Partner States	DP, PE(F&M)	Dar es salaam, Tanzania	5
1-4 August 2016	EAC Secretariat	Meeting of the representatives of the IMF and EAC heads of Pension Funds, Capital Markets and Insurance regulatory authorities to discuss the draft report on EAC Financial Services Commission (FSC)	Agreement of the structure and role of the EAC Financial Services Commission	Recommendations to the Council on the structure and role of the EAC Financial Services Commission	PF	IMF, EAC Secretariat and Partner States	VC	7
5-9 September 2016	EAC Secretariat	Meeting of the Task Force on EAMU institutions	To discuss the draft report on EAC Financial Services Commission (FSC)	Comprehensive comments and guidance on the wayforward for the development of EAC Financial Services Commission (FSC)	Partner states	DP, PE(F&M)	VC	7
26 Sept -7 October, 2016	EAC Secretariat	IMF/WB Annual Meetings	(1) To take stock of the IMF Technical Assistance and identify gaps for more TA; (2) Discuss the high level policy workshop on EAC Integration	Agreement of the areas of cooperation	Partner states	DSG(P&I), PE(F&M),	Kigali, Rwanda	3

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
31st October - 1st November, 2016	EAC Secretariat	High-level policy workshop on EAC Integration process	To discuss the EAC integration: achievements, challeges and the way forward	Workshop proceedings on the EAC integration: achievements, challeges and the way forward	PF	IMF, EAC Secretariat and Partner States	Nairobi	2
12-16 Dec. 2016	EAC Secretariat	Meeting of Sub Committee of MAC responsible for EAMU institutions	To review the progress on the EAMU instituions	Progress report and the way forward on the EAMU	PF	DSG(P&I), DP, PE(F&M),	Bujumbura, Burundi	1
Fiscal Affairs								
25-29 July 2016	EAC Secretariat	The meeting of the fiscal affairs Committee	Review progress on implementation of the roadmap on harmonisation of fiscal policy	Workshop report	Partner States	DP, PE(F&M)	Arusha	6
8-12, August, 2016	EAC Secretariat	Meeting of the taskforce on Tax harmonization	To develop domestic tax harmonization policy	Harmonised fiscal policy	PF	DSG(P&I),PE(F& M)	Zanzibar, Tanzania	5
15 - 19 August 2016	EAC Secretariat	Meeting of the Committee on Fiscal Affairs	To review the report on Fiscal Institutions for EAMU	Agreement on the modalities for the establishment of Fiscal Institutions for the EAMU	PF	DSG(P&I),PE(F& M)	Dar es salaam, Tanzania	5
29-30, August, 2016	EAC Secretariat	Dedicated meeting of SCFEA	To review the options for sustainable financing of the EAC Community	Recommendation on the sustainable financing of the EAC Community	Partner States	DSG(P&I), DP, PE(F&M) DF	Arusha, Tanzania	6
29 Aug. -3rd Sept, 2016	EAC Secretariat	Meeting of the CFA subcommittee on Fiscal institutions	To review the report on Fiscal Institutions for EAMU	Agreement on the modalities for the establishment of Fiscal Institutions for the EAMU	PF	DSG(P&I), PE (F&M)	Nairobi, Kenya	2
5-9 September 2016	EAC Secretariat	IMF/EAC Workshop on Tax treaties	To develop an EAC model Tax Treat	EAC model Tax treat	PF	DSG(P&I), PE (F&M)	Kampala, Uganda	4
15-19 Sept 2016	EAC Secretariat	Meeting of the taskforce on Tax harmonization	To develop the EAC tax treaties policy	Tax Treaties policy	PF	PE(F&M)	Zanzibar, Tanzania	5
26-30 Sep. 2016	EAC Secretariat	IMF/EAC Workshop on domestic Tax harmonization policy	To develop the EAC domestic Tax harmonization policy	Domestic tax harmonization policy	PF	PE(F&M)	Arusha	1

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
17-21 October 2016	EAC Secretariat	The meeting of the fiscal affairs Committee	Review progress on implementation of the roadmap on harmonisation of fiscal policy	Workshop report	Partner States	DP, PE(F&M)	Kampala, Uganda	4
14-19 Nov. 2016	EAC Secretariat	Meeting of the tax sub committee of CFA	Review progress on implementation of the roadmap on tax harmonisation and consider further matters for harmonisation	Workshop report	PF	DP, PE(F&M)	Dar es salaam, Tanzania	5
5-9 Dec. 2016	EAC Secretariat	Workshop on Exchange of tax information	To develop an MoU for Exchange of tax information	Harmonised fiscal policy	PF	DP, PE(F&M)	Arusha	6
FSDRP								
18th July 2016	EAC Secretariat/F SDRP	TWG Meeting to discuss funding of the approved TORs for the study on pension tax regime and pension portability issues, via video conference	Harmonization of pension tax regime in the EAC region	Meeting report	World Bank/partner states	EAC/EAPSA Technical and Legal Committee (TLC)	VC	7
22nd July 2016	EAC Secretariat/F SDRP	CMI Stakeholders forum for Kampala	To discuss CMI implementation process with key stakeholders in Kampala	Meeting report	World Bank	EAC/FSDRP/ CMI TWG from Uganda	VC	7
25th-28th July 2016	EAC Secretariat/F SDRP	Meeting of the Capital Markets Infrastructure TWG, via video conference	To discuss and adress all the remaining issues related to the implementation of the CMI	Meeting report	World Bank	EAC/FSDRP/ CMI TWG	VC	7
7th -8th September 2016	EAC Secretariat/F SDRP	Meeting of the TWG (via video conference)to finalize the policy document on the establishment of pension schemes for the informal sector in the EAC region	To expand the pension coverage to the informal sector in the EAC region	A regional policy on informal sector pension schemes	World Bank/partner states	TWG on pension and FSDRP	VC	7

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
3rd - 6th October 2016	EAC Secretariat/F SDRP	Meeting of the TWG on insurance	Development of Insurance Certification policy and implementation strategy	Insurance certification policy and its implementation strategy	World Bank/partner states	TWG and FSDRP	VC	7
3rd - 6th October 2016	EAC Secretariat/F SDRP	Meeting of the TWG on EAC Financial Education	To develop the EAC financial education implementation strategy and educational materials by a TWG	EAC Financial Education Strategy	World Bank/partner states	TWG and FSDRP	VC	7
10th - 11th October, 2016	EAC Secretariat/F SDRP	Meeting of the Monitoring and Evaluation TWG	Development of a monitoring and evaluation framework for the year 2016 to 2019	Meeting report	World Bank	EAC/FSDRP/Pa rtner States	VC	7
10th -20th October,2016	EAC Secretariat/F SDRP	Consultative forums on the diagnostic study recommendations for the studies on interoperability of card switches and cross border mobile financial services	To agree on the best option for enhancing the uptake of cross border mobile financial services and the interoperability of card switches (one in each PS) in line with the MAC recommendations on interoperability of card switches and cross border mobile banking/payments	Meeting report	World Bank	EAC/FSDRP/Pa rtner States	VC	7
10th- 13rd October, 2016	EAC Secretariat/F SDRP	Joint NACs and TWG meeting to discuss on the implementation of capacity building policy for LU and CBE	Scaling up capacity for the financial sector stakeholders in Burundi and Rwanda by supporting capacity at LU and CBE	Workshop report	WORLD BANK	Partner States/FSDRP	VC	7
17th-20th October 2016	EAC Secretariat/F SDRP	Consultative forum with stakeholders to discuss and buy-in the implementation of Financial Education Strategy, via video conference	Implementation of Financial Education Strategy	EAC Financial Education Strategy	World Bank/partner states	TWG and FSDRP	VC	7

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
17th-20th October 2016	EAC Secretariat/F SDRP	TWG meeting on the banking certification program	Development of the banking certification program implementation strategy	An EAC banking certification program implementation strategy	World Bank/partner states	TWG and FSDRP	VC	7
24th - 27th October 2016	EAC Secretariat/F SDRP	High Level meeting of CEOs of Insurance Stakeholder Consultative to consider the draft EAC Insurance Bill, via video conference	To allow the buy-in by CEOs of Insurance and Senior Officials of EAC's Ministries of Finance on the draft EAC Insurance Bill	Draft EAC Insurance Bill agreeable to CEOs of Insurance and Senior Officials of EAC's Ministries of Finance.	WORLD BANK	EAC Secretariat, CEOs of Insurance and Senior Officials of EAC's Ministries of Finance.	VC	7
24 Oct- 5 November, 2016	EAC Secretariat/F SDRP	Consultative meetings in each of the Partner State on the draft EAC microfinance policy and implementation strategy	To review and finalize the draft EAC Microfinance Policy and its implementation strategy	Workshop report	World Bank	Partner States/FSDRP	VC	7
24th - 27th October 2016	EAC Secretariat/F SDRP	Meeting of the TWG on cross-border financial flows database	To develop the roadmap for the establishment of the cross-border financial flows database	Workshp report	World Bank	EAC/FSDRP/PA RTNER STATES	VC	7
1st - 4th November 2016		Meeting of the TWG on Council Directives	To complete the development of Council Directives currently under the SCLJA and SCFEA	Last set of Council Directives approved by the SCLJA and SCFEA	World Bank	EAC/FSDRP/PA RTNER STATES	VC	7
7th - 8th November 2016	EAC Secretariat/F SDRP	Meeting of the Capital Market Insurance and Pension Committee (CMIPC), via video conference	To review the progress made in the FSDRP activities	Meeting report	World Bank/partner states	EAC/FSDRP/PA RTNER STATES	VC	7
14th-17th November 2016	EAC Secretariat/F SDRP	TWG for Microfinance meeting	To Harmonize data collection methodologies and standardize data collection tools and templates for the microfinance sub-sector	Standardized data collection tools and templates and harmonized methodologies for MFI data compilation.	World Bank	Partner States/FSDRP	VC	7
14th - 17th November, 2016	EAC Secretariat/F SDRP	CMI technical and users training in Partner States	To enhance capacity of the end users of the CMI for efficient and effective runing of the infrastructure	Training evaluation report	World Bank/partner states	CMI Users	Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
28th - 29th November 2016	EAC Secretariat/F SDRP	Meeting of the FSDRP Executive and Steering Committee	To review the progress made in implementing the FSDRP activities	Meeting report	World Bank/partner states	EAC/FSDRP/Ex ecutive Committee	VC	7
November - December, 2016	EAC Secretariat/F SDRP	CMI capacity building in Partner States	To enhance capacity of the end users of the CMI for efficient and effective runing of the infrastructure	Training evaluation report	World Bank/partner states	CMI Users / EADB	Prtner States Capitals	10
14th t-24th November 2016	EAC Secretariat/F SDRP	In-country Stakeholders Consultative Workshop on the Proposed EAC Insurance Policy and its Implementation Strategy	To get inputs and secure buy-in of the EAC Insurance Policy and its Implementation Strategy among key Stakeholders for ease of EAC Insurance integration	Agreed draft of EAC Insurance Policy and its Implementation Strategy addressing the critical needs of stakeholders for ease of EAC Insurance integration	World Bank/partner states	EAC Secretariat, TWG of Technical and Legal Committee of EAC Insurance Regulatory Authorities	VC	7
14th - 17th November 2016	EAC Secretariat/F SDRP	Support to Burundi to establish a securities market	Consultative meetings to conclude on the Burundi legal and regulatory framework	Legal and Regulatory Framework for Burundi securities markets	World Bank/partner states	EAC/FSDRP/Bu rundi Stakeholders	VC	7
20th - 23rd November 2016	EAC Secretariat/F SDRP	The TWG to develop the EAC Banking Certification Policy with its corresponding Implementation Strategy	To develop the EAC Banking Certification Policy with its corresponding Implementation Strategy	Draft EAC Banking Certification Policy with its corresponding Implementation Strategy	world Bank/partner states	EAC Secretariat and Members of the TWG	VC	7
21st - 24th November, 2016	EAC Secretariat/F SDRP	Consultative Meeting on Harmonization of data collection methodologies and tools for financial inclusion statistics	To Harmonize data collection methodologies, timing and questionnaire design for financial inclusion statistics (MAC Policy recommendation)	Workshop report	world Bank/partner states	Partner States/FSDRP	VC	7
28 Nov- 1st December, 2016	EAC Secretariat/F SDRP	EAC Microfinance TWG meeting	To finalize drafting the EAC Microfinance Policy and its implementation strategy in accordance with the comments from the various in-country consultations	Workshop report	World Bank/partner states	EAC FSDRP/ Partner States	VC	7

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
28th Nov - 9th December, 2016	EAC Secretariat/F SDRP	Consultative forum on the implementation of Insurance Certification policy and strategy	Implementation of Insurance Certification policy and implementation Strategy	implementation of Insurance certification implementation strategy	World Bank/partner states	TWG and FSDRP	VC	7
5th - 8th December, 2016	EAC Secretariat/F SDRP	Workshop of the FSI TWG on the compilation of Residential Property Price Indices (RPPIs)	To enhance and harmonize the methodology of compilation of RPPIs in the EAC region	Workshop report	World Bank/IMF	TWG and FSDRP	VC	7
Payment and Settlement System Integration Project (PSSIP)								
05-08 July 2016	Secretariat	shortlisting of Expression of Interest for the implementation of EAPS Promotional Strategy	To select qualified consulting firms and prepare TORs for EAPS promotional strategy	shortlisting report	AfDB	EACS and staff of National Central Banks	VC	7
18th -20th July 2016	Secretariat	Shortlisting of EOI for consultancy services to draft regulations in Payment and settlement system regulations fo BNR	To select qualified consultants to draft NPS regulations for BNR and request for Technical Proposal	shortlisting report	AfDB	EAC Secretariat and staff of National Central Banks	Kigali	9
25th -29th July 2016	Secretariat	Evaluation of RFP for Regional Bankers Association consultancy	completeness of bid and select the lowest competent bidder	Evaluation Report and recommendation of contract award	AfDB	EACS and EAC Bankers Association	Kigali, Rwanda	9
01st -05th August 2016	Secretariat	Evaluation of Bids for Business continuity arrangements (BCP) for Burundi	completeness of bid and select the lowest competent bidder	Evaluation Report and recommendation of contract award	AfDB	EAC Secretariat and Bank of Tanzania	Bujumbura, Burundi	9
08th -12th august 2016	Secretariat	Evaluation of Bids for the upgrade of Kenya's ACH Cheque Trucation system	completeness of bid and select the lowest competent bidder	Evaluation Report and recommendation of contract award	AfDB	EACS and staff of Central bank of Kenya / KBA	Nairobi, Kenya	9
22nd -26th August 2016	Secretariat	Meeting of LTWG to evaluate the Technical and Financial Proposals for consultancy for harmonization of legal framework and policy on payment and settlement systems EAC	To select the lowest evaluated bid to carry out consultancy for drafting of Regional Payment Systems Legislation and Frameworks in The East African Community	Technical Evaluation Report	AfDB	EAC Secretariat and Partner States	Arusha, Tanzania	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
05th -09th Sept 2016	Secretariat	Evaluate the Technical Proposals for consultancy for EAPS Promotional Strategy	To select the lowest evaluated bid to carry out consultancy for EAPS Promotional Strategy	Technical Evaluation Report	AfDB	EACS and Partner States Central Banks	Arusha, Tanzania	6
26th -30th Sept 2016	Secretariat	Evaluation of Bids for the upgrade of Tanzania RTGS - TISS	completeness of bid and select the lowest competent bidder	Evaluation Report and recommendation of contract award	AfDB	EAC Secretariat and Bank of Tanzania	Dar es Salaam, Tanzania	9
03rd -07th Oct 2016	Secretariat	Regional Executive and Steering Committee	To consider and adopt the executive committee report and review project progress and work plan and budget	Meeting report	AfDB	EAC/PSSIP Staff/NCPTs/ Executive & Steering Committee	Kampala, Uganda	4
Oct-16	Secretariat	5 PSSIP Supervision Missions	Discuss and address any implementation problems and collect necessary information to facilitate effective implementation	5 Progress Reportson PSSIP implementation - Aide Memoire	AfBD	EAC Secretariat, AfDB and Bank of respective Partner States	Partner States Capitals	10
07th -11th Nov 2016	Secretariat	Evaluate bids for EAPS Monitoring Software /helpdesk	completeness of bid and select the lowest competent bidder	Evaluation Report and recommendation of contract award	AfDB	EAC Secretariat and Partner States Central Banks	Arusha	6
21st -25th Nov 2016	Secretariat	Evaluation of Bids for the upgrade of Kenya's RTGS system KEPSS	completeness of bid and select the lowest competent bidder	Evaluation Report and recommendation of contract award	AfDB	EAC Secretariat and staff of Central bank of Kenya	Nairobi, Kenya	9
04-09 Decemabr 2016	Secretariat	validation of inception report for LTWG for drafting of Regional payemt System legislation and Framework workshop	To validate and own the draft inception report for Regional payemt System legislation and Framework	Validation report	AfDB	EAC Secretariat and Partner States	VC	7
Planning and Research								
17th - 19th August 2016	Secretariat	EAC Pre-budget Conference	Agree on priority interventions for the FY 2017/18 to guide the budget formulation process.	Compedium of sector specific priority interventions for 2017/18.	Partner States	Organs and Institutions of the Community and Partner States	Arusha, Tanzania	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
1st - 30th September 2016	Secretariat	Meetings of the National Implementation Committees (NICs)	Review the implementation of the EAC Common Market Protocol at national levels	Implementation of the Protocol at national levels reviewed and necessary interventions agreed upon	Partnership Fund	EAC Secretariat and Partner States	Dar-es-Salaam, Nairobi, Kampala, Kigali and Bujumbura.	10
17th - 21st October 2016	Secretariat	Regional meeting on the implementation of the EAC Common Market Protocol	Review the implementation of the EAC Common Market Protocol at the regional level	Implementation of the Protocol reviewed at the regional level and necessary interventions agreed upon	Partnership Fund	EAC Secretariat and Partner States	Mwanza, Tanzania	5
10th - 14th October 2016	Secretariat	23rd Meeting of the Sectoral Council of Ministers responsible for EAC Affairs and Planning	Provide policy guidance on the integration agenda in a number of areas.	Policy decisions and guidance on a number of integration issues.	Partner States	Organs and Institutions of the Community and Partner States	Kampala, Uganda	4
Monitoring and Evaluation								
17th - 19th August , 2016	SECRETARIA T	Meeting of focal point officers responsible for implementation of Summit and Council decisions/directives to update , validate and compile status reports submitted through EAMS	At least more than 80% of EAC projects and Programmes includes Summit and Council Policy Decisions, Monitored and Reports compiled	Status reports on implementation of Summit and Council decisions and directives compiled, validated and submitted through EAMS	Partner States	EAC Secretariat , Organs and Institutions of the Community and Partner States	Kampala	4
5th -7th September , 2016	SECRETARIA T	Regional platform on M&E (EAC, SADC, COMESA) and AFCOP	Coordination Framework for regular sharing of M&E information between Organs and Institutions established	Best M&E Practises, challenges and recommendations shared	Partner States	EAC Secretariat	Nigeria	11
21st - 23rd , October , 2016	SECRETARIA T	Convene Workshops to validate the engendered outcome Indicator of the 5th EAC Development Strategy 2016/2017 - 2020/2021	5TH EAC Development Strategy effectively implemented and monitored	Final list of outcome and Gender Sensitive Indicators of the 5th EAC Development Strategy validated	Partner States	EAC Secretariat and Partner States	Kigali	3
Investment and Private Sector Development.								

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
4th-6th July, 2016	Secretariat	Taskforce meeting on the implementation of the EAC Investment Policy and Strategy	To develop an Action Plan towards implementation of the EAC Investment Policy and Strategy	Action Plan for implementation of the Investment Policy and Strategy	RISP	DP, PE(IP&PSP)	Dar	5
13th July 2016	Secretariat	In concert with EABC convene the SG's CEOs Forum	Enhance private sector participation in the EAC Integration process	Increased participation and involvement of the Private Sector in the EAC Integration	RISP	SG, Cdc, PE(IP &PSP)	Arusha	6
8th - 10th August , 2016	Secretariat	Convene a meeting of Technical officials and CEOs of Investment Promotion Agencies(IPAs) to harmonize Investment Promotion Agencies work plans, build capacity, build synergies in promoting the region as a single investment destination and raise proposals for funding of regional investment promotion activities.	Harmonize IPAs Workplans, build synergies and develop proposals for funding	1. Harmonized and Coordinated Investment promotion in the Region 2. Strengthened Capacity of the IPAs	RISP	DP, PE(IP&PSP)	Nairobi, Kenya	2
16th August, 2016	Secretariat	In concert with EABC convene the SG's CEOs Forum	Enhance private sector participation in the EAC Integration process	Increased participation and involvement of the Private Sector in the EAC Integration	RISP	SG, Cdc, PE(IP &PSP)	Kigali, Rwanda	3
22nd -24th August, 2016	Secretariat	Sectoral Committee on Investment to review the progress on Investment and Private Sector Development	Review the progress of the activities under Investment Promotion and Private Sector Development Department and discuss implementation of the Council decisions, directives and give guidance.	Improved policy generation and decision-making process	Partner States	DP, PE(IP&PSP)	Arusha, Tanzania	6
7th September, 2016	Secretariat	In concert with EABC convene the SG's CEOs Forum	Enhance private sector participation in the EAC Integration process	Increased participation and involvement of the Private Sector in the EAC Integration	RISP	SG, PE(IP&PSP)	Arusha, Tanzania	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
19th-21st September, 2016	Secretariat	Regional Workshop to implement the components of the Cooperation Agreement on the Investment Climate Program	To improve the investment climate in the region	Improved EAC Investment Climate	RISP	DSG(P&I), DP, PE(IP&PSP)	Arusha	6
17th October, 2016	Secretariat	In concert with EABC convene the SG's CEOs Forum	Enhance private sector participation in the EAC Integration process	Increased participation and involvement of the Private Sector in the EAC Integration	RISP	SG,PE (IP&PSP), Cdc	Bujumbura, Burundi	1
19th-20th October, 2016	Secretariat	Meeting of experts to develop an EAC Investment Report	Compile Partner States data on Investment and develop a draft investment report	Vital homegrown information on investment.	RISP	DP,PE (IP&PSP)	Arusha, Tanzania	6
2nd-3rd November, 2016	Secretariat	Sectoral Committee on Investment to review the progress on Investment and Private Sector Development	Review the progress of the activities under Investment Promotion and Private Sector Development Department and discuss implementation of the Council decisions, directives and give guidance.	Improved policy generation and decision- making process	Partner States	DP, PE(IP&PSP)	Arusha	6
5th-7th December, 2016	Secretariat	In concert with EABC convene a capacity building workshop for Private Sector	To enhance Private Sector participation in the integration process and develop capacity of private sector	Private Sector participation enhanced and strengthened	RISP	PE(IP &PSP), DP	Arusha	6
DIRECTORATE OF PRODUCTIVE SECTOR								
Tourism and Wildlife								
25-29 July 2016	Secretariat	Meeting of the Sectoral Committee on Tourism and Wildlife	To review all pending directives on the Sectoral Council, Review TORs for translating the Anti- Poaching Strategy into EAC languages (Kiganda, Kirundi, French, Kinyarwanda & Giswahili) and Road Map for Popularising it.	Approved TORs for popularising the Strategy, Agreement on the language in which the strategy should be translated to, and Report on the implementation and action plan of the Directives	Partnership fund	DSG (PSS), DPS, PTO, PAO, SPS- DPS	Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
8 August - 23rd September, 2016	Secretariat	Meeting Sensitisation of Partner states on the Anti-poaching Strategy and on the EAC as Tourist Destination and Promotion of the EAC SINGLE TOURIST VISA	To create awareness on the economic implications of poaching so that all stakeholders can act against poaching, SWOT Analysis of Single Tourist Visa and Way Forward	Report of the Meeting	USAID	DSG (PSS), DPS, PTO, PAO, SPS-DPS	Burundi, Kenya, Tanzania, Rwanda, Uganda	10
26-30 September 2016	Secretariat	Meeting of hospitality colleges to review, finalise and adopt the curriculum on classification of accommodation establishments for training in colleges	Curriculum on classification of accommodation establishments adopted	Report of the Meeting	Partnership fund	PTO,	Uganda	4
17-21 October 2016	Secretariat	7th Sectoral Council Meeting on Tourism and Wildlife Strategy	To review and implement sectoral council decisions	Report of the Meeting	Partner States	PTO,DPS DSG PSS	Kigali	3
7-9 November 2016	Secretariat	To participate at WTM Africa to market and Promote East Africa as a single Tourist Destination	To market the region as a single tourist destination	The Region is promoted as a Single Tourist Destination	Partnership Fund	PTO	London	11
5-9 December 2016	Secretariat	Meeting of the Sectoral Committee on Wildlife and Tourism	To review all pending directives on the Sectoral Council	Report on the implementation and action plan of the Directives	Partnership fund	PTO	Arusha	6
Environment and Natural Resources								
31st July 2016	EAC Secretariat	Meeting for Validation of TORs for the Multi Sectoral Task Force to review the Protocol on Environment and Natural Resources	Review of the TORs of the Task Force	TORs reviewed and recommended to the 5th Sectoral Council on ENR	Partner States	EAC Secretariat, Partner States Experts	VC	7
August,2016	EAC Secretariat	Meetings of the Task Force to Consider Comments from Partner States on the Environment and Natural Resources Protocol	Guidance and way forward for the ratification of the Protocol on Environment and Natural Resources Management	URT & Partner States comments and recommendations incorporated and Road map for the ratification of the Protocol developed	Partner States	EAC Secretariat and Partner States Experts	VC	7

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
28 July-31st August 2016	EAC Secretariat	Meeting to discuss the Communication and Outreach Strategy, Stakeholders Engagement Strategy, Climate Information Users and Service Providers Assessment Survey report, and Vulnerability Impact Assessment (VIA) Sectoral Baseline Report	To provide technical guidance on and ensure the outputs from the documents are aligned with national and regional policies	The four documents on VIA validated, and a Road Map Implementation Plan approved.	USAID	EAC Secretariat and Partner States Experts	Arusha	6
15th-16th September, 2016	EAC Secretariat	Experts Meeting on BIOPAMA's Regional Reference Information System (RRIS) and PREPARED's Biodiversity Information and Management System (BIMS) synchronized	To develop mechanism for management and dissemination of biodiversity and natural resources data and information	BIOPAMA's Regional Reference Information System (RRIS) and PREPARED's Biodiversity Information and Management System (BIMS) synchronized	IUCN/BIOPAMA	EAC Secretariat, LVBC, Partner States, PREPARED and IUCN	Arusha	6
- 30th September 2016	EAC Secretariat	Meeting of Technical Working Group of (Disaster Risk, Legal Experts) to suggest constructive comments on the operationalisation of the EAC DRDM Bill (2013).	Constructive Comments on the Operationalisation of the EAC DRDM Bill (2013)	Constructive Comments made, Road Map for Operationalisation of the EAC DRDM Bill (2013) prepared and approved, Appropriate EAC DRRM Operationalisation Institutional Arrangement discussed and approved.	Partner States	EAC Secretariat, Partner States Multisectoral Experts, CTC	VC	7
3rd-19th October, 2016	EAC Secretariat	National Consultations and strategising workshops for an EAC Common Position during the COP22/CMP12 in Maraketch, Morocco.	Promote effective participation in the strategic regional and international conferences on environment and natural resources	National and regional positional paper to guide Partner States negotiation and participation in COP 22 developed	USAID	EAC Secretariat and Partner States	Partner States's Capitals	10
Energy								
August 8-9, 2016	EAC Secretariat	Workshop for Kigali-Bujumbura Pipeline Feasibility Study	Receive Stakeholders input on feasibility study methodology and programme and fast track the study development process	Workshop Report with Stakeholder views	AfDB	DSG, DPS, SEO	VC	7

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
August 22-25, 2016	EAC Secretariat	Steering Committee for 8th East African Petroleum Conference and Exhibition (EAPCE'17)	Review progress of preparations for EAPCE'17, Resource Mobilisation, Programme and Resource Persons, Registration Process, Field Excursions, Key Guests	Updated status of preparations for EAPCE'17, Draft Programme, Status of Resource Mobilisation, Draft Field Excursion Guides, Key Guests identified	Partner States	DPS, SEO, Web Editor, Procurement Assistant	VC	7
September 7-9, 2016	EAC Secretariat	Focal Points for EA Centre for Renewable Energy and Energy Efficiency (EACREEE)	Spearhead the operationalisation of EACREEE	Draft Operationalisation Strategy and work plan and budget	Partner States	DPS, REE, SEO	Kampala	4
September 13-15, 2016	EAC Secretariat	Power Working Group	Review status of priority projects, Update Energy Balance	Updated status of priority projects and energy balance	USAID	DPS, REE, SEO	Bujumbura	1
October 23-28, 2016	EAC Secretariat	Sectoral Council on Energy Meeting	To seek Policy Guidance	Sectoral Council decisions	Partner States	DSG, DPS, REE, SEO	Arusha	6
December 5-7, 2016	EAC Secretariat	Steering Committee for 8th East African Petroleum Conference and Exhibition (EAPCE'17)	Review progress of preparations for EAPCE'17, Conference Delegates Documentation Package	Updated status of preparations for EAPCE'17, Draft documents for Delegates Package	Partner States	DPS, SEO, Web Editor, Procurement Assistant	Bujumbura	1
Industry								
5th to 6th July 2016	EAC Secretariat	1st Steering Committee Meeting of 2nd EAC Manufacturing Summit	Plan/promote/ mobilize resources for Manufacturing conference/summit bringing together manufacturing public and private sectors	Road Map/ Budget/ Summit Programme/Workshop report	Secretariat (PS)	DPS, PIE, SIE, PC	VC	7
18th to 21st July 2016	EAC Secretariat	Expert Meetings on Action Plan for Cotton, Dairy, Leather and Sugar value chains/ Legal Scrubbing of the EAC Industrialization Bill	To review Study reports and provide further inputs/Bill finalized to required legal standards	Study report	TMEA	DPS, PIE, SIE, PC	VC	7
2nd 3rd August 2016	EAC Secretariat	Meeting of EACRPMPPOA Focal points	Provide inputs to the Action Plan for the pharmaceutical sector (EACRPMPPOA 2017-2022)	Action Points/ Report of Steering Committee Meeting	GIZ	DPS, PIE, SIE,	VC	7

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
8th to 9th August 2016	EAC Secretariat	3rd Steering Committee Meeting for the EAC/UNIDO Project on industrial Management Capacity	To validate the progress report on implementation of EAC-UNIDO project	Report of the meeting	UNIDO	DPS, PIE, SIE, and PC	VC	7
10th to 16th August 2016 and 22nd to 24th August 2016	EAC Secretariat	National and Regional consultations workshop on SME Charter	To validate the draft SME Charter	Report of the meeting	Partnership	DPS, PIE, SIE, PC	VC	7
25th to 26th August 2016	EAC Secretariat	Meeting with National Organizing Committee and 3rd Steering Committee Meeting to prepare for 2nd EAC Manufacturing Summit	Plan and Promote the Manufacturing Summit	Road Map of the Summit and confirmation of venue	Secretariat (PS)/Chinese	DPS, PIE, SIE, PC	VC	7
5th to 6th September 2016	EAC Secretariat	Regional Workshops to Validate Action Plan for Cotton, Dairy, Leather and Sugar value chains	Validate , finalize and Prioritize Action Plans for implementation	Finalized Plans of Action	TMEA	DPS, PIE, SIE, PC	VC	7
7th to 16th September 2016	EAC Secretariat	1st experts meeting to validate the draft Policy and Strategy on Automotive Industries and auto parts.	To validate the draft policy and strategy on motor vehicles and auto parts	Policy and strategy finalized	JICA	DPS, PIE, SIE. PC	Partner States Capitals	10
22nd to 23rd September 2016	EAC Secretariat	Experts meeting to discuss and validate the Draft Action Plan for implementation on EAC/AFDB Manufacturing in Eastern African region study recommendations	To validate the draft action plan of the study	Meeting report	AFDB	DPS, PIE, SIE. PC	VC	7
22nd September to 5th October 2016	EAC Secretariat	Partner States Mission : 4th Preparatory Meeting of 2nd EAC Manufacturing Summit/Preparation of the summit marketing and promotion tools (documentary on manufacturing)	Plan/promote/ mobilize resources for Manufacturing conference/summit bringing together manufacturing public and private sectors &To prepare documentary on manufacturing in EAC	Documentary on manufacturing	Partnership	DPS, PIE, SIE.	Partner States	10

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
3rd to 6th October, 2016	EAC Secretariat	Strategy Meeting/Training with Federation of East African Pharmaceutical Manufacturers (FEAPM) with Manufacturers from other region	Advocacy Efforts aimed at strengthening the pharmaceutical association/ pharmaceutical manufacturers	Report of meeting/training	GIZ	DPS, DPS, PIE, SIE,PC	Burundi	1
14th to 16th November 2016	EAC Secretariat	Experts meeting to review the comprehensive study on Automotive Industry/ Multi- Sectoral team of experts to prioritize and prepare detailed Action Plan for implementation of the value chains study	To validate the draft policy and strategy on motor vehicles and auto parts	Policy and strategy finalized	Partnership/TM EA	DPS, PIE, SIE. PC	VC	7
17th to 19th October 2016	EAC Secretariat	5th Industrialization Sectoral Committee meeting	To prepare reports for the SCTIFI	Report of the Committee	Secretariat (PS)/Chinese	DPS, PIE, SIE, PC	Arusha, Tanzania	6
20 th to 27th October 2016	EAC Secretariat	Conduct Benchmarking /learning mission to Motor Vehicle Assembly centers	Learn Best practices in Automotive Vehicle Assembly of a similar center in the EAC region	Report of the learning mission	Partnership	DSG-PSS,DPS, PIE, SIE	Ethiopia/ Vietnam/Ke nya (to be confirmed)	11
27th to 28th October 2016	EAC Secretariat	Regional Validation/Presentation to EALA of the Industrialization Bill	The Final Bill Document prepared	Fianlized Bill and Report of the meeting	Secretariat (PS), Chinese	DPS, PIE, SIE, PC	Arusha, Tanzania	6
1st to 2nd November 2016	EAC Secretariat	Donor Round Table- Investing and Financing the Manufacturing Sector Value Chains in Eastern Africa	Funds mobilized for the Manufacturing sector	Financing Agreements	AFDB	DPS, PIE, SIE. PC	Kigali, Rwanda	3
2nd to 3rd November 2016	EAC Secretariat	5th TWG IRTI/ Experts Meeting to Prepare Business Plan for Centre for Adaptation and Transfer of Manufacturing and Industrial Technologies (CATMIT)	Finalization of Concept and Actions for CATMIT	Report of the TWG Meeting/ Action Plans	Secretariat (PS)	DPS, PIE, SIE. PC	Dar	5
7th to 10th November 2016	EAC Secretariat	Experts meeting to Formulate and Map Footwear/Ready Made clusters in the EAC region	To Formulation of Footwear/ Garment cluster development capacity building strategy	Policy and strategy finalized	TMEA	DPS, PIE, SIE. PC	Bujumbura, Burundi	1

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
17th to 18th November 2016	EAC Secretariat	4th Steering committee and launch of EAC Industrial Competitiveness as well as industrial observatory unit/ 5th Regional Steering Committee Meeting for the Pharmaceutical Plan of Action (EACRPMPOA)	Evaluate Progress of Implementation of the Pharmaceutical Plan of Action/ Report of Launch on EAC Industry Observatory Launched/ To finalize Action Plan/Prioritize Activities for implementation	Report of Steering Committee Meeting	GIZ	DPS, PIE, SIE. PC	Arusha, Tanzania	6
21st to 24th November 2016	EAC Secretariat	Expert Meeting to consider results of Market Analysis Study /TWG Chemical Reference Substances Meeting/ On site Training on Water Systems/HVAC Systems/Assessment of CRS centers	To train pharmaceutical sector on findings of Market data study/To Analyze Assessment criteria for CRS center	Meeting report	GIZ/UNIDO	DPS, PIE, SIE. PC	Entebbe, Uganda	4
9th to 11th Nov 2016	EAC Secretariat	Partner states mission : 3rd Preparatory Meeting of 2nd EAC Manufacturing Summit	Hold conference/summit bringing together public and private sectors	Workshop report	Partnership/TM EA	DPS, PIE, SIE. PC., EABC	Arusha	6
30th November	EAC Secretariat	Proficiency Testing Evaluation Workshop	Discuss results of Proficiency Test and agree on new parameters	Training Report	PTB	QC labs, Pharmaceutical Manufacturers	Arusha	6
1st to 2nd December 2016	EAC Secretariat	Experts meeting to validate study report on regional local content policy	To validate the draft Local content policy	Validated Local content policy	Partnership	DPS, PIE, SIE, PC	VC	7
5th to 8th Dec 2016	EAC Secretariat	4th Steering Committee Preparatory Meeting of 2nd EAC Manufacturing Summit	Hold conference/summit bringing together public and private sectors	Workshop report	Partnership/TM EA	DPS, PIE, SIE. PC., EABC	TBA	2
8th to 16th Dec 2016	EAC Secretariat	National Workshops on the EAC Textile, Leather and leather products study report	To Disseminate and hold Consultations on the findings on the reports	workshop reports	Partnership	PIE, SIE,PC	Partner States Capitals	10
19th to 21st December 2016	EAC Secretariat	2nd Manufacturing Summit Convened	Hold summit bringing together public and private sectors	report	Partnership/TM EA	DPS, PIE, SIE. PC., EABC	TBA	2

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
Agriculture and Food Security-Livestock and Fisheries								
19-23 Sept, 2016	EAC Secretariat	10th Meeting of the Sectoral Council on Agriculture and Food Security	Review Implementation of Sectoral Council Decisions	Directives/Decisions of the Sectoral Council for Implementation	Partner States	DSG (PSS), DPS, PAE, SLO, APSP	Arusha	6
1-4, Aug 2016	EAC Secretariat	Technical working group on development of regional efficacy trial guidelines and protocols on pesticides	To harmonize efficacy trial protocols and guideilnes on pesticides	Harmonized efficacy trial protocols and guidelines developed	USAID	DSG (PSS), DPS, PAE, SLO, APSP	Arusha	6
18-19 July, 2016	EAC Secretariat	Preliminary meeting to review draft EAC Food and Nutrition Security Action Plan (Phase 2)	To review draft EAC Food and Nutrition Security Action Plan (Phase 2)	Feedback on the zero draft of the draft EAC Food and Nutrition Security Action Plan	USAID	DSG (PSS), DPS, PAE, SLO, APSP	Kigali	3
3-5 October, 2016	EAC Secretariat	Meetings on Development of strategy for implementation of EAC Food and Nutrition Security Policy (FNSP)	To Develop Implementation Strategy for EAC Food and Nutrition Security Policy (FNSP)	Draft Implementation Strategy Developed	USAID	DSG (PSS), DPS, PAE, SLO, APSP	Video conference	7
5-10 September, 2016	EAC Secretariat	EAC/USAID/IITA benchmarking and experience sharing visit on Aflatoxin prevention and control	To learn and share best practices on aflatoxin biocontrol	EAC Partner States capacity on biocontrol interventions in aflatoxin prevention and control strengthened	USAID	DSG (PSS),DPS, EAC Aflatoxin Team	IITA headquarters (Ibadan)	11
3-14 Oct, 2016	EAC Secretariat	Meetings to support establishment of SPS national and regional committees	To stregthen coordination arrangements for implementation of EAC SPS Protocol	Functional National and regional SPS Committees	USAID	DSG (PSS), DPS, PAE, SLO	Partner States	10
23-28 Oct, 2016	EAC Secretariat	Meeting of Technical working group to develop harmonized application forms and data requirements for pesticide registration	To harmonize registration requirements for pesticides in EAC	Harmonized application and registration documents for pesticides	USAID	DSG (PSS), DPS, PAE, SLO	Nairobi	2
1-11 November, 2016	EAC Secretariat	Conduct capacity building workshops on SPS risk assessment and management	To strengthen the capacity of EAC Partner States in SPS risk assessment and management	The number of experts trained in each Partner State	USAID	DSG (PSS), DPS, PAE, SLO	Partner States	10

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
6-8 July, 2016	EAC Secretariat	Meeting of experts on development of EAC SPS Bill	To review draft EAC SPS Bill	Draft EAC SPS Bill in place	USAID	DSG (PSS), DPS, PAE, SLO	Nairobi	2
20-22 July, 2016	EAC Secretariat	Convene workshop to validate draft EAC CAADP Agriculture Sector Investment plan (RAIP)	To validate EAC CAADP Agriculture Sector Investment Plan	Report of the meeting	USAID	DSG (PSS), DPS, PAE, SLO	VC	7
28-30th September 2016	EAC Secretariat	Training and sensitization workshop in management of Agriculture Risk	To build and sensitize stakeholders on management of Agriculture risk	Report of the Workshop	USAID/NPCA/AU	DSG,(PSS),DPS, PAE,SLO,APSS, VETGOV	Bujumbura	1
27th -29th July 2016	EAC Secretariat	Convene steering Committee meeting to finalize the the proposals of livestock keepers in the drylands of EAC and give guidance on pastoralism development	To finalize the regional proposal on enhancement of resilience of livestock keepers in the Drylands of EAC.	Report of the meeting Draft proposal on on enhancement of resilience of livestock keeper in EAC	Partner States	DSG,(PSS),DPS, PAE,SLO,APSS, VETGOV	Arusha	6
14th -16th Sept 2016	EAC Secretariat	Convene meeting to guide in preservation and conservation of animal genetic resources in EAC	To draft and validate the EAC Strategy for animal genetic Resources	Report of the meeting Draft proposal on enhancement of resilience of livestock keeper in EAC	AU/IBAR	SLO,APSS,VETGOV COORD.	Entebbe	4
5th-7th October 2016	EAC secretariat	Convene a meeting os experts to develop and validate aregional contigency and emergency plans to strenghen transboundary animal diseaes prevention and controlmechanisms at regional and national levels	To develop the regional contigency and emergency plans	Draft contigency Plans	VETGOV and USAID	VETGOV Coordinator/ SLO, APSS and Experts from Partner States	Partner States and EAC SEC	11
31st Oct-4th Nov 2016	EAC secretariat	Hold a meeting of experts on Marine Resources in EAC	To asses the marine resources in EAC and develop instruments for the sub-sect.	Report of the meeting	WWF		Bujumbura	1
17th-20th July 2016	EAC secretariat	Meeting of experts on development of the TWG on MRP for veterinary vaccines	finalize instruments for operalization of the MRP systme in EAC	Report of the meeting	GALVMED	SLO,APSS,VETGOV COORD.	Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
19-21st Oct.2016	EAC secretariat	Hold a meeting of experts and dairy regulatory bodies to develop regional regulatory instruments	To develop regional Dairy regulatory measures.	Draft dairy regulations	VETGOV	SLO,APSS,VETGOV COORD.	Arusha	6
24-26th August	EAC secretariat	Covering meeting for officers incharge of animal resources data to develop policy brief reports and validation of specific livestock value chain actors	Develop policy briefs and reports based on data to help influence	Report of the meeting Livestock reports to influence policy decision	VETGOV	Senior Livestock officer,APSS,VETGOV coordinator,. And expert from partner states.	Arusha	6
1-3 August 2016	EAC secretariat	Meeting of experts on the one health concept	To promote and strengthen one health approach in control of zoonotic diseases in EAC	Report of the meeting	VETGOV	Senior Livestock officer,APSS,VETGOV coordinator,SPH and expert from partner states.	Burundi	1
21-23rd sept 201	EAC Secretariat	meeting of expert on the leather value chain	To finalize the development of strategy and action plan.	Draft strategy and action plan.The report of the meeting	VETGOV	Senior Livestock officer,APSS,VETGOV coordinator,PAE,SIE. And expert from partner states.	Arusha	6
13TH-15TH JULY 2016	EAC Secretariat	Regional policy hub	To build capacity for regional livestock policy development and support policy hub activities	Report of the meeting,Identify gaps entry points and strategic actions for Regional livestock development.	VETGOV	Senior Livestock officer,APSS,VETGOV coordinator,. And expert from partner states.	Arusha	6
July-Oct 2016	EAC secretariat	convening and backstopping national livestock policy hub activities and including DVS strategies	To operationalize and support national policy hub activities	Reports of the meeting.	VETGOV	Senior Livestock officer,APSS,VETGOV coordinator,. And expert from partner states.	Partner state	10
5th -8th December, 2016	EAC secretariat	Meeting on implementation of ARIS 2 and production of reports	To implement ARIS 2 and produce of reports	Reports generated from ARIS 2 system	USAID	Senior Livestock officer,APSS,VETGOV coordinator,. And expert from partner states	Bujumbura	1

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
22nd -23rd Aug 2016	EAC Secretariat	undertake workshop for livestock stakeholders	To build capacity on policy -investment communication and advocacy(PICA)	Report of the training.	VETGOV	Senior Livestock officer,APSS,VET GOV coordinator,. And expert from partner states.	Arusha	6
DIRECTORATE OF SOCIAL SECTORS								
Immigration, Labour and Refugee Management								
4th - 8th July 2016	Secretariat	Develop a regional policy and strategy on refugees management	to develop a refugee policy and strategy	Refugee policy and strategy developed	PF	PLEO/DSS/IMM ASST	Partner States	10
27th-29th July 2016	Secretariat	Meeting of passport and immigration experts	To review the status of implementation of the issuance of the EA e- passport	Report of the meeting	PS	PLEO/DSS/IMM ASST	Arusha	6
10th - 12th August 2016	Secretariat	Meeting on Manpower Survey with a view to develop the EAC Manpower Survey to monitor the	To validate findings of the Partner States's Manpower Survey	report of the meeting	PF	DSS/PLEO/LAB OR ASST	Uganda	4
5th-9th September 2016	Secretariat	Regional Working group meeting on the regional strategic framework on e- immigration	To devevelop regional strategic framework on e- immigration	report of the meeting/ Draft framework	PS	DSS/PLEO/IMM ASST	Arusha, Tanzania	6
26th-30th September 2016	Secretariat	Meeting on finalization of the framework for exchange of young workers	To develop a framework on exchange of young workers Article 10 (8) of the CMP	Framework on the exchange of younf workers	PF	PLEO/DSS/LAB OR ASST	Arusha	6
October, 2010	Secretariat	Conduct country consultations to review the draft a regional policy and strategy on refugee management	To review the draft regional policy and strategy	regional policy and strategy developed	PF	PLEO/DSS/IMM ASST	Partner States's Capitals	10
12th- 16th December 2016	Secretariat	Meeting of the forum of Ministers responsible for labour/ Employment	To consider reports from Labour/ employment experts	Report of the meeting	PS	PLEO/DSS/LAB OR ASST	Arusha, Tanzania	6
Education, Science and Technology								

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
July, 2016	secretariat	Kenya Workshop for National Examinations body to incorporate the approved EAC Examinations Guidelines into their National Examination Rules and Guidelines and workshop of Primary and Secondary Teacher Educators to harmonise training and teaching materials for the aligned/domesticated EAC Curricula	To Align the the EAC Examination Rules and Regulations into the National guidelines and To Align the National Primary and Secondary Teacher educators training materials into the aligned EAC Curricula	Harmonised EAC Examination Rules and Regulations guiding the conduct of National Examinations and a National Primary and Secondary Teacher educators training materials based on the aligned EAC Curricula	Partnership Fund	PEO, DSS, SECRETARY	Nairobi	9
1st-5th August	secretariat	Rwanda Workshop for National Examinations body to incorporate the approved EAC Examinations Guidelines into their National Examination Rules and Guidelines	To Align the the EAC Examination Rules and Regulations into the National guidelines	Harmonised EAC Examination Rules and Regulations guiding the conduct of National Examinations	Partnership Fund	PEO, DSS, SECRETARY	Kigali	9
August, 2016	Secretariat	Rwanda National Workshop of Primary and Secondary Teacher Educators to harmonise training and teaching materials for the aligned/domesticated EAC Curricula	To Align the National Primary and Secondary Teacher educators training materials into the aligned EAC Curricula	A National Primary and Secondary Teacher educators training materials based on the aligned EAC Curricula	Partnership Fund	PEO, DSS, SECRETARY	Kigali	9
22nd-26th Aug	secretariat	Tanzania Workshop for National Examinations body to incorporate the approved EAC Examinations Guidelines into their National Examination Rules and Guidelines	To Align the the EAC Examination Rules and Regulations into the National guidelines	Harmonised EAC Examination Rules and Regulations guiding the conduct of National Examinations	Partnership Fund	PEO, DSS, SECRETARY	Dar es salaam	9

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
5th-9th Sept	Secretariat	Tanzania National Workshop of Primary and Secondary Teacher Educators to harmonise training and teaching materials for the aligned/domesticated EAC Curricula	To Align the National Primary and Secondary Teacher educators training materials into the aligned EAC Curricula	A National Primary and Secondary Teacher educators training materials based on the aligned EAC Curricula	Partnership Fund	PEO, DSS, SECRETARY	Dar es salaam	9
12th-16th Sept	secretariat	Burundi Workshop for National Examinations body to incorporate the approved EAC Examinations Guidelines into their National Examination Rules and Guidelines	To Align the the EAC Examination Rules and Regulations into the National guidelines	Harmonised EAC Examination Rules and Regulations guiding the conduct of National Examinations	Partnership Fund	PEO, DSS, SECRETARY	Bujumbura	9
19th-23rd Sept	Secretariat	Burundi National Workshop of Primary and Secondary Teacher Educators to harmonise training and teaching materials for the aligned/domesticated EAC Curricula	To Align the National Primary and Secondary Teacher educators training materials into the aligned EAC Curricula	A National Primary and Secondary Teacher educators training materials based on the aligned EAC Curricula	Partnership Fund	PEO, DSS, SECRETARY	Bujumbura	9
26th-30th Sept	Secretariat	Workshop to Align Burundi's national curriculum within the approved EAC structures and frameworks	To domesticate the EAC approved structures and framework within Burundi's national curriculum	Burundi's curriculum harmonized with other EAC Partner States	Partnership Fund	PEO, DSS, SECRETARY	Bujumbura	9
3rd-7th Oct	Secretariat	Meetings of Quality Assurance and Accreditation Registration experts of Pre-Primary, Primary, Secondary and Teacher education for harmonized curriculum	to develop Quality Assurance and Accreditation/registration guidelines and regulations	EAC Quality Assurance and Accreditation Guidelines and Regulations	Partnership Fund	PEO DSS, SECRETARY	Arusha	6
17th-2st Oct	Secretariat	4th Meeting of the Technical Committee on the Harmonisation of the EAC Education Systems and Training Curricula	To validate the Reports of National aligned/domesticated Curricula within the EAC Structures and Frameworks and other related Reports	4th Report of the Technical Committee on the Harmonisation of the EAC Education System and Training Curricula	Partnership Fund	PEO, DSS, SECRETARY	Arusha, TZ	6
24th-28th Oct	Secretariat	13th meeting of the sectoral Council of education, Science and technology, Culture and Sports	To assess the progress of the directives given during the 12th meeting and plan for the next phase	Council directives and guidelines	Partnership Fund	PEO, DSS, SECRETARY	Arusha, TZ	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
Culture and sports								
11th -15th July 2016	EAC Secretariat	Final Planing Conference for the 10th EAC Military Games and Cultural Event 2016	Promote Friendship, peace and harmony among EAC Armed Forces	10th EAC Military Games and Culture Event Successfully held.	Partner States	DLOs, PCSO	Kigali Rwanda	3
5th -19th August 2016	EAC Secretariat	Facilitate the Holding of the the 10th EAC Military Games and Cultural Event 2016	Promote Friendship, peace and harmony among EAC Armed Forces	10th EAC Military Games and Culture Event Successfully held.	Partner States	DLOs, PCSO	Kigali Rwanda	3
12th -16th September 2015	EAC Secretariat	Convene Regional Steering Committe meeting to review budget and modalities for holding the 1st edition of EA Sports tournament	To review the proposed budget and modalities for holding the 1st Edition of EAC Sports Tournament as directed by the 2nd Extraordinary sectoral council on Education ST Culture and Sports	Revised Budget and detailed modalituies for hosting the 1st Edition of EAC Games in place	Partner States	DSS, PCSO, PEO, Sec,	Burundi	1
24th -28th October 2016	EAC Secretariat	Hold the 1st regional Steering Committee Preparatory Meeting for the 3rd edition of JAMAFEST	To initiate Preparations for Holding the 3rd edition of JAMAFEST 2017	3rd Edition of JAMAFEST successfully executed	Partner States	DSS, PCSO, Sec	Kampala	5
Gender, Community Development and Civil Society								
6th -8th July 2016	EAC Secretariat	Conduct Experts Meeting to consider the draft Gender Policy	To consider the draft Gender Policy	Report of the meeting and Final Draft Gender Policy	Partner States	DSS, PGCDO	Arusha	6
18th -20th July 2016	EAC Secretariat	Hold the 1st Regional Steering Committee meeting for the preparation of the 2nd Child Rights	To draft concept notes, programme and budget for the 2nd Child Rights Conference	Report of the meeting with draft programme, concept note and budget as Annexes	Partner States / IAWG	DSS, PGCDO	Arusha	6
8th -9th August 2016	EAC Secretariat	Hold the 2nd Regional Steering Committee meeting for the preparation of the 2nd Child Rights Conference	To develop invitation criteria of participantsn the 2nd EAC Child Rights conference	Report of the meeting	Partner States	PGCDO, DSS	Video Conference	7
25th -26th August 2016	EAC Secretariat	Hold the 2nd EAC Child Rights Conference event	To launch the Adopted EAC Child Rights Policy and showcase regional efforts in the promotion of Child rights	Conference Report with Matrix of recommendations	Partner States / IAWG	PGCDO, DSS	Nairobi, Kenya	2
19th -20th September 2016	EAC Secretariat	Conduct the 4th meeting of Sectoral Council on Gender, Youth, Children, Social Protection and Community Development	Review implementation of policies and strategies of the Sector	Report of the meeting	Partner States	PGCDO, DSS	Kampala, Uganda	4

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
6th -7th October 2016	EAC Secretariat	Hold the 2nd Meeting of the Regional Dialogue Committee to plan for the 5th SG's Forum	To draft the provisional programme for the 5th SG's Forum, identify the budget and develop the selection criteria of participants	Provisional Programme and Budget of the Meeting	Partner States	DSS, PGCDO	Arusha	6
20th -21st October 2016	EAC Secretariat	Hold the 5th Secretary Generals Forum	To provide a platform for dialogue between the Private Sector, Civil Society and Other Interest groups with the EAC Secretariat	Report of the Meeting	Partner States	DSS, PGCDO	Bujumbura, Burundi	1
10th - 11th November 2016	EAC Secretariat	Hold the consultative meeting on operationalising the EAC Youth Council	To consider the framework of the regional Council and prepare for the 2nd EAC Youth Conference	Report of the meeting	Partnership Fund	DSS,PGCDO	Video Conference	7
HEALTH								
EAC HEALTH SYSTEMS AND POLICY DEVELOPMENT								
15th to 19th August 2016	EAC Secretariat	9th EAC Regional Meeting of Nurses and Midwives	Joint review, update and harmonization of EAC Nurses and Midwives Training and Internship Curriculum	Report and recommendations of the 9th EAC Regional Nurses and Midwives Meeting	German Development Bank (KfW) and the Aga Khan University of East Africa	Partner States and EAC Secretariat Staff	Arusha	6
22nd to 26th August 2016	EAC Secretariat	1st joint meeting of the Inter University Council of East Africa, Regulatory Professional Bodies and Commission for Universities within the Partner States	Review the existing Joint inspection tools for the training of medical doctors and dentists, and develop tools for other health professionals and also develop draft EAC Regional and National Policy, Legal and Regulatory Framework to harmonize the implementation of the earlier adopted internationally recognised definitions and meanings of various titles, degrees, designations and related terminologies in the proposed protocol; (EAC/SCM/Health/Decision 013)	Report of the 1st joint meeting of the Inter University Council of East Africa (IUCEA), Regulatory Professional Bodies and Commission for Universities within the Partner States	EAC Partner States and international collaborating development partners and stakeholders	Partner States and EAC Secretariat and Inter University Council of East Africa (IUCEA) Staff	Inter University Council of East Africa (IUCEA), Kampala, Uganda	11

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
29th August 2016 to 2nd September 2016	EAC Secretariat	1st joint meeting of the Heads of EAC National Institutions Hosting the seven (7) EAC Regional Centers of Excellence (RCEs) in the Health Sector within each of the the EAC Partner States	Review the Road Map and Progress of the operationalization of the seven (7) EAC Regional Centers of Excellence (RCEs) in the Health Sector within each of the the EAC Partner States as follows:-(i) The “East African Community Regional Kidney Institute (EACKI)”. (ii) The “East African Community Regional Heart Institute (EACHI)”. (iii) The “East African Community Regional Cancer Institute (EACCI)”. (iv) The “East African Community Regional Nutritional Sciences Institute (EACNSI)” (v) The “EAC Regional Centre of Excellence (RCE) for Biomedical Engineering and eHealth” (vi) The “EAC Regional Centre of Excellence (RCE) for Health Vaccines	Report of the 1st joint meeting of the Heads of EAC National Institutions Hosting the seven (7) EAC Regional Centers of Excellence (RCEs) in the Health Sector within each of the the EAC Partner States	EAC Partner States and international collaborating development partners and stakeholders	Partner States and EAC Secretariat and EAC Health Research Commission and the Inter-University Council of East Africa (IUCEA) Staff	Muhimbili University of Health and Allied Sciences (MUHAS), Dar es Salaam, Tanzania.	9
10th to 14th October 2016	EAC Secretariat	22nd Ordinary Meeting of the EAC Sectoral Committee on Health preceded by the five (5) EAC Technical Working Groups (TWGs) on Health to be held together with 12th Joint and Separate Meetings of the EAC Health Professional Boards & Councils and Associations at the same venue from 12th to 16th September 2016	Consideration the progress reports on the implementation of various EAC Regional Health Sector Projects and Programmes and prepare a report for consideration by the 13th Ordinary Meeting of the EAC Sectoral Council of Ministers of Health	Report of the 22nd Ordinary Meeting of the EAC Sectoral Committee on Health on the progress of implementation of various EAC Regional Health Sector Projects and Programmes	EAC Partner States	Partner States and EAC Secretariat and EAC Health Research Commission Staff	Kenyatta International Conference Center (KICC), Nairobi, Kenya	9

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
10th to 18th November 2016	EAC Secretariat	13th Ordinary Meeting of the EAC Sectoral Council of Ministers of Health and Convening of the 3rd EAC Health Ministers and Parliamentarians Forum on Health as well as an International Donors/Financial Pledging Conference for the implementation of the EAC Regional Health Sector Strategic Plan (2015-2020) and the EAC Regional Integrated Population, Health and Environment (PHE) Strategic Plan (2015-2020) and other EAC Regional Health Projects and Programmes	Consideration of the Report of the 22nd Ordinary Meeting of the EAC Sectoral Committee on Health on the progress of implementation of various EAC Regional Health Sector Projects and Programmes and Convening of the 3rd EAC Health Ministers and Parliamentarians Forum on Health as well as an International Donors/Financial Pledging Conference for the implementation of the EAC Regional Health Sector Strategic Plan (2015-2020) and the EAC Regional Integrated Population, Health and Environment (PHE) Strategic Plan (2015-2020) and other EAC Regional Health Projects and Programmes	Report of the 13th Ordinary Meeting of the EAC Sectoral Council of Ministers of Health on the progress of implementation of various EAC Regional Health Sector Projects and Programmes and Convening of the 3rd EAC Health Ministers and Parliamentarians Forum on Health as well as an International Donors/Financial Pledging Conference for the implementation of the EAC Regional Health Sector Strategic Plan (2015-2020) and the EAC Regional Integrated Population, Health and Environment (PHE) Strategic Plan (2015-2020) and other EAC Regional Health Projects and Programmes	EAC Partner States and international collaborating development partners and stakeholders	Partner States and EAC Secretariat and EAC Health Research Commission Staff and international collaborating development partners and stakeholders	Kenyatta International Conference Center (KICC), Nairobi, Kenya	2

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
28th to 30th November 2016	EAC Secretariat	Convening of the "1st EAC Summit on Investing in Health Infrastructure, Systems and Services within the Framework of Universal Health Coverage (UHC) for the Accelerated Attainment of Health-Related Sustainable Development Goals (SDGs) and Targets in the East African Community Partner States by 2030" during the 18th Ordinary Summit Meeting of the EAC Heads of State	Consideration of the current status and progress on "Investing in Health Infrastructure, Systems and Services within the Framework of Universal Health Coverage (UHC) for the Accelerated Attainment of Health-Related Sustainable Development Goals (SDGs) and Targets in the East African Community Partner States by 2030"	Report and Communique of the "1st EAC Summit on Investing in Health Infrastructure, Systems and Services within the Framework of Universal Health Coverage (UHC) for the Accelerated Attainment of Health-Related Sustainable Development Goals (SDGs) and Targets in the East African Community Partner States by 2030" during the 18th Ordinary Summit Meeting of the EAC Heads of State	EAC Partner States and international collaborating development partners and stakeholders	Partner States and EAC Secretariat and EAC Health Research Commission Staff and international collaborating development partners and stakeholders	Kenyatta International Conference Center (KICC), Nairobi, Kenya	9
EAC DISEASE PREVENTION AND CONTROL								
15th to 23rd July 2016	EAC Secretariat	Deployment of the " EAC Regional Medical and Public Health Emergency Support Intervention Teams " and Joint Inspection and Verification of Health facilities, Human Resources, Health Supplies and Equipments for the provision of Health Services for the Burundian Refugees and the surrounding local host communities in Kigoma Region of the United Republic of Tanzania.	Conduct Medical and Public Health Emergency Support Interventions and Joint Inspection and Verification of Health facilities, Human Resources, Health Supplies and Equipments for the provision of Health Services for the Burundian Refugees and the surrounding local host communities in Kigoma Region of the United Republic of Tanzania.	Report of the deployment of the "EAC Regional Medical and Public Health Emergency Support Intervention Teams" and Joint Inspection and Verification of Health facilities, Human Resources, Health Supplies and Equipments for the provision of Health Services for the Burundian Refugees and the surrounding local host communities in Kigoma Region of the United Republic of	EAC Partner States and international collaborating development partners and stakeholders	Partner States and EAC Secretariat and international collaborating development partners and stakeholders	Nyarugusu Refugee Camp, Kasulu District, Kigoma Region-Kenya, Mahama Refugee Camp, Kirehe District, Eastern Province, Republic of Rwanda.	9

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
22nd August 2016 to 2nd September 2016	EAC Secretariat	Conduct Field Visits and On-Spot Assessments in the EAC Partner States by the EAC/EALA Regional Inter-Parliamentary Forum on Health, Population and Development	Conduct the 1st Joint Inspection and On-Spot Assessment of the EAC Regional Centers of Excellence (RCE) on Higher Medical and Health Sciences Education, Treatment and Research in the EAC Partner States	Report of the 1st Joint Inspection and On-Spot Assessment of the EAC Regional Centers of Excellence (RCE) on Higher Medical and Health Sciences Education, Treatment and Research in the EAC Partner States	EAC Partner States and international collaborating development partners and stakeholders	EALA and EAC National Parliamentary Health and Education Committees and EAC Secretariat and EAC Health and Education Technical Experts	All EAC Partner States	9
10th to 14th October 2016	EAC Secretariat	Second Preparatory Meeting for the “3rd EAC Regional (One-Health) Table-Top and Field Simulation Exercises for Emerging Epidemic and Pandemic Threats of Ebola Virus Disease and other Communicable Diseases Emergency Preparedness and Response” at the Kenya/Tanzania Border	Develop Scenarios and field activities and logistical arrangements for the “3rd EAC Regional (One-Health) Table-Top and Field Simulation Exercises for Emerging and Re-Emerging Epidemic and Pandemic Threats of Ebola Virus Disease and other Communicable Diseases Emergency Preparedness and Response” at the Kenya/Tanzania Border	Report of the second Preparatory Meeting for the “3rd EAC Regional (One-Health) Table-Top and Field Simulation Exercises for Emerging and Re-Emerging Epidemic and Pandemic Threats of Ebola Virus Disease and other Communicable Diseases Emergency Preparedness and Response” at the Kenya/Tanzania Border	EAC Partner States and international collaborating development partners and stakeholders	EAC Partner States, EAC Secretariat and international collaborating development partners and stakeholders	Namanga Town, Kenya/Tanzania Border	10
24th to 28th October 2016	EAC Secretariat	EAC regional meeting of experts to review draft EAC Regional Strategy on the Prevention and Control of Non-Communicable Diseases (2017-2022).	Review the draft EAC Regional Strategy on the Prevention and Control of Non-Communicable Diseases (2017-2022).	Report of the EAC regional meeting of experts to review the draft EAC Regional Strategy on the Prevention and Control of Non-Communicable Diseases (2017-2022)	EAC Partner States and international collaborating development partners and stakeholders	Partner States and EAC Secretariat and EAC Health Research Commission Staff	Burundi	1

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
7th to 11th November 2016	EAC Secretariat	Third Preparatory Meeting for the “3rd EAC Regional (One-Health) Table-Top and Field Simulation Exercises for Emerging and Re-Emerging Epidemic and Pandemic Threats of Ebola Virus Disease and other Communicable Diseases Emergency Preparedness and Response” at the Kenya/Tanzania Border	Develop Scenarios and field activities and logistical arrangements for the “3rd EAC Regional (One-Health) Table-Top and Field Simulation Exercises for Emerging and Re-Emerging Epidemic and Pandemic Threats of Ebola Virus Disease and other Communicable Diseases Emergency Preparedness and Response” at the Kenya/Tanzania Border	Report of the Third Preparatory Meeting for the “3rd EAC Regional (One-Health) Table-Top and Field Simulation Exercises for Emerging and Re-Emerging Epidemic and Pandemic Threats of Ebola Virus Disease and other Communicable Diseases Emergency Preparedness and Response” at the Kenya/Tanzania Border	EAC Partner States and international collaborating development partners and stakeholders	EAC Partner States, EAC Secretariat and international collaborating development partners and stakeholders	Holili/Taveta , Kenya/Tanzania Border	10
5th to 9th December 2016	EAC Secretariat	EAC regional meeting of experts to review and finalise the EAC Regional Strategy on the Prevention and Control of Non-Communicable Diseases (2017 - 2022)	Review and finalise the EAC Regional Strategy on the Prevention and Control of Non-Communicable Diseases (2017-2022).	Report of the EAC regional meeting of experts to review and finalise the EAC Regional Strategy on the Prevention and Control of Non-Communicable Diseases (2017-2022).	EAC Partner States and international collaborating development partners and stakeholders	Partner States and EAC Secretariat and EAC Health Research Commission Staff	Burundi	1
MEDICINES AND FOOD SAFETY								
1 st July 2016	EAC Secretariat	Videoconference meeting to plan for Experts Working Group on Pharmaceutical Policy, Legal and Regulatory Reforms: Partner States and EAC Secretariat	To review the output products on Pharmaceutical Policy, Legal and Regulatory Reforms Hera consulting firm - ii- Plan for the validation meetings by Experts Working Groups, National and Regional Counsultation	Report of the meeting -ii- Experts revies, National and Regional validation Plan	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	VC	11
July-Dec 2016	EAC Secretariat	Conduct Joint Dossier Assessment and Joint GMP Inspections under EAC-MRH Scheme	Joint Assessment and Evaluation of submitted medicinal dossiers	Number of dossiers evaluated under joint EAC-MRH Scheme	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	Entebbe, Europe, India and other	11

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
July Dec 2016	EAC Secretariat	Resource Mobilization to sustain regulatory harmonization and strengthening Partner States NMRAs	To develop fundable proposals to ensure access to safe and quality medicines, medical devices, vaccines and strengthening health systems ie Pharmacovigilance and Post Market Surveillance etc..	Draft Fundable Proposal	PTB/MSH-SIAPS/USP-PQM	Partner States and EAC Secretariat	Arusha	6
13th July 2016	EAC Secretariat	Videoconference meeting to review applications for joint GMP inspections submitted by pharmaceutical industries to the NMRAs in the Partner States and EAC Secretariat	To review the status of the submitted applications for joint GMP inspections by Experts (GMP Inspectors) from EAC - Partner States NMRAs	An agreed plan for physical GMP Inspection to facilities that applied	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	VC	7
July to Dec 2016	EAC Secretariat	National Sensitization Meetings and Capacity Building of EAC Pharmaceutical Industries and NMRAs on the use of EAC harmonized guidelines	Engaging domestic pharmaceutical products manufacturers from the Republics of Burundi and Rwanda on the benefits from the regions harmonized medicines regulatory requirements and guidelines, with an aim of reducing the duplication of work by regional regulators	i- Established a well defined communication channel, ii- Agree on a medium term implementation framework	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	Bujumbura , Kigali, Nairobi, Kampala, Zanzibar and Dar es Salaam	10
29 th July 2016	EAC Secretariat	Videoconference meeting to review training materials for ISO 9001 :2015 version for Quality Management System implementation for NMRAs: Partner States and EAC Secretariat	To train Quality Management System Managers and a few other staff of the NMRAs of the Partner States on the current ISO 9001:2015 Version	i- Trained QMS mangers and other QMS key staff, ii- Report of the training	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	Video Conference	7

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
July - Dec 2016	EAC Secretariat	Training of Users and Stakeholders in NMRAs on national IMS systems to support Medicines Registration all NMRAs and Linking IMS system to National Single window of Revenue Authorities	To train internal and external National users on IMS systems that with the agreed minimum Medicines Regulation requirements in the EAC Partner States	i- National Internal and External users are trained on the use IMS to register pharmaceutical products, pharmaceutical premises, ii- Reports of the trainings	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	Bujumbura, Kigali, Kampala, Nairobi, Dar es Laam and Zanzibar	10
July to December 2016	EAC Secretariat	Experts Working Group Meetings for Pharmacovigilance, Post Market Surveillance, Medical Devices, Clinical Trials, Biosimilars, GMP, QMS and IMS	To develop harmonized tools, guidelines and standards for NMRAs	Harmonized Tools, Guidelines and Institutional Strengthening and Capacity Building	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	Partner States & EAC Secretariat	10
August to October 2016	EAC Secretariat	National and Regional stakeholders consultation on draft medicines and health technologies policy, Food Safety Policy and mutual recognition framework for NMRAs (EAC Secretariat- Arusha)	Regional Pharmaceutical sector stakeholders consultation meeting as part of the validation process	i- Validated and improved documents to be tabled to organ meetings of the Health Sector, ii-	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	Partner States & EAC Secretariat	10
1 st - 4 th November 2016	EAC Secretariat	5th Heads of NMRAs Forum and 9th Steering committee meeting for EAC-MRH project	To provide administrative and technical guidance for implementation of EAC-MRH programme	Report of the meeting and approving the joint registered products	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	Bujumbura, Burundi	1
November to December 2016	EAC Secretariat	17th International Conference of Drug Regulatory Authorities (ICDRA) and International Conference on Harmonization (ICH)	Share progress on harmonization initiatives in the EAC region	i- Report of the meeting and with international guidance on how EAC region can benefit from the experience from other regions	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	Cape Town, South Africa and Osaka, Japan	11
July to December 2016	EAC Secretariat	Partner States Twinning Programs	Build regulatory skills of Partner States NMRAs	i- Report of the practical work done during the twinning (assessment report, GMP Inspections)	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	Partner States	10

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
21 st – 28 th November 2016	EAC Secretariat	Launch of a Regional an online web Portal and Reporting tool that will provide awareness and information on Registered medicines in the EAC Partner states related Guidelines of medicines Registration during 35 th Ordinary meeting of the EAC Council of Ministers	Enhanced list of EAC Medicines Registration updated and published on EAC MRH webportal to facilitate the stakeholders and Medicinal product dealers	All registered medicines will be published on EAC-MRH Webiste	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	Kigali-Rwanda	10
12th to 16th September 2016 & 7-11 November 2016	EAC Secretariat	Benching Marking Visits by Heads of NMRAs, NMRAs Technical Staff & EAC Secretariat Staff to SADC Countries (Zimbabwe, Zambia, Botswana and Namibia) ; and Benching Marking Visits by Heads of NMRAs, NMRAs Technical Staff & EAC Secretariat Staff to European Countries - France, Belgium and Germany	To learn best practcies in SADC Countries (Zimbabwe, Zambia, Botswana and Namibia)	Report of the visit	World Bank Trust Fund (WBTF)	Partner States and EAC Secretariat	SADC Countries (Zimbabwe, Zambia, Botswana and Namibia); London, United Kingdom	11
10th to 14th October 2016	EAC Secretariat	1st Joint Inspection and on-spot assessment of Burundi NMRA/DPML and Rwanda NMRA/PTF by the Joint Team of Heads of EAC Partner States' NMRAs using the WHO NMRAs Assessment Tool.	To determine the organizational and institutional capacity of Burundi NMRA/DPML to offer the Minimum NMRA Regulatory Functions in the Republic of Burundi	Report of the 1st Joint Inspection and on-spot assessment of Burundi NMRA/DPML and PTF/MoH by the Joint Team of Heads of EAC Partner States' NMRAs using the WHO NMRAs Assessment Tool.	World Bank Trust Fund (WBTF)	EAC Partner States, EAC Secretariat and EALA MPs from Burundi and Members of Burundi Senate and National Parliaments	Bujumbura, Burundi; Kigali Rwanda	10

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
2nd to 4th November 2016	EAC Secretariat	1st Joint Meeting of the EAC NMRAs and EAC NMPAs and Ministries of Health and Industry with the local and international pharmaceutical manufacturers and innovator companies including WHO, Federation of East African Pharmaceutical Manufacturers Ltd (FEAPM), German PTB, International Federation of Pharmaceutical Manufacturers Ltd and International Conference on harmonization (ICH), SDC, WAHO, IGAD, COMESA, AU-NEPAD, UEMOA, etc	Consideration of the following agenda: (a) Promoting dialogue and collaboration between EAC NMRAs and national, regional and various international pharmaceutical manufacturers in East Africa (b) Promoting local investments (New Investments and Partnerships) between EAC national, regional and various international pharmaceutical manufacturers in East Africa (c) Discuss strategies for Capacity Building and Transfer of Technology Skills and Know How among all stakeholders (d) Strengthening of EAC NMRAs through benchmarking and twinning with European GMP Inspectors and	Report of the 1st Joint Meeting of the EAC NMRAs and EAC NMPAs and Ministries of Health and Industry with the local and international pharmaceutical manufacturers and innovator companies (1st Day Meeting of EAC NMRAs and FEAPM Ltd followed by joint meeting of all stakeholders, including the International Federation Pharmaceutical Manufacturers)	World Bank Trust Fund (WBTF)	EAC Partner States' NMRAs and EAC NMPAs and Ministries of Health and Industry with the local and international pharmaceutical manufacturers and innovator companies including WHO, Federation of East African Pharmaceutical Manufacturers Ltd (FEAPM), German PTB, International Federation of Pharmaceutical Manufacturers Ltd and International Conference on harmonization (ICH), SDC, WAHO, IGAD	Burundi	1
REPRODUCTIVE, MATERNAL, NEWBORN AND CHILD HEALTH								
18-21 July 2016	EAC Secretariat	Multistakeholder workshop to develop the EAC Regional Advocacy Strategy for women's children's and adolescent's health	Draft the EAC Regional Advocacy Strategy for women's children's and adolescent's health	Draft EAC Regional Advocacy Strategy for women's children's and adolescent's health	USAID	Partner States; EAC Secretariat; Development Partners	Arusha	6
27-29 July 2016	EAC Secretariat	Review of the EAC RMNCAH Scorecard Indicators and Indicator Cut-offs and Develop the draft Framework of the 2016 Annual Scorecard	Assess utility of the current EAC RMNCAH Scorecard indicators and targets	Revised EAC RMNCAH Scorecard Indicators and Indicator Cut-offs	Norad and SIDA	Partner States; EAC Secretariat; Development Partners	Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
9-12 August 2016	EAC Secretariat	Internal assessment of the utility and operationalisation of the various EAC RMNCAH Knowledge Management Platforms	Review the status of operationalisation of the EAC RMNCAH Knowledge Management Platform	Synthesis Report on the EAC RMNCAH Knowledge Management Platforms	Norad and SIDA	EAC Secretariat	Arusha	6
17-19 August 2016	EAC Secretariat	Meeting of the EAC Technical Working Group on RMNCAH and Nutrition on implementation and integration of SRHR/RMNCAH and HIV/AIDS (eMTCT) Packages, Standards and Guidelines	Develop a framework for the assessment of implementation and integration of SRHR/RMNCAH	Draft Assessment Framework	Norad and SIDA	Partner States; EAC Secretariat; Development Partners	Arusha	6
12-23 September 2016	EAC Secretariat	Assessment of the status of implementation and integration of SRHR/RMNCAH and HIV/AIDS Packages, Standards and Guidelines in the EAC Partner States	Assessment of the status of implementation and integration of SRHR/RMNCAH and HIV/AIDS Packages, Standards and Guidelines in the EAC Partner States	Report on implementation and integration of EAC SRHR/RMNCAH and HIV/AIDS Packages, Standards and Guidelines	Norad and SIDA	Partner States; EAC Secretariat;	National Activity/Intern ational Activity	11
26-30 Sep 2016 17-21 Oct 2016 ,7- 11 Nov 2016	EAC Secretariat	Regional workshop to finalise the EAC Regional Advocacy Strategy for women's children's and adolescent's health	Develop strategies and frameworks for enhancing regional cooperation in RMNCAH	Final EAC Regional Advocacy Strategy for women's children's and adolescent's health	USAID	Partner States; EAC Secretariat; Development Partners	Burundi,Rw anda and Tanzania	10
22-25 November 2016	EAC Secretariat	Technical Exchange on Accountability for Results and Resources among Partner States	Stimulate the adoption of innovations in RMNCAH	Action Plan for translation of lessons learnt during the technical exchange	Norad and SIDA	Partner States; EAC Secretariat; Development Partners	National Activity/Intern ational Activity	11
5-9 December 2016	EAC Secretariat	Convene a high level advocacy meeting for women children and adolescent health	Increase regional attention to women, children and adolescent health	Communique/resolutions of the advocacy meeting	Norad and SIDA	Partner States; EAC Secretariat; Development Partners	Tanzania	5
12-16 December 2016	EAC Secretariat	Regional Meeting on Advancing Innovations for Adolescent Health	Review the uptake of innovations to expand access to Adolescent health services in the EAC Partner States	Report and recommendations of the meeting	UNFPA	Partner States; EAC Secretariat; Development Partners	Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
EAC-USAID REGIONAL PROJECT ON POPULATION, HEALTH AND ENVIRONMENT (PHE)								
25th to 29th July 2016	EAC Secretariat	Convene EAC National Multi-Stakeholders' Meeting to operationalize the PHE Strategic Plan and EAC Country Zones in Kenya	Operationalize PHE Zones in the Partner States	PHE Zones established in all the Partner States	USAID-EA	Partner States, EAC Secretariat and Development Partners	Partner States	10
3rd to 5th August 2016	EAC Secretariat	Convene EAC Regional Multi-Stakeholders' Meeting to develop a workplan, budget and roadmap to operationalize the PHE Strategic Plan at EAC National Level and EAC Country Zonal Levels	Mainstream PHE into National Development policies and plans	PHE Concept mainstreamed into national policies and plans	USAID-EA	Partner States, EAC Secretariat and Development Partners	Arusha	6
18th November 2016	EAC Secretariat	Convene a 1-day Multi-Stakeholders' Partnership Forum and Donors' Fund Raising Conference to officially launch the EAC Integrated PHE Strategic Plan 2015-2020	Resource Mobilization and Advocate for implementation of the EAC PHE Strategic Plan and mobilize resources	Partner States and Development Partners committed to support implementation of PHE Strategic Plan	USAID-EA	Partner States, EAC Secretariat and Development Partners	Arusha	6
HIV and AIDS and the EAC - SIDA Intergrated Health Programme								
1 - 4th July 2016		Attend the International AIDS Conference to present on the sustainable financing initiative at the EAC	share our experiences with other countries		sida	EAC staff	Durban South Africa	11
4th - 15th July 2016	EAC SEC	Country consultation workshops to review the draft minimum package of services for vulnerable children and youth, and the framework for Psychosocial support (PSS) in the region	Country inputs into the draft minimum package of services for vulnerable children and youth, and the framework for Psychosocial support (PSS) in the region	consolidated country specific inputs into the draft minimum package of services for vulnerable children and youth, and the framework for Psychosocial support (PSS) in the region	RIATT	Partner States experts, EAC health , gender experts.	Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
27th - 28th July 2016	EAC SEC	Regional validation workshop for the draft minimum package of services for vulnerable children and youth, and the framework for Psychosocial support (PSS) in the EAC regionworkshop	validate the draft minimum package of services for vulnerable children and youth, and the framework for Psychosocial support (PSS) in the region	Final Draft minimum package of services for vulnerable children and youth, and the framework for Psychosocial support (PSS) in the region	RIATT	Partner States experts, EAC health , gender experts.	Arusha	6
18th- 29th July 2016	EAC SEC	country consultations on and development of the Knowledge Management (KM) assessment report	collect additional comments and data and inputs on KM practices at places of work.	Draft Knowledge Management (KM) assessment report for the EAC region	USAIDS	KM experts at the partner states level, CSO, research institutions and academis.	Arusha	6
july - August 2016	EAC SEC	conduct external annual audit for the EACHIV and AIDS programme for the period 1st July 2015 to 30th June 2016		Final audit report	SIDA	EAC Secretariat	EAC Head quarters - Arusha	6
8th - 11th August 2016	EAC SEC	Meeting of experts to finalise the EAC Regional Strategy on sustainable financing for Health, HIV and AIDS and the regional Sustainable financing framework 2015 - 2030	review the Draft Regional Strategy on sustainable financing for Health, HIV and AIDS, and regional Sustainable financing framework 2015 - 2030	Draft Regional Strategy on sustainable financing for Health, HIV and AIDS, and regional Sustainable financing framework 2015 - 2030	SIDA and USAID KEA		Arusha	6
Augugst	EAC SEC	Convene a donor round table meeting to mobilize resources for the EAC Integrated Health Programme (EIHP) 2016 - 2020	Bring together development patnes to commit resources fopr the programme	Round table report on mobilised reources, road map for additional resources	SIDA	EWG on sustainable financing for health, HIV and AIDS and members of the EWG on KM, the consultant	EAC Head quarters - Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
29th & 30th August	EAC SEC	Regional meeting for KM assessment report and the EAC regional KM strategy	meeting on the draft regional KM strategy	Final draft regional KM strategy for the EAC region	USAID / SIDA	EWG on sustainable financing for health, HIV and AIDS and members of the EWG on KM, the consultant	Arusha	6
11th - 14th September	EAC SEC	Convene 1 expert meetings to develop and finalize the baseline tools to be used in the baseline assessment of existing packages of RMNCAH, eMTCT, SGBV, Nutrition and services, Nutrition, Emergency Response/Health Systems Resilience, immunization standards and guidelines in the EAC.	Develop the tools, for the baseline assessment	Finalised baseline assessment tolls	SIDA	Partner States experts on MNCAH, HIV and AIDS, TB,STIs	VC	7
19th - 23rd Sept 2016	EAC SEC	Convene meeting of the Technical Working Group on RMNACH and HIV, and the EWG on / expert working to discuss programme implementation, agree on the work plan and other key policy documents for implementation	Review key policy documents before sending them to the Sectoral council of ministers of health for approval	technical report fo et TWG, draft documents for approval	SIDA	Members of the TWG	Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
6th - 10th November	EAC SEC	Convene 1 expert meetings to review the baseline assessment report on existing packages of RMNCAH, eMTCT, SGBV, Nutrition and services, Nutrition, Emergency Response/Health Systems Resilience, immunization standards and guidelines in the EAC.	Review the sero draft of the baseline assessment report	Zero draft ready to be used in ocountry consultaions	SIDA	Partner states experts, CSOs and partners	VC	7
20th NOV - 15th December	EAC SEC	Conduct country consultations on the draft baseline assessment report	Country inputs into the basesline report	consolidated country specific inputs	SIDA		Partner States	10
DIRECTORATE OF CUSTOMS								
Compliance and enforcement								
25 -28 July 2016	Secretariat	Finalise Anti-counterfeit Policy document and Bill	Trade facilitation through fair trade	Bill and policy finalised	USAID/PS	Experts from Partner States and Secretariat	Arusha, Tanzania	6
8-11 August 2016	Secretariat	Develop motor cycle assemblers regulations	Harmonisation of the law and practice	Draft regulations developed	USAID	Experts from Partner States and Secretariat	Dar es salaar	5
29 Aug -1 September 2016	Secretariat	Review duty remission regulations	Harmonisation of the scheme	Proposed amenment regulations	USAID/PS	Experts from Partner States and Secretariat	Arusha	6
5-9 September 2016	Secretariat	Meeting to develop of a comprehensive enforcement mechanism incorporating manpower, joint enforcement, required equipment for cross border intelligence gathering, surveillance and communication	To strengthen the enforcement mechanism in the region		USAID	Experts from Partner States and Secretariat	Arusha	6
19 - 22 September 2016	Secretariat	Experts meeting to review the EAC CMA and Regulations	Trade facilitation through simplified and harmonised laws	Recommendations on laws and regulations made for consideration by Committee on Customs	PS/USAID	Experts from Partner States and Secretariat	Arusha	10

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
3 - 7 October 2016	Secretariat	Undertake missions to monitor implementation of the Compliance and Enforcement Action Plan under SCT	To monitor implementation of the Compliance and Enforcement Action Plan under SCT	Recommendations on compliance made to SCT Monitoring & Evaluation Committee	USAID	Experts from Partner States and Secretariat	Partner States	10
22 - 28 October 2016	Secretariat	Mission by experts and EAC Staff to monitor implementation of the Regulations by Motor vehicle and motor cycle assemblers	To monitor compliance with Regulations by Motor vehicle and motor cycle assembler	Recommendations on compliance made to Committee on Customs	USAID	Experts from Partner States and Secretariat	Partner States	10
Tariff and evaluation								
Jul-16	Secretariat	Participate in WCO Council and other international meetings	Share Experience and draw lessons on implementation of WCO standards and recommendations	WCO instruments implemented	WCO-EAC Project	Regional Project Manager, Experts and EAC technical Officers	Brussels, Belgium	11
11 - 29 July 2016	Secretariat	A project management mission (RPM and NPMs) in TRA, URA, OBR to carry out a diagnostic in each Administration to assess their capacity to administer the regional AEO programme	To undertake a project review of the activities	Project status Report and Plan	Partnership Fund and WCO-EAC Project	RPM, NPMs and EAC Technical officers	Partner States	10
13 - 15 July 2016	Secretariat	Sensitisation workshop on WTO FTA and development of Projects proposals	Sensitize Customs Officers, Trader Officers and standards and SPS officers	Users are sensitised and projects proposals developed	GIZ/TMEA	Experts and EAC technical Officers	Burundi	1
18 - 23 July 2016	Secretariat	Undertake mission to collect baseline data for the Monitoring SCT implementation	To assess the progress and status in the implementation of Single Customs Territory and implement the M&E tool	Baseline data collected	USAID	EAC Technical Officers	Partner State	10
19 - 21 July 2016	Secretariat	To conduct meetings of experts from Partner States and EAC staff to develop the Customs Strategy	To assess the implementation of the customs strategy by Partner States	Status report on the implementation of customs strategy	Partner States	Experts and EAC technical Officers	Arsha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
19 - 21 July 2016	Secretariat	To Conduct meetings of Experts (Kenya Revenue Authority & Tanzania Revenue Authority) to verify and satisfy supplied Hardware equipments.	To verify whether supplied equipment is in conformity with specifications	Project status Report	AfDB	Experts and EAC technical Officers	Namanga	10
26 - 29 July 2016	Secretariat	Mission to Partner States by EAC IT experts to finalise user requirements for the customs valuation and risk management interconnectivity system	To provide technical assistance to the Partner States in improving exchange of customs data	Rolling out of Customs information system	USAID	Experts and EAC technical Officers	National Activity	9
10th August 2016	Secretariat	Meeting to assess implementation of WTO Trade Facilitation Agreement in EAC region and Donor round table conference	Assessment of WTO Trade Facilitation Agreement progress	Progress report on WTO Trade Facilitation Agreement implementation and Donor Roundtable organised	GIZ/TMEA	Experts, donors and EAC technical Officers	Kigali, Rwanda	3
16 - 19 August 2016	Secretariat	Meeting to review and enrich the harmonized warehousing procedure in the SCT Manual to cater for harmonized criteria for exclusion of goods to be warehoused	To cater for goods cleared under warehousing regime	Harmonised warehousing procedure developed	USAID	Experts and EAC technical Officers	Arusha	6
16 - 18 August 2016	Secretariat	To engage Regulatory Agencies on the implementation of the Single Window	To provide technical assistance to the Partner States on implementation of Single window systems	Rolling out of Single window systems	USAID	Experts and EAC technical Officers	Partner States	10
19-21 Aug 2016	Secretariat	Meeting to develop a regional warehousing system to cater for exchange of information, inventory management and risk management	Enhance information exchange of warehoused goods under SCT	regional warehousing system developed	USAID	Experts and EAC technical Officers	Arusha	6
2 - 5 August 2016	Secretariat	Meeting to review and evaluate the customs business process flows for EAC Single Customs Territory	To review and evaluate compliance with Single Customs Territory procedures	Evaluation Report	Partner States	Experts and EAC technical Officers	Arusha	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
9 - 11 August 2016	Secretariat	To Conduct Consultative meetings for KRA and TRA on the installed Namanga OSBP equipments.	To undertake a review of project activities and operational progress	Project status Report	AfDB	Experts and EAC technical Officers	VC	7
9 - 13 August 2016	Secretariat	Meeting of experts to review and roll out customs interconnectivity system to support SCT processes	To review and roll out customs interconnectivity system to support SCT processes	Rolling out of interconnectivity system to support SCT processes	Partnership Fund	Experts and EAC technical Officers	VC	7
9 - 13 August 2016	Secretariat	Meeting to review and evaluate the customs business process flows for EAC Single Customs Territory	To review and evaluate compliance with Single Customs Territory procedures	Evaluation Report	Partner States	Experts and EAC technical Officers	Arusha	6
23 -25 August 2016	Secretariat	To conduct meetings to operationalise the Regional Customs Bond	Develop operational framework for regional bond	Regional customs bond implemented	TMEA	Experts and EAC technical Officers	Arusha	6
6 - 9 September 2016	Secretariat	Meeting of experts to carry out user testing of the customs valuation and risk management interconnectivity system	To provide technical assistance to the Partner States in improving exchange of customs data	Rolling out of Customs information system	USAID	Experts and EAC technical Officers	Arusha, Tanzania	6
13 - 16 September 2016	Secretariat	A Project meeting to develop the functional and technical specifications a regional AEO automation tool/system	To develop the functional and technical specifications a regional AEO automation tool/system	functional and technical specifications for the regional AEO automation tool/system developed	Partnership Fund and WCO-EAC Project	Commissioners, DC, RPM,NPM of host state and EAC Secretariat.	Dar es Salaam, Tanzania	5
13 - 16 September 2016	Secretariat	Meeting to develop a regional customs mechanism for interfacing of Electronic Cargo Tracking Systems (ECTS) in Partner States	To develop a regional customs mechanism for interfacing of Electronic Cargo Tracking Systems (ECTS) in Partner States	Electronic Cargo Tracking Systems (ECTS) interfaced	Partnership Fund	Experts and EAC technical Officers	Arusha	6
Oct-16	Secretariat	Meeting of the Committee of Customs(CoC)	Policy decisions confirmed	Report of Committee of Customs	Partner States	Commissioner general, Commissioners and Officials From Partner States and EAC Secretariat	Arusha, Tanzania	6

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
Oct-16	Secretariat	Post budget meeting	Policy decisions confirmed	Report of Post budget	Partner States	Commissioner general, Commissioners and Officials From Partner States and EAC Secretariat	Arusha, Tanzania	6
11 - 14 October 2016	Secretariat	Conduct missions to assess the connectivity efficacy of Customs systems for Single Customs Territory	To assess the customs interconnectivity Efficacy	Assessment report	Partner States	Experts and EAC technical Officers	Partner States	10
18 - 21 October 2016	Secretariat	Undertake missions to monitor implementation SCT by EAC staff	To Monitor and Evaluate implementation of Single Customs Territory	SCT Monitoring and Evaluation report	USAID	Experts and EAC technical Officers	Partner States	10
Nov-16	Secretariat	A Project Steering Committee meeting to receive progress reports and make governance decisions	To receive project progress report and consider project requests for approval	Project Progress and action point Reports	Partnership Fund and WCO-EAC Project	Commissioners, DC, RPM,NPM of host state and EAC Secretariat.	Kigali, Rwanda	3
Nov-16	Secretariat	Meeting of the Sectoral Council on Trade, Industry, Finance and Investment (SCTIFI)	To Consider the Sectoral Study Reports	Sectoral Studies Reports Considered and adopted	Partner States	Permanent Secretaries fo Trade, Industries and Finance ,Experts from Partner States and Secretariat	Arusha	6
6 - 9 December 2016	Secretariat	Conduct missions to assess the connectivity efficacy of Customs systems for Single Customs Territory	To assess the customs interconnectivity Efficacy	Assessment report	Partner States	Experts and EAC technical Officers	Partner States	10
6 - 9 December 2016	Secretariat	Undertake missions to monitor implementation SCT by EAC staff	To Monitor and Evaluate implementation of Single Customs Territory	SCT Monitoring and Evaluation report	USAID	Experts and EAC technical Officers	Partner States	10
Tariff and Valuation								

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
1 - 4 August 2016	Secretariat	Training sessions in the Partner State's for Stakeholders on the Revised EAC Rules of Origin and its Manual	Undertake training sessions for Stakeholders on the Revised EAC Rules of Origin and its Manual	Revised EAC Rules of Origin applied	USAID	Experts from Partner States and Secretariat	Partner States	10
15-18 August, 2016	Secretariat	Mission to assess utilization of EAC valuation system	Undertake assessment mission	utilization of EAC valuation system assessed	USAID	EAC Technical Officers	Partner States	10
31 August, 2016	Secretariat	Conduct meeting of Customs Valuation Experts.	To develop Product Identification Bulletins for products posing great challenge in determination of customs value developed and shared between Partner States	Product Identification Bulletins developed	Partner States	Experts from Partner States and Secretariat	Video Conference	7
19 - 22 September 2016	Secretariat	To conduct consultative meetings by experts from Partner States and EAC staff on the revised rules of origin	To address challenges on some of the products to access the regional market	The EAC Rules of Origin, 2015 are reviewed	USAID	Experts and EAC technical Officers	(Video Conference)	7
3 - 6 October 2016	Secretariat	To conduct consultative meetings by experts from Partner States and EAC staff on the revised rules of origin	Undertake consultative sessions for Stakeholders on the Revised EAC Rules of Origin and its Manual	Revised EAC Rules of Origin applied	USAID	Experts from Partner States and Secretariat	VC	7
17 - 20 October 2016	Secretariat	Conduct meetings of experts from Partner States and EAC staff to update the EAC Common External Tariff (CET) 2012 Version into HS 2017 version	To review and carry out a comprehensive review of CET structure and provide roadmap for progressive removal of the stay of application of CET.	EAC Common External Tariff (CET) HS 2017 version implemented	USAID	Experts and EAC	Partner States	10
07 - 10 November 2016	Secretariat	Conduct verification missions by Experts from Partner States and EAC Secretariat to confirm originality status of the goods produced in the Partner States for Preferential treatment.	To verify originality status of the goods produced in the Partner States for Preferential treatment.	Status of the goods produced in the Partner States for Preferential treatment confirmed	USAID	Experts from Partner States and Secretariat	Partner States	10

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
28 November - 17 December 2016	Secretariat	Conduct Sectoral Studies on specified products by the Council by experts from Partner States and the Secretariat.	To review CET on specified products	EAC CET Specified products reviewed and uniformly applied	Partnership Fund	Experts from Partner States and Secretariat	Burundi	10
Training								
15 -19 August 2016	Secretariat	Conduct sensitization of stakeholders on OSBP	To create awareness for implementation of the Namanga and other OSBP projects	50 stakeholders sensitized	AfDB	Experts from EAC and stakeholders	Namanga, Kenya/Tanzania	10
30 August - 2 September 2016	Secretariat	Conduct sensitization/ training of stakeholders on OSBP	To create awareness / capacity for implementation OSBP projects	50 stakeholders sensitized / trained	USAID	Experts from EAC and stakeholders	Border Points - Kenya /Uganda, Kenya/ Tanzania	10
21 -23 September 2016	Secretariat	Conduct training for Customs Officials on OSBP Procedures on OSBP	Build capacity for implementation of the OSBPs	50 Customs Officials trained on OSBP Procedures	AfDB	Customs Officials and EAC officials	Arusha	6
11 - 18 October 2016	Secretariat	Conduct workshop on Customs Specialist courses	Build capacity for application / implementation of Customs instruments	20 Customs officials and private sector stakeholders trained	USAID	Experts from Partner States and Secretariat, Customs officials and private sector stakeholders	All Partner States	10
2 -4 November 2016	Secretariat	Conduct meeting to develop training programmes for Customs instruments	Customs training programmes developed and implemented	Report on implementation of Customs programmes	USAID	Experts from Partner States training institutions and EAC officials	Arusha, Tanzania	6
14 - 16 December 2016	Secretariat	Conduct sensitization / training on SCT	To develop capacity for implementation of the SCT	15 Customs Officials trained	USAID	Experts from Partner States and Secretariat	Arusha	6
DIRECTORATE OF TRADE								
INTERNAL TRADE								
12th July, 2016	EAC Secretariat	1st EAC Steering Committee meeting to prepare for the 17th EAC Jua Kali/Nguvu Kazi Exhibition	To prepare for the 17th EAC Jua Kali/Nguvu Kazi Exhibition	Convening of the 17th EAC Jua Kali/Nguvu Kazi Exhibition	PS	DT, PTO (I), CE, STO, SEPO and NMC members.	Video conference	7

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
18th to 21st July, 2016	EAC Secretariat	The Meeting of EAC Experts for the preparation of Draft EAC Trade Report for 2015	To compile the 1st Draft EAC Trade Report for 2015	The Draft EAC Trade Report for 2015	PS	DT, PTO, CE, STO, SEPO	Arusha, Tanzania	6
1st to 2nd August 2016	EAC Secretariat	2nd EAC Steering Committee meeting to prepare for the 17th EAC Jua Kali/Nguvu Kazi Exhibition	To prepare for the 17th EAC Jua Kali/Nguvu Kazi Exhibition	Convening of the 17th EAC Jua Kali/Nguvu Kazi Exhibition	PF	DT, PTO (I), STO, SEPO	Kampala, Uganda	4
22nd to 25th August 2016	EAC Secretariat	The Meeting of EAC Experts to finalize the Draft EAC Trade Report for 2015	To finalize the draft EAC Trade Report for 2015	Draft EAC Trade Report for 2015 finalized	PS	DT, PTO (I), CE, STO, SEPO	Arusha, Tanzania	6
17th to 25th October, 2016	EAC Secretariat	National Monitoring Committee on NTBs.	To deliberate on NTBs in the EAC Time Bound programme on elimination of NTBs.	Number of NTBs resolved and the ones reported.	PF	NMC members, PTO (I), STO, SEPO	EAC Partner States Capitals	10
24th to 28th October 2016	EAC Secretariat	Meeting of the Sectoral Committee on Trade	To deliberate on matters affecting Trade	Report of the Sectoral Committee on Trade	PS	DG C&T/DT/PTOs/STO/SEPO/	Arusha, Tanzania	6
9th to 11th November, 2016	EAC Secretariat	22nd EAC Regional Forum on NTBs.	To deliberate on NTBs in the EAC Time Bound programme on elimination of NTBs.	Number of NTBs resolved.	PF	DG, DT, PTO (I), PCO, STO, SEPO and NMC members.	Arusha, Tanzania	6
4th to 10th December 2016	EAC Secretariat	Convening of the 17th EAC Jua Kali/Nguvu Kazi Exhibition	To convene the 17th EAC Jua Kali/Nguvu Kazi Exhibition	Small scale traders sensitized on market opportunities offered by EAC Customs Union & Common Market Protocols	PF	DG, DT, PTO (I), STO, SEPO and EAC Steering Committee Members on Jua Kali, & Artisans from Partner States	Kampala, Uganda	4
INTERNATIONAL TRADE								
12-Jul-16	EAC Secretariat	EAC Preparatory Meeting on SPS under the EAC-US Cooperation Agreement	to prepare the EAC Workplan on SPS under the EAC-US Cooperation Agreement	Draft EAC Workplan on SPS developed	Partner States	Partner States, DG-CT, DT, PTO (I), TA	Kigali	3
13-Jul-16	EAC Secretariat	EAC Preparatory Meeting on TBT on the EAC-US Cooperation Agreement	to prepare the draft EAC Workplan on TBT under the EAC-US Cooperation Agreement	Draft EAC Workplan on TBT developed	Partner States	Partner States, DG-CT, DT, PTO (I), TA	Video conference	7

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
14-Jul-16	EAC Secretariat	EAC Preparatory Meeting on Trade Facilitation under the EAC-US Cooperation Agreement	to prepare the draft EAC Workplan TF under the EAC-US Cooperation Agreement	Draft EAC Workplan on TF developed	Partner States	Partner States, DG-CT, DT, PTO (I), TA	Video conference	7
15-Jul-16	EAC Secretariat	EAC Preparatory meeting for the UNCTAD XIV	to develop EAC Common positions on the UNCTAD XV	EAC common positions agreed upon	Partner States	Partner States, DG-CT, DT, PTO (I), TA	Video conference	7
17 - 22 July 2016	EAC Secretariat	Meeting of the UNCTAD XIV 2016	to consider matters on trade and development for developing and least developed countries	issues on trade and development for developing and least developed countries considered and agreed upon	Partner States	Partner States, DG-CT, DT, PTO (I), TA	Nairobi, Kenya	2
20-Jul-16	EAC Secretariat	EAC Preparatory Meeting for the EAC-US Ministerial Meeting	to prepare EAC position on the regional investment treaty	EAC common positions agreed upon	Partner States	Partner States, DG-CT, DT, PTO (I), TA	Rwanda	3
21 to 22 July 2016	EAC Secretariat	EAC- US Ministerial Meeting and Commercial Dialogue	to discuss progress on the EAC -US Trade and Investment Partnership Agreement	Way forward on the TIP agreed upon and aspect of the EAC-US Commercial Dialogue implemented	Partner States	Partner States, DG-CT, DT, PTO (I), TA	Nairobi, Kenya	2
26th - 29th July, 2016	Secretariat	To convene a meeting to develop an EAC Export Promotion Strategy	To formulate an EAC Export Promotion Strategy to guide exports from the region	Draft EAC Export Promotion Strategy	USAID	DG, DT, PTO, SEPO and other officers	Arusha	6
3-Aug-16	EAC Secretariat	EAC Preparatory Meeting on the EAC- EPA Ministerial Meeting	to prepare for the EAC - EU Ministerial Meeting	EAC common positions agreed upon	Partnership Fund	Partner States, DG-CT, DT, PTO (I), TA	Arusha	6
4-Aug-16	EAC Secretariat	Ministerial Meeting on the EAC-EU EPA	to sign the EAC-EU EPA	signed EPA	Partnership Fund	Partner States, DG-CT, DT, PTO (I), TA	Nairobi, Kenya	2
9-Aug-16	EAC Secretariat	EAC Donor Conference on the WTO Trade Facilitation	to agree engage with donors on mobilization of resources for the implementation of the WTO Trade Facilitation Agreement	Way forward on mobilization of resources for the WTO Trade Facilitation Agreement agreed upon	Partner States	Partner States, DG-CT, DT, PTO (I), TA	Kampala, Uganda	4
23-26 Aug 2016	Secretariat	To convene a meeting to prepare an EAC Position Paper for the 2016 AGOA Forum and EAC AGOA Strategy work plan	To monitor the implementation of the AGOA Program by EAC Partner States and prepare an EAC position paper for the 2016 AGOA Forum	Implementation of the AGOA Program monitored, an EAC Position Paper for the 2016 AGOA Forum developed and a work	USAID	DG, DT, PTO, SEPO and other officers	Nairobi	2

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
5- 6 September 2016	EAC Secretariat	EAC Preparatory Meeting on the EAC-US Regional Investment Treaty	to prepare EAC positions on the EAC-US RIT	EAC common positions agree upon	Partnership Fund and GIZ	Partner States, DG-CT, DT, PTO (I), TA	Arusha, Tanzania	6
5th - 9th September	Secretariat	To attend the 2016 AGOA Forum	To represent EAC in the 2016 AGOA Forum to foster EAC-U.S. close	EAC represented in the 2016 AGOA Forum and close economic ties	Partner States	DG, DT, PTO, SEPO and other officers	Washington D.C., USA	11
7-9 September 2016	EAC Secretariat	EAC-US Technical Officials Meeting on the Regional Investment Treaty (RIT)	to undertake exploratory discussions on the RIT	way forward on the RIT agreed upon	Partner States	Partner States, DG-CT, DT, PTO (I), TA	Arusha, Tanzania	6
12-16 September 2016	EAC Secretariat	Africa- US Business Summit	to discuss and explore trade and business opportunities for africa (including EAC) and US	trade and business opportunities identified	Partner States	Partner States, DG-CT, DT, PTO (I), TA	New York, USA	11
13-16 Sept 16	Secretariat	To convene a meeting to develop EAC SEZs Regulations	To convene a meeting to develop EAC SEZs Regulations to guide operationalization of SEZs schemes	Draft EAC SEZs Regulations	Partnership Fund	DG, DT, PTO, SEPO and other officers	Arusha	6
11-14 Oct 16	Secretariat	To convene a meeting to prepare EAC participation in an international Trade Fair	To prepare EAC participation in an international Trade Fair	EAC market penetration and network cooperation improved	Partnership Fund	DG, DT, PTO, SEPO and other officers	Uganda	4
17- 19 October 2016	EAC Secretariat	EAC Preparatory Meeting on the EAC-US Regional Investment Treaty	to prepare EAC positions on the EAC-US RIT	EAC common positions agreed upon	Partner States	Partner States, DG-CT, DT, PTO (I), TA	Arusha, Tanzania	6
20 - 21 October 2016	EAC Secretariat	EAC-US Technical Officials Meeting on the Regional Investment Treaty (RIT)	to undertake exploratory discussions on the RIT	way forward on the RIT agreed upon	Partner States	Partner States, DG-CT, DT, PTO (I), TA	Arusha, Tanzania	6
2-5 November 2016	EAC Secretariat	Regional Sensitization Workshop on the EAC Trade Policy	to sensitize participants on the EAC Trade policy	awarenes raised on the EAC Trade policy	Comsec	Partner States, DG-CT, DT, PTO (I), SEPO, TA	Uganda	4
14- 18 November 2016	EAC Secretariat	Meeting of Experts on trade in services	to consider the proposed amendments of the EAC Common Market Protocol on trade in services	proposed amendments agreed upon	USAID	Partner States, DG-CT, DT, PTO (I), TA	Arusha	6
6-9 Dec 16	Secretariat	To convene a meeting to finalise the workplan for EAC Export promotion Strategy including the AGOA value chain	to finalise the workplan for EAC Export promotion Strategy including the AGOA value chain	EAC Export promotion Strategy workplan	USAID	DG, DT, PTO, SEPO and other officers	Bujumbura	1

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
Tripartite Unit								
29 Aug – 1 Sept 2016	Secretariat	Convene EAC Preparatory meeting for the High level Consultations on Phase II issues	To develop EAC negotiating positions on Phase II issues	EAC negotiating positions developed	Partner States	Secretariat and Partner States	Addis Ababa	11
13-16 Sept 2016	Secretariat	Convene EAC Preparatory meeting for the 16th Meeting of the TWG on Rules of Origin	To develop EAC negotiating positions on outstanding issues on TFTA Rules of Origin	EAC negotiating positions developed	Partner States	Secretariat and Partner States	TBA	6
9-12 Nov 2016	Secretariat	Convene EAC Preparatory meeting for the 17th	To develop EAC negotiating positions on	EAC negotiating positions developed	Partner States	Secretariat and Partner States	Cairo, Egypt	11
13- 16 November	Secretariat	Convene EAC Preparatory meeting for the 14th	To develop EAC negotiating positions	EAC negotiating positions developed	Partner States	Secretariat and Partner States	Cairo, Egypt	11
SQMT								
18th to 22nd July	Secretariat	Visits to Borders in Partner States	To monitor the implementation of EAC Standards emerging Standards related NTBs at border posts	NTBS identified and report to EASC for consideration generated	PS	PSO and other Professional Staff	PS	10
25th 29th July	Secretariat	Meeting s of variuos Sectoral Technical Committes to elaborate on EAC standards	To fulfil its function in accordance to SQMT Act, 2006	Elaborate and review the old and new standards according to EASC approved programme	PS/USAID	PS/DG	Partner States	10
2nd August	Secretariat	Meetings of Technical Sub Committeeson on standards development and Quality Assurance	Draft EAC Standards developed	Draft EAC standards developed	PS	Experts from Partner States/ PSO	Video Conference	7
4th August	Secretariat	Meeting ofEASC Technical Sub Committee of Testing and Codex Forum	To follow up on the decisions of EASC	Decisions of EASC implemented	PS	Experts from Partner States/ PSO	Video conference	7
8th to 12th August	Secretariat	Trips and Mission to conduct Peer Assesments of Product Certification schemes(inspection)in Partner States	To conduct peer assessment of National Bureaus of Standards	Compliance reports generated and confidence in schemes enhanced	USAID	PSO	Partner States	10
17th to 19th August	Secretariat	Designation of Laboratories: Trip of EAC Staff to undertake the assesment of implementation of regulation on designation of laboratories	To assess the implementation of eAC designation of Laboratories in Partner States	Implementation of regulations assessed	USAID	Members of EASC and PSO	Partner States	10

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
5th to 9th September	Secretariat	Trip to gazette approved EAC standards	To gazetter standards in accordance with SQMT Act	EAC standards published and gazetted	USAID	PSO/PLD	Entebbe	4
12th to 20th September	Secretariat	39th General Assembly of ISO	To represent EAC as an observer	EAC represented as an observer	PS	PSO/DG	Beijing	11
26th to 30th September	Secretariat	20th Meeting of East African Standards Committee and its Technical Committees	To approve SQMT programmes for 2017	SQMT Programmes approved	PS	DT/PSO	VC	7
10th to 14th October	Secretariat	Training of Laboratory stakeholders and Inspectors	To build capacity of stakeholders	Trained personnel	PS	PSO	Arusha	6
17th to 21st October	Secretariat	Meeting of East African Accreditation Board	To review the Accreditation programmes	Accreditation programme for EAC produced	USAID/PS	Members of EAAB	VC	7
24th to 25th October	Secretariat	Meeting to review the EAC catalogue and authenticate the Authoritative text of EAC standards	Catalogue of EAC updated	on line catalogue established	Partnership Funds	Documentation Experts/PSO	Arusha	6
14th to 16th November		To hold the meeting of Technical Management Board (TMB) of EASC	To review Standards related NTBs	Standards related NTBs resolved	PS	PSO	Arusha	6
East African Community Competition Authority (EACA)								
27th -29th Sept.	EACA	To convene a management meeting and induct EACA Commissioners	Management meeting held to consider strategic Authority issues	EACA Commissioners inducted and first management meeting held	Partner States	EACA Commissioners and staff	Arusha	6
25th - 27th Oct	EACA	To validate ToR on development of EACA five year strategic plan	ToR validated to commence development of a 5 year strategic plan	EACA strategic plan ToR adopted by Partner States	USAID	Partner States and EACA staff	Video Conference	7
1st - 4th Nov.	EACA	To convene a meeting to develop EACA Internal Rules of Procedure	EACA Internal Rules of Procedure developed	EACA Internal Rules of Procedure developed	USAID	Partner States and EACA staff	Arusha	6
16th - 17th Nov	EACA	To convene a management meeting of EACA Commissioners	Management meeting held to consider strategic Authority issues	Second EACA management meeting held	Partner States	EACA Commissioners and staff	Arusha	6
5th - 16th Dec.	EACA	To carry out sensitization mission on EAC Competition Policy	Multi sectoral Partner States stakeholders sensitized on EAC Competition policy matters	Stakeholders sensitized on EAC Competition policy	USAID	All stakeholders in Partner States	Partner States	10

Date	Organ/ Institution	Activity/Meeting	Objective	Expected Output	Source of Funding	Participation	Venue	Venue Code
DIRECTORATE OF HUMAN RESOURCE AND ADMINISTRATION								
18-22 July	EACS	EAC Service Commission	Deliberate on HR Matters	Operational Manual Roadmap on the Institutional Review Implementation	PS	Commissioners, Directors and Heads of Departments/Unit	Entebbe	4
1-5 August	EACS	F&A Meeting	Consider matters with administration and financial implication for advice to Council	F&A Report	PS	Partner States representatives and all staff with issues	Bujumbura	1
3-28 October	EACS	EAC Service Commission	Interview applicants	Interview Report	PS	Commissioners and HR Officers	Tanzania	5
7-11 November	EACS	F&A Meeting	Consider matters with administration and financial implication for advice to Council	F&A Report	PS	Partner States representatives and all staff with issues	Nairobi	2
LIBRARY AND DOCUMENTATION CENTRE								
7 - 8 December 2016	EACS	Covene an Information Management Meeting	to develop a knowledge management strategy	EAC knowledge management strategy developed	Partner States	EAC Organs, Institutions and Coordinating Ministries (TWGIRC)	Dar es Salaam	5
EAC INSTITUTIONS								