OFFICE SPACE AVAILABLE TO LET AT THE EAST AFRICAN COMMUNITY HEADQUATERS COMPLEX, ARUSHA TANZANIA

1. The East African Community Headquarters Complex is a new state of the art building in the United Republic of Tanzania located along Africa Mashariki Road in Arusha City adjacent to Arusha International Conference Centre (AICC), opposite Mount Meru Government Hospital and Naura Springs Hotel.

2. The building is made up of three wings and a conference block comprising the following sections:

   - The three wing structure with a net floor space of 6000.00m² accommodating the three organs of the East African Community namely the offices of the East African Court of Justice (EACJ), the East African Community Secretariat (EACS) and the East African Legislative Assembly (EALA)
   - The conference block is a three structure storey building with a net floor space of 3,950.00m² accommodating the East African Legislative Assembly Plenary Hall, a Conference Centre and a Library.

3. Two unfurnished units are available for letting on the ground floor measuring 33.0 Square Meters and Square Meters 16.60 respectively to prospective tenants. For the two available units, the first one is most suited for a Bank or a Bureau de Change (Forex Bureau) and the second for a Travel Agent.

   The rent payable shall be USD 17.00 per square meter exclusive of VAT payable monthly. The Lease period shall be for three (3) years.

4. Additional information may be obtained from the EAC Estates Department through the contact details indicated below and, arrangements for a site visit can be made on request between 9.00 am and 4.00pm local time during working days.
5. The EAC reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

6. Deadline for submission of proposals is **Thursday, 12th March 2015 at 11:00 a.m local time**.

Bids clearly marked ‘LETTING OF OFFICE SPACE AT THE EAST AFRICAN COMMUNITY HEADQUATERS COMPLEX’ should be dispatched/delivered to the EAC Procurement Unit Office Room No. G113 addressed to:

The Secretary, Procurement Committee  
East African Community Headquarters  
EAC Close, off Barabara ya Afrika Mashariki  
P. O. Box 1096  
**Arusha, Tanzania**  
Telephone Number: +255 27 2162100  
Fax Number: +255 27 2162190

Telegraphic, Fax, E-mail or any other form of electronic submissions will not be accepted.

Interested eligible bidders may obtain further information from the East African Community on the address given above from 8:30 am to 4:00 pm during working days/hours or through E-Mail: eac@eachq.org AND eacprocurement@eachq.org. Any changes or modifications will be communicated on the EAC Website: [www.eac.int](http://www.eac.int).